

REGULAR COUNCIL AGENDA For the Corporation of the Town of Espanola

Tuesday, September 10, 2019, 7:00 p.m. Council Chambers, 100 Tudhope Street

Please note this meeting will be streamed

Pages

- A. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF
- B. PUBLIC HEARINGS

None

C. DELEGATIONS

None

- D. QUESTION PERIOD
- E. PART 1 CONSENT AGENDA

CA-15-19 Be It Resolved That: Items F.1. to L.2. inclusive contained in Part 1, Consent Agenda be adopted.

- F. ADOPTION OF MINUTES
 - F.1 Regular Meeting Meeting of Council of August 13, 2019

Be It Resolved That: The following minutes are hereby accepted; Regular Meeting of Council of August 13, 2019.

4

| G. | BOARD AND COMMITTEE REPORTS | | | | | | |
|----|--|---|----|--|--|--|--|
| | G.1 | Recreation and Cultural Advisory Committee Meeting of June 17, 2019 | 11 | | | | |
| | | Be It Resolved That: The following Board and Committee reports are hereby received; Recreation and Advisory Committee Meeting of June 17, 2019. | | | | | |
| н. | MAT | MATTERS ARISING FROM THE "IN CAMERA SESSION" | | | | | |
| I. | BUS | BUSINESS ARISING FROM BOARD AND COMMITTEES | | | | | |
| | None | | | | | | |
| J. | BYLAWS AND RESOLUTIONS | | | | | | |
| | The following bylaws will be read and passed. | | | | | | |
| | Be It Resolved That: Bylaw No 2936/19 be adopted, being a Being a Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of August 13, 2019. | | | | | | |
| K. | REPORTS | | | | | | |
| | None | None | | | | | |
| | PAR | PART 2 - REGULAR AGENDA | | | | | |
| L. | BYLA | BYLAWS AND RESOLUTIONS | | | | | |
| | L.1 | Recommendation regarding the Corporate Team | 17 | | | | |
| | L.2 | Be It Resolved That: Councillor is appointed to the Corporate Team. Council and Staff Workshop | 19 | | | | |
| М. | CORRESPONDENCE FOR INFORMATION ONLY | | | | | | |
| | None | None | | | | | |
| N. | INFORMATION | | | | | | |
| | | This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office. | | | | | |
| | N.1 N.2 N.3 | OEB correspondence re: Decision and Order correspondence re: Improving Recycling MOF correspondence re: OCLIF Page 2 of 19 | | | | | |

- N.4 Township of Warwick resolution re: Safety on Family Farms
- N.5 Norfolk County resolution re: Gas Well Issues
- N.6 EACOM 70th celebration invite
- N.7 cupw correspondence re: Canada Post
- N.8 MPAC correspondence re: Board Chair
- N.9 Mike Mantha, MPP correspondence re: internet and cellphone services
- N.10 July cheque register

O. CONFERENCE AND CONVENTIONS

None

P. MAYOR AND COUNCILLOR REPORTS AND ANNOUNCEMENTS

Q. FUTURE COUNCIL/COMMITTEE MEETINGS

- Q.1 Community Services Committee Meeting of September 17th, 2019 @ 4:00 pm
- Q.2 Committee of the Whole Meeting of September 24th, 2019 @ 6:00 pm
- Q.3 Regular Meeting of Council of September 24th, 2019 @ 7:00 pm

R. ADJOURNMENT

Be It Resolved That: The Regular Meeting of Council is hereby adjourned.

Time:

S. CLOSED MEETING (if required)



THE PUBLIC MEETING OF COUNCIL OF THE TOWN OF ESPANOLA

Council Chambers Municipal Office

August 13, 2019

7:00 pm

Deputy Mayor Foster presided over the meeting.

Present: Councillor K. Duplessis, R. Dufour, B. Foster, S. Hayden, H.

Malott, M. Van Alstine

Staff: P. Roque, Clerk/Manager of Planning Services; C.

Townsend, CAO/Treasurer

Absent: Mayor Beer

The Deputy Mayor advised this meeting would be streamed and posted online following the meeting.

Disclosure of pecuniary interest and the general nature thereof.

Public Hearing None

Delegations/Petitions M. Blais, a local resident made a presentation to Council

regarding the need for a splash pad in Espanola. She advised that an area in the vicinity of the Complex would be ideal. She would like to lead the fundraising efforts as she stated she has experience in this area and asked for Council's support on this venture. She is looking at 2,700 sq ft pad at a cost of \$220,000

plus tax and connections costs.

Staff was directed to prepare a report for the September Community Services Committee Meeting that includes items such as a possible location, insurance implications, maintenance

requirements, security.

Ouestion Period None

CONSENT AGENDA CA-014-19 S. Hayden – K. Duplessis

Be It Resolved That: Items A1 to F6 contained in Part 1,

Consent Agenda be adopted.

Carried

<u>Items A1</u> 19-161 S. Hayden – H. Malott

Council Minutes Be It Resolved That: The following Minutes are hereby accepted;

Regular Meeting of Council of July 9, 2019.

Carried

F.1

Board and Committee Reports

Item B1 19-162 H. Malott – S. Hayden

Be It Resolved That: The following Board and Committee reports are hereby received: Recreation and Advisory

Committee Meeting of May 21, 2019.

Carried

Matters arising from the "In Camera Session"

None

Business Arising from Board and Committees

None

Bylaws and Resolutions

Item E1 19-163 S. Hayden – H. Malott

Confirmatory Bylaw Be It Resolved That: Bylaw No 2930/19 be adopted, being a

Being a Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of July 9, 2019.

Carried

Item E2 Sale of Property

19-164 H. Malott - S. Hayden

Be It Resolved That: Bylaw 2935/19 be adopted, being a bylaw to authorize the sale of municipal property.

Carried

Items F1-F6

19-165 S. Hayden – H. Malott

Be It Resolved That: The following reports are hereby received; Public Works Department Departmental Report for June 2019; Fire Department Departmental Report for June 2019; Leisure Services Department Departmental Report for 2019; Economic Development Department Departmental Report for June 2019; POA Department Departmental Report for April – June 2019; Legal Report.

Carried

Staff were asked the following questions on the Departmental Reports:

- 1. Is the #13 Tri-Axle Truck fixed yet and how did it being out of service impact our operations?
- 2. Was the problem with water supply to the new fire hall rectified?

In F6, was the complaint resolved?

PART II REGULAR AGENDA Bylaws and Resolutions

Item G1 Zoning Bylaw Amendment

19-166 K. Duplessis - S. Hayden

Be It Resolved That: Bylaw No 2931/19, Being a Bylaw to adopt a Zoning Bylaw Amendment to remove the "holding category" from the affected lands, Part 1 to 8, Part of Concession 4, Part of PIN 73406-0256 on Plan 53R21121; and Part 8, Part of Broken Lot 8, Concession 4, Part of PIN 73406-0256 on Plan 53R21032.

Carried

Item G2 Validation Application

19-167 S. Hayden - K. Duplessis

Be It Resolved That: Bylaw 2932/19 be adopted, being a Bylaw to grant a Certificate of Validation under Section 57 of the Ontario Planning Act.

Carried

Item G3 Deeming Bylaw for Lot Consolidation

19-168 H. Malott - M. Van Alstine

Be It Resolved That: Bylaw 2933/19, being a Deeming Bylaw for lot consolidation of Roll # 5226-000-006-15800-0000, PIN 73407-0556, Con 5 Lot 8 Plan M75 Lot 113, PCL 9426; Town of Espanola, 575 Mead Blvd to no longer be part of a Plan of Subdivision and therefore be consolidated with the property legally known as Roll # 5226-000-006-15700-0000, PIN 73407-0543 Con 5 Lot 8 Plan M75 Lot 114, PCL 8521; Town of Espanola, 571 Mead Blvd be adopted.

Carried

Item G4 Replacement of Full Time Lifeguard

19-169 M. Van Alstine – R. Dufour

Be It Resolved That: Leisure Services proceed with the replacement of a full time lifeguard.

Carried

<u>Item G5</u> Childhood Cancer Awareness Month

19-170 H. Malott - M. Van Alstine

Be It Resolved That: **WHEREAS** there are about 4000 children living with cancer in Ontario, and each year about 400 new cases are diagnosed; and

WHEREAS the causes of cancer in children is largely unknown; and

WHEREAS 1 in 285 children are diagnosed with a malignant cancer before their 20th birthday; and

WHEREAS in Canada, childhood cancer remains responsible for more deaths, from one year through adolescence, than any other disease, killing one in four children affected by this disease; and

WHEREAS, childhood cancer crosses all racial, ethnic, and social boundaries; and

WHEREAS, an estimated one third of a family's after tax

income is spent on treatment related expenses due to lack of available treatment options for the inhabitants of Northern Ontario; and

WHEREAS dedicated organizations such as Northern Ontario Families of Children with Cancer and volunteers are working diligently to raise funds in order to improve the lives of Northern Ontario families during and after their journey through childhood cancer by providing essential programs and financial services, and by letting the families know they are not alone in their battle.

WHEREAS, the Town of Espanola recognizes the devastating effects of childhood cancer; and

WHEREAS, this month in Espanola, we pay tribute to the healthcare professionals, researchers, private philanthropies and parent advocacy groups who collaborate to provide hope and help to patients and families affected by pediatric cancer while making vital contributions to the ongoing search for a cure;

NOW, THEREFORE, Council for the Town of Espanola hereby proclaims: SEPTEMBER 2019 AS CHILDHOOD CANCER AWARENESS MONTH

in Espanola and encourages residents to show their support of this cause by increasing awareness, speaking up about childhood cancer, wearing the color gold and reaffirming our commitment to fighting childhood cancer.

Carried

Item G6 Connecting Link Program

19-171 H. Malott - R. Dufour

Be It Resolved That: Bylaw 2934/19 be adopted, being a Bylaw to execute an Agreement between the Town of Espanola and the Ministry of Transportation under the Connecting Link Program.

Carried

<u>Item G7</u> Municipal Lawyer

19-172 M. Van Alstine - H. Malott

BE IT RESOLVED THAT: The Town of Espanola seek a Municipal Lawyer

Furthermore that we contact our Integrity commissioner **Robert J. Swayze** for a list of possible candidates

And furthermore that staff contact the list of possible interested lawyers provided by R. Swayze and request they submit their references if interested

And furthermore that this be brought to council for a review and possible selection by September 10, 2019.

Carried

The Chair asked Councillor Van Alstine what the expectation was of the notice of motion. She advised that it is to consolidate all the inquiries with one firm to go to but it would not replace the lawyer used by the Police Service Board and should be a

Page 4

Municipal Lawyer.

Staff requested further clarification as to the expectation; are they looking to have a firm on retainer, is the goal to put out an RFP? Councillor Van Alstine advised that an RFP may be a good idea.

Item G8 2020 Budget

19-173 H. Malott - M. Van Alstine

BE IT RESOLVED THAT: all departments submit their 2020 budgets, in dollar amounts only, by November 01, 2019 in line by line format, using electronic or paper format, which is to include the 2019 budget and actual amounts in dollars only Furthermore that these same budgets be presented to council in line by line items as above on or before November 06, 2019 in either electronic format or paper

And furthermore that the first budget meeting be on or before November 30 with the aim to finalize the budget by March 01, 2020.

Carried

A statement was made that this timeline could be difficult to meet as grant announcements are not often available within this timeframe. Councillor Van Alstine advised that she would like the portion of the budget that Council can control should be complete.

The Chair stated that rather than a specific motion for each change to the budget process he would like it addressed in the Budget Policy and directed staff to include the Budget Policy on the next Corporate Services Committee Meeting Agenda to be reviewed. Councillor Van Alstine agreed.

Item G9 ERH Foundation Road Toll

19-174 M. Van Alstine - H. Malott

Be It Resolved That: Council for the Town of Espanola permit the Espanola Regional Hospital Foundation to hold a voluntary road toll on Monday, September 2, 2019 from 10 am and 4 pm between Second Ave and Sime St, adjacent to the Giant Tiger parking lot providing the same security measures are followed as in previous years.

Carried

Item G10 Low Emissivity Ceiling

19-175 R. Dufour - H. Malott

Be It Resolved That: Council defer the low emissivity ceiling project pending roof repairs.

Carried

Councillor Van Alstine asked for assurance that by not completing the repairs to the roof for 8 or 9 months that we are not increasing our liability. Staff advised that this will be addressed in the Report that Staff is preparing.

Page 5

Item G11 19-176 R. Dufour – H. Malott

Video Surveillance Be It Resolved That: Policy R05-01632, the Video Surveillance

Policy be adopted as amended.

Carried

Correspondence For Information Only

H1 Q2 Budget Variance Report

Information

This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.

Mike Mantha correspondence re: Honouring Outstanding Physicians in Ontario

MTO correspondence re: Connecting Link Funding

MMAH correspondence re: Provincial Policy Statement Review

Premier Ford correspondence re: e-Learning Ombudsman correspondence re: Annual Report

Stewardship Ontario correspondence re: Blue Box funding; MHSW

Conference and Conventions

AMO Annual Conference August 18 - 21, 2019

Mayor and Councillors Reports and Announcements

Domtar Councillor Malott advised that she and Deputy Mayor Foster

attended the Domtar announcement and it was good news.

Notice of Motion 19-177 Maureen Van Alstine – R. Dufour

BE IT RESOLVED THAT: under the Building Code Act 1992 Section 7.1 that the Corporation of the Town of Espanola establish and enforce a code of conduct for the Chief Building

Official.

Carried

CBO Code of Conduct

19-178 Maureen Van Alstine - R. Dufour

BE IT RESOLVED THAT: under the Building Code Act 1992 Section 7.1 that the Corporation of the Town of Espanola establish and enforce a code of conduct for the Chief Building

Official.

Carried

Building Bylaw Councillor Van Alstine asked that the Building Bylaw be added

as an Agenda item on the next Corporate Services Committee

Meeting.

Ball Tournament Councillor Duplessis inquired as to why there were no

recycling bins at the fields during the annual ball tournament? All recycling had to be put into the garbage. Staff to follow up

on this.

Future Council Meetings

The Chair asked the Corporate Services Committee if they were okay with moving the Corporate Services Committee Meeting in September to the following week, the Committee agreed.

Corporate Services Committee Meeting of September 10, 2019 @ 4:00 p.m. Regular Meeting of Council of September 10, 2019 @ 7:00 p.m.

<u>Adjournment</u> H. Malott – R. Dufour

Be It Resolved That: The Regular Meeting of Council is hereby

adjourned.

Time: 8:05 pm

| | • | rried |
|--------------------------|----------------------|-------|
| Bill Foster Deputy Mayor | Paula Roque Clerk | |



RECREATION & CULTURAL ADVISORY COMMITTEE Meeting Minutes

Mon June 17, 2019 6:30 p.m. Library Conference Room

Disclosure of Pecuniary Interest and the General Nature Thereof:

None

Delegations:

None

Present:

Committee Members: Jacqueline Rivet, Brian Riche, Daphne Allen, Harcharan Singh, Aimee Belanger, Katie Wiebenga, Kelly Paradis, Claudia, Mark Bond

Staff: C. Kennelly, Recording Secretary, Rosemary Rae, Chief Librarian, Joel Yusko, Manager of Leisure Services

Regrets:

Sandra Hayden, Jaymie Muncaster

Adoption of May 21st meeting minutes

Moved by: Jackie Rivet Seconded by: Brian Riche

Business Arising from the minutes:

Outdoor Rink Follow Up Discussion

- Discussion ensued to follow-up to Rock Taylor's Delegation Presentation on May 21st
- Committee agrees the outdoor rink is well used and a valuable asset
- Committee recognizes we have a great champion in Rock Taylor for the outdoor rink but the rink is in need of more volunteers
- The challenge in attracting both volunteers and casual rink attendants to assist at the outdoor rink because it requires late night and weekend work after the rink is closed
- Leisure Services advertises annually for volunteers and casual employees
- Committee is concerned regarding the sustainability of the outdoor rink in the absence of available volunteers
- Department Manager expects that Public Works may

attend to the maintenance list for the outdoor rink in August or September and reiterated that because the outdoor rink is not an essential service roads and sidewalks are the schedule priority in the winter

Committee agreed to check on the rink status in September

Outdoor Oval Follow Up Discussion

- Leisure Services no longer has a second/semi-retired zamboni to build ice on the outdoor rink
- Leisure Services offers free weekly indoor skate opportunities which are poorly attended
- Kivi Park/Sudbury offers a popular outdoor skate experience. The skate trails are managed with volunteers and the ice is made with a water truck. This park was a privately funded venture and the city is now starting to charge fees for usage
- Committee agrees we should concentrate on strengthening and building on what we have (outdoor rink) rather than invest in something new given current volunteer and operational resources
- Committee to review again in November

Update on Playground Survey

- to date approximately 260 surveys filled out
- Parks survey closes July 31st
- Committee to meet in August with preliminary survey results

Clear Lake Beach

- Committee member asked on status of Clear Lake Beach
- Supervision at the beach in July only Mon to Fri 12-4pm
- Water is tested at the beach once per week by Public Health Sudbury & District as is 50-60 other lakes in our region
- The geese have returned to Clear Lake Beach, undeterred by the hanging owl eyes Public Works installed

Culture:

Winter Carnival Committee

The Recreation & Culture Advisory Committee

- can create and support a Winter Carnival subcommittee and shall advertise to solicit members from the public in September to serve on the subcommittee
- Rec & Culture Advisory Committee members can serve on the Winter Carnival sub-committee but are not required to

Cycle Celebration

- Leisure Services has done some promotion to encourage residents and businesses to decorate to welcome the cyclists to town on July 31st
- Breakfast will be held at the Complex on Aug 1st for the cyclists – volunteers welcome to assist

Giant Outdoor Movie

- > Thurs Aug 15th held in sponsorship with Eastlink
- In past years we have charged parents a \$5 admission with kids in for free but the revenues generated were exceeded by the costs of putting up fencing by Public Works to control access. So this year the movie will be free to the community and we hope this will encourage more people to attend

Fibre Arts Festival

- Festival needed more room this year to grow vendor event so they've moved to EHS
- Featured artist is David Melnychuk who was commissioned from the Canadian Mint to design a Ukrainian Easter Egg themes coin. David's grandmother was from Espanola and many Ukrainian immigrant pioneers who came to Espanola are represented in David's artwork

Pumpkin Festival Planning

- Leisure Services beginning to put together some program options with prices for consideration
- Staff wishes we were farther along in our festival planning

New Business Arising

Status on Recreation Master Plan

- Ongoing progress some items have generated a resolution or a recommendation to Council
- Suggestion to revisit cycle trails once the Playground survey wraps up

Further progress related to the Cycle Plan will depend on funding opportunities

Fall Delegations

- Committee benefits from presentations from community delegations as it is an opportunity to learn more about our community
- Possible delegation invites to include: Dave Gallant/Track & Field coach for a perspective on our track & field assets/Jody Pilon for status on Fibre Arts Festival/representative from Espanola Little Theatre

Information Sharing

Espanola Public Library

- Preparing for Summer Reading Program
- Amazing Renee (Magic Show) July 31st 10am
- Science North workshop July 10th
- Library staff created a wonderful PRIDE display
- Brent & Sarah Magic Show coming Aug 22nd

Boogie Mountain Ski Hill

- Will feature a 9 week summer camp
- Volunteers needed Tues night to prepare for summer camps
- Hill to host Mud Run on Sept 14th

Party of the Century

- Planned for A.B Ellis Aug 2, 3.4
- Over 1000 petitions signed to save the school

Transition of Chairperson

- Jackie & Kelly to chair the next meeting
- Outlook calendar meeting reminders will now come from Katie
- Aimee to stay on the committee as a community volunteer

Action Items for Staff

- Contact Jody Pilon, Dave Gallant & Little Theatre to book as delegations in the fall
- Search for Risky Play conference info to share with committee

ADJOURNMENT

Meeting adjourned 7:35pm

Leisure Services Advisory Committee Meeting of Mon June 17, 2019

The next meeting is scheduled for Mon Aug 19 @ 6:30 pm in Library Conference room

Chairperson

Joel Yusko

Manager of Leisure Services

Kelly Paradis Co Chrite



THE CORPORATION OF THE TOWN OF ESPANOLA

BYLAW NO. 2936/19

Being a bylaw of the Town of Espanola to Adopt the Minutes of Council for the Term Commencing December 1st, 2018, and Authorizing Taking of any Action Authorized Therein and Thereby

WHEREAS Section 101 of the Municipal Act, R.S.O. 1990, C. M45, as amended, requires a municipal council to exercise its powers by bylaw, except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual bylaw;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF ESPANOLA ENACTS AS FOLLOWS:

- 1. That the Minutes of the meetings of the Council of the Town of Espanola for the term commencing December 1st, 2018, held on: <u>August 13, 2019</u> and the same are hereby adopted.
- 2. That the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof and the exercise of any powers by the Council or Committees by the said minutes be and the same are hereby ratified, authorized and confirmed.
- 3. That where no individual bylaw has been or is passed with respect to the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council or Committees in the above mentioned Minutes, then this bylaw shall be deemed for all purposes to be the bylaw required for approving and authorizing the taking of any action authorized therein or thereby or required for the exercise of any power therein by the Council or Committees.
- 4. That the Mayor and proper officers of the Corporation of the Town of Espanola are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council or Committees as evidenced by the above mentioned Minutes in Section 1 and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Corporation of the Town of Espanola and to affix the seal of the Corporation thereto.

Read a First, Second and Third Time and Passed this 10th day of September 2019.

| J. Beer Mayor | |
|------------------|--|
| , | |
| | |
| P. Roque | |



REGULAR MEETING OF COUNCIL

| | | 0-11 | 11 | | |
|----|---|--------|----------|---|-------------|
| | Moved By: | BU | Toler | Date: <u>May 28</u> | , 2019 |
| | Seconded By: | Lay 6 | you. | Motion I | No. 19-121 |
| | | / | | | |
|) | 410 strategil | PKUI | CM CC | assistance for o | Jork on |
| 3) | The Dracke | Poll. | sent out | for 3 additional | I community |
| 4) | The addition to be determined | 1 33 | Courtice | to the corpore | |
| | CARRIED | DEFEAT | ED | | |
| | DEFERRED | | | Chair | |
| | RECORDED VOTE | | | DECLARATION PECUNIARY IN | |
| | Mayor J. Beer R. Dufour K. Duplessis B. Foster S. Hayden H. Malott M. Van Alstine | For | Against | Mayor J. Beer R. Dufour K. Duplessis B. Foster S. Hayden H. Malott M. Van Alstine | |

AGENDA#



CORPORATE TEAM

TERMS OF REFERENCE

Purpose

To provide Council with recommendations that will better position Espanola as a leading community

Composition

The Corporate Team shall include the Mayor, Deputy Mayor, 1 Councillor, Clerk, CAO/Treasurer, 2 non–union staff and a representative from Local 532 and Local 4360, and 3 members of the public appointed by Council.

The office of the CAO/Treasurer shall provide secretariat services.

Meetings

The Corporate Team shall meet at the minimum on a quarterly basis.

Function

- 1. To ensure the implementation and maintenance of the strategic plan and review its status.
- 2. To provide Council with an evaluation of initiatives to ensure consistency with the mission statement and guiding principles of the Corporate Strategic Plan.
- 3. To encourage communication of the Corporate Strategic goals and objectives.

To:

iillbeer

Subject:

RE: Council and staff Workshop

Cc: Fred Dean

Subject: Council and staff Workshop

Thanks for taking my call at the end of last week. I hope you had a pleasant weekend before the new school term.

As I mentioned, Fred Dean and I will be in your part of the Province in early October and could deliver a workshop for members of Council, local boards and senior staff to help with some of the challenges you indicated that the Town is facing when we met at the AMO workshop on Codes of Conduct.

October 2 would be ideal as we are planning to be on Manitoulin on the 3rd.

Topics that we could cover would include the broad area of governance, including statutory responsibilities and best practices; roles and responsibilities including who does what; roles of individual councillors, the mayor, the media, committees and boards, the media and the public; how powers are exercised and decisions implemented; basic municipal finance; open and closed meetings of Council and local boards and committees; councillor/staff member/statutory officer relations; mandatory policies; workplace incivility; personal exposure of members of council under MCIA,SDWA, and other legislation; Codes of Conduct;role of Integrity Commissioner; tips for Council success; lots of time for Q&A; and anything else you would like us to cover.

Our cost for such a session is \$5000 plus out of pocket expenses for travel and accommodation plus relevant taxes. Since we would be travelling in the area, the direct travel costs would be shared between clients.

Assuming a cost or approximately \$6000 before taxes, the cost per attendee would be less than \$400 which is far less than the cost of sending someone to a session elsewhere. And if it prevents an investigation or two......

Thanks again, Madame Mayor. If there is any other information we can provide, please let us know.

This message has been scanned for viruses and dangerous content by **E.F.A. Project**, and is believed to be clean. Click here to report this message as spam.