



REGULAR COUNCIL AGENDA
For the Corporation of the Town of Espanola

Tuesday, November 26, 2019, 7:00 p.m.
Council Chambers, 100 Tudhope Street

Please note this meeting will be streamed

Pages

A. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

B. PUBLIC HEARINGS

C. DELEGATIONS

D. QUESTION PERIOD

E. PART 1 - CONSENT AGENDA

CA-20 -19 Be It Resolved That: Items F.1 to K.2 inclusive contained in Part 1, Consent Agenda be adopted.

F. ADOPTION OF MINUTES

Be It Resolved That: The following Minutes are hereby accepted; Regular Meeting of Council of November 12, 2019; Special Meeting of Council of November 12, 2019.

F.1 Regular Meeting of Council of November 12, 2019 4

F.2 Special Meeting of Council of November 12, 2019 14

G. BOARD AND COMMITTEE REPORTS

Be It Resolved That: The following board and committee reports are hereby received: Corporate Services Committee Meeting Minutes of November 5, 2019.

G.1 Corporate Services Committee Meeting Minutes of November 5, 2019 16

H. MATTERS ARISING FROM THE "IN CAMERA SESSION"

None

I. BUSINESS ARISING FROM BOARD AND COMMITTEES

Corporate Services Meeting of November 5, 2019

I.1 Recommendation regarding Fees Bylaw 19

Be It Resolved That: As Recommended by the Corporate Services Committee That: Bylaw No. 2560-13, being the Fees Bylaw, be amended as presented and furthermore that Departments review the Schedule which relates to their respective Departments for an analysis of actual costs and fees charged by other municipalities.

I.2 Recommendation regarding Investment Direction 35

Be It Resolved That: As Recommended by the Corporate Services Committee That: Council request investment recommendations for medium to long term investments of \$5 million with the with the investment firm that provides the best return and whose recommendation is consistent with the requirements outlined in the Investment Policy. Further that requests be made to ONE Investment, RBC and National Bank Securities.

J. BYLAWS AND RESOLUTIONS

The following bylaws will be read and passed.

Be It Resolved That: Bylaw No 2944/19 be adopted, being a Bylaw of the Town of Espanola to confirm the proceedings of the Council at its Meeting of November 12, 2019.

J.1 Bylaw No. 2944/19 38

K. REPORTS

Be It Resolved That: The following reports are hereby received: Joint Health and Safety Meeting Minutes of October 3, 2019; Q3 Budget Variance Report.

K.1 Joint Health and Safety Meeting Minutes of October 3, 2019 39

K.2 Q3 Budget Variance Report 41

PART 2 - REGULAR AGENDA

L. BYLAWS AND RESOLUTIONS

L.1 Recommendation regarding the Connecting Link Tender 54

Be It Resolved That: That the Tender for Phase 2 of the Connecting Link be awarded to Belanger construction.

L.2 Recommendation regarding Transforming and Modernizing the Delivery of Ontario's Building Code

57

Be It Resolved That: Council for the Town of Espanola supports the Township of Perry Resolution No. 2019-420, regarding Transforming and Modernizing the Delivery of Ontario's Building Code.

M. CORRESPONDENCE FOR INFORMATION ONLY

M.1 MMAH Financial Indicator Review

60

N. INFORMATION

This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.

MOI correspondence re: OCIF update

MMAH correspondence re: Municipal Modernization Program

Township of Springwater resolution re: Conservation Authority Levies

Charles C. McLean Public School correspondence re: City Shapers competition

AMO correspondence re: Federal Gas Tax Update

O. CONFERENCE AND CONVENTIONS

ROMA conference January 19 -21, 2020.

P. MAYOR AND COUNCILLOR REPORTS AND ANNOUNCEMENTS

Q. FUTURE COUNCIL/COMMITTEE MEETINGS

Special Meeting of Council of November 28, 2019 @ 4:00 pm

Corporate Services Committee Meeting of December 3, 2019 @ 4:00 pm

Regular Meeting of Council of December 10, 2019 @ 7:00 pm

R. ADJOURNMENT

S. CLOSED MEETING (if required)



**THE PUBLIC MEETING OF COUNCIL
OF THE TOWN OF ESPANOLA**

November 12, 2019

7:00 pm

Council Chambers, 100 Tudhope Street

Mayor Beer presided over the meeting.

Present: Councillors R. Dufour, K. Duplessis, B. Foster, H. Malott, M. Van Alstine

Absent: S. Hayden

Staff: P. Roque, C. Townsend, T. Denault-Roque

A. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None

B. PUBLIC HEARINGS

B.1 Consent Application No.: B-01/19, B-02/19, B-03/19

Applicant: Gilles & Paula Lariviere - Agent: DS Dorland Ltd

Purpose: Each severance to create a new lot, 1.25 ha, 1.06 ha and 1.05 ha, access via Spanish River

Zoning Bylaw Amendment Application No.: Z-03/19

Purpose: To change the Zoning on the affected lands from W (Waterfront) to WR (Waterfront Residential) and an exception to Section 3.9 of Zoning Bylaw 2368/11

Location of Property: Lands subject to consent applications B-01/19; B-02/19; B-03/19, part of MERRITT CON 5 LOT 11 PCL 6409

Gilles and Paula Lariviere, Applicants; D. Dorland, DS Dorland, Agent; B. Poulson, Poulson Law; Sarah Vereault, Planner, JL Richards & Associates Ltd were present.

The Clerk advised that written submissions were received from area residents; no further comments were received.

Ms. Vereault provided Council with a summary of the application and her professional planning opinion and recommendation. She advised that the 3 lots were proposed as seasonal, residential uses, they are not consistent with the Provincial Policy Statements and they do not conform to the Town's Official Plan in regards to the proposed water access only development. Therefore, their report does not recommend approval of the applications.

She explained that following meetings with the applicant and a site visit it was determined that there is a 60 ft change from the River to the lots themselves where the proposed construction would be, which is a significant concern for access. She also advised that there is a trail that is being used and is located at the end of Second Ave, this causes concern that this will be used as an access point for the 3 lots. She further explained this would not be consistent with the Provincial Policy Statement nor the Town's Official Plan.

Ms. Vereault advised that although low density, rural development on private services is typically positive for the rural area, it is the access to these properties that is cause for concern. They cannot recommend the construction of the lots with access via the unopened road allowance because it does not conform to the Policy that permits development only where infrastructure is planned, available or avoids unnecessary expansion of services. She further advised that potential use of the unopened road allowance would put pressure on the Town to expand and provide access via that area.

Ms. Vereault advised that under the Official Plan, these lots are designated rural and waterfront which does permit low density, recreational development and recreational use on private services such as water and wastewater, however they feel the proposed water access does not meet the Official Plan requirements with regards to providing access. In addition, the Town's policy does not encourage unopened road allowances as minor extensions to facilitate severances and that severances can be permitted on the basis of water access only if there is confirmed access and parking and that that access is viable.

The Mayor asked if the Applicant or the Applicant's Agent would like to speak to the Applications.

Mr. Lariviere, Applicant shared information on why he and his wife purchased the property. He spoke of the public boat launch that is maintained by the government less than a mile away for water access; additionally, there are public launches in Massey and Spanish that do not have restrictions for overnight parking. He further advised that if

parking is an issue he owns 14 acres in Massey on the River that would allow parking.

He explained that when he visited the property he advised a resident that if they decide they wanted to use the road he had no intentions of keeping people from walking the trail. On his lawyer's advice he put up No Trespassing Without Consent signs and handed out consent forms to allow people to continue using the trail. He further advised that his plans were to have a managed forest program to build trails and benches and he would allow everyone to use them. Mr. Lariviere explained that he was upset that some of the residents that signed the petition stating that it was not a motorized road and were concerned that the Bylaw Officer was not enforcing it, yet they are using it to park their motorhomes on his neighbour's property.

Mr. Dorland advised that he and Mr. Poulson now have a different proposal that provides an alternate solution to conform to the Official Plan and Provincial Policy Statements. He circulated handouts and maps to Council that contained the history of the road, which he suggested shows it as an open, public, colonization road. He further advised that the Health Unit has approved the site for development and that there were two legal accesses to the property, one by water the other by road.

Mr. Poulson proposed that Council enter into a No Demand for Public Services Agreement that would be registered on title that would address the concerns found in the JL Richards report that suggests additional pressures would be placed on the Town to increase services.

Mike Brady, local resident stated he was concerned with what was taking place. He advised the reason he purchased his property was for the quiet location and recapped the questions and comments that were submitted to Council by the local area residents, which included:

What are the long term plans for this area located at the west end of Second Avenue?

What type of dwellings are to be built? Are trailers going to be the dwellings? How many? Now and proposed? We presently have a trailer park in Espanola at Lee Valley and Queensway. We do not need another one.

There is a clearly displayed sign at the end of the second street pavement stating no motorized vehicles beyond this point. Yet, he has witnessed vehicles going past this sign and up the road.

Where is the Bylaw Enforcement Officer? It would seem that the restriction has been ignored. Why is the bylaw not being enforced?

Where has the brush and debris been placed from the initial clearing. We know that clearing has been taking place over the past few months. Has there been any environmental assessments

concerning clear cutting, debris disposal, filling in natural water routes, wildlife etc.?

The embankment to the Spanish River is approximately 60 ft vertical below the property in question. River access is almost impossible. How does the owner plan to bring in building material, trailers, etc. from the river? It would seem that the only option is by road. We disagree with this option. What access would these dwellings have to the water? Have proper permits been issued for access to the water? It should be noted that the Espanola Boat Launch does not allow overnight parking.

What is "exception to Section 3.9 of the Zoning Bylaw 2698/11?" Does this mean no increase traffic on Colonization Road in this area?

Are there presently trailers on this property? Is this legal? How were they transported there?

Will this proposal result in increased traffic on Second Street? We presently do not have sidewalks on this section of Second Street. Will there be sidewalks built for pedestrians due to increased traffic?

There are many children on this street that will be affected by the increased traffic.

The section of Second Street west of Barber was not designed for heavy traffic. It is very narrow. Increased traffic deteriorates the road, as does any heavy equipment used to start the proposed construction.

What about increased traffic on the sensitive Spanish River if approved. Has this been investigated?

Will there be additional streetlights? Some areas of this dead end road have no streetlights.

We have heard baiting of bears taking place on this property. Is this legal? It seems we have an increased black bear presence in this neighbourhood, Is this a result of bear baiting? Will there be hunting in this area? Should this area adjacent to a heavy residential area be "No hunting?" The Town of Espanola should revisit the Firearms Bylaw #2722/16.

It should be noted that the three lots that have been requested for severance will fall under Schedule "A" with no hunting. Will hunting be allowed on both sides of these lots?

If these 3 lots are severed, what are they doing for septic systems?

What about Waste Management Services, Recycling and Emergency Services to this area?

We also have major concerns of fires in this area especially if they are cutting and burning and use of heavy construction equipment. This area is directly west to northwest from our houses.

Mayor Beer advised Mr. Brady that tonight would be for presentations and any questions would be answered at a later date.

Mr. Grant Lewis, local resident requested clarification on Mr. Poulson's comments regarding no increases to services and referred to emergency, fire and garbage pick-up services. Mr. Lewis also questioned the hunting regulations for that area and suggested that Bylaw be reviewed.

Mr. Brady asked what the long term plans were for that area and questioned if they will be back before Council in 2-3 years.

Mr. James MacKay, local resident spoke of the increase to wild animals in the area and the safety concern associated with children playing there.

Mr. Bob Towns, local resident suggested that Council determine if the road is private or not and its legal definition, if water access is viable and if fire vehicles can get down that road. He questioned the types of buildings that would be erected and provided an example of another location up the River, expressing potential environmental concerns there, stating that would affect him as a property owner. He cautioned Council that just because an Agreement is in place the Town would still be liable should anything happen. Mr. Towns also suggested the Firearms Bylaw needs to be updated.

Mr. Clint Penner, Property owner of 62 acres to the west of the applicants spoke to some of the concerns that were brought forward. He advised that he owned approximately .5 miles of shoreline that does not have a 60 ft slope to the water. He stated that baiting bears is not taking place. He provided measurements of streets in the area to compare widths to Second St. Mr. Penner stated there were no trailer parks being proposed and advised that any hunting regulations fall within the Ministry's guidelines. Mr. Penner also advised that this property is rural and does not have fire hydrants, like others in rural areas. He stated he is in support of the application.

Mr. Dan Bouchard, potential buyer of one of the proposed new lots spoke of both the boat and road access and stated he may retire there. He advised he was there in support of the applicant.

Mr. Dorland suggested some of the comments he heard are standard. He suggested that 3 lots a mile away shouldn't make a difference and advised that clearing brush and debris are not a crime. He stated that 3 septic beds will not make a difference, and that septic has already been approved. He advised that waste

management will be done privately. He repeated that the road is a public road and has been for 110 years. Mr. Dorland suggested the increase in traffic would be insignificant and that these would be seasonal dwellings.

Councillor Dufour asked what the plans are for future development. Mr. Dorland advised that any future development would need to be brought to Council, however right now they are looking for approval on three lots only.

Ms. Vereault addressed some of the questions that were asked by area residents during the public hearing. She advised that the Town may not have been aware of the shed and trailer on the property prior to the site visit, it will be up to the Town to determine how they would like to pursue dealing with that to get compliance. In response to the question regarding the meaning of exception to Section 3.9 of the Zoning Bylaw 2368/11; Ms. Vereault advised that was required because her understanding of the application was that there wasn't any frontage being provided on an improved road, which is a requirement of the Bylaw, without frontage an exception needed to be included. Ms. Vereault explained that under the current Bylaw, uses such as mobile homes, RV's or Trailer Parks would not be permitted. In regards to future development in the area, Ms. Vereault advised that severing of previous severed lots in rural and waterfront areas is not encouraged under the Official Plan as well it is limited to 3 severances for properties larger than 30 hectares.

Ms. Vereault's concluding comments stated that the Town's Official Plan follows the Provincial Policy Statements. She advised that growth and development is generally directed to serviced areas of the municipality. She advised that this application was submitted on the basis of water access, which formed the basis of her review. While on the site visit, she became aware of the potential road access which was then reflected in the report. She stated that the information regarding the road being public access was just provided this evening and she would recommend having the opportunity to review that information with the Town. She further explained that there are still sections of the Official Plan which state new development can occur on an improved public road which is maintained year round. Ms. Vereault advised that their recommendation still remains the same and that the application does not conform to the Official Plan.

Councillor Dufour suggested that the property owner would still be able to do whatever he chooses with his own property. Ms. Vereault corrected him stating that the Zoning Bylaw applies to all property within the Town of Espanola and provided examples of requirements of the Bylaw.

Mayor Beer advised that a decision will not be made tonight, however this item will be brought to the November 26th Regular Meeting for a

decision; allowing Council to ask additional questions and consider everything that has been stated this evening.

Staff was directed to have a report prepared for the next meeting to include the definition of Colonization Rd; reports from the Fire and Police regarding emergency access and liability concerns, even if an Agreement were in place. Staff was directed to have a lawyer review all the information and provide comments on any implications, including long term implications, of accepting or rejecting the proposal.

This portion of the meeting closed at 8:35 pm.

C. DELEGATIONS

None

D. QUESTION PERIOD

None

E. PART 1 - CONSENT AGENDA

Moved By M. Van Alstine

Seconded By R. Dufour

CA-19-19 Be It Resolved That: Items F.1 to K.2 inclusive contained in Part 1, Consent Agenda be adopted.

Carried

F. ADOPTION OF MINUTES

19-217

Moved By K. Duplessis

Seconded By B. Foster

Be It Resolved That: The following Minutes are hereby accepted; Special Meeting of Council of October 22, 2019; Regular Meeting of Council of October 22, 2019; Special Meeting of Council of October 22, 2019; Special Meeting of Council of October 23, 2019.

Carried

G. BOARD AND COMMITTEE REPORTS

19-218

Moved By H. Malott

Seconded By R. Dufour

Be It Resolved That: The following board and committee reports are hereby received: Committee of the Whole Meeting Minutes of October 22, 2019.

Carried

H. MATTERS ARISING FROM THE "IN CAMERA SESSION"

None

I. BUSINESS ARISING FROM BOARD AND COMMITTEES

None

J. BYLAWS AND RESOLUTIONS

J.1 Confirmatory Bylaw

19-219

Moved By H. Malott

Seconded By R. Dufour

Be It Resolved That: Bylaw No 2943/19 be adopted, being Bylaw of the Town of Espanola to confirm the proceedings of the Council at its Meeting of October 22, 2019.

Carried

K. REPORTS

19-220

Moved By H. Malott

Seconded By R. Dufour

Be It Resolved That: The following reports are hereby received: Board of Health for Public Health Sudbury & Districts Meeting Minutes of October 17, 2019; Town of Espanola Non Profit Housing Corporation Meeting Minutes of September 3, 2019.

Carried

PART 2 - REGULAR AGENDA

L. BYLAWS AND RESOLUTIONS

L.1 Resolution regarding the Connecting Link Program

19-221

Moved By K. Duplessis

Seconded By B. Foster

Be It Resolved That:

1. The submitted Application meets the requirements of MTO's Connecting Links Program as described in the Program Guide;
2. A comprehensive Asset Management Plan including connecting links has been completed and publically posted;
3. The municipality will comply with the conditions that apply to designated connecting links under the Highway Traffic Act to ensure the safe and efficient movement of provincial traffic;
4. The project put forward in the application will be completed and the milestones met as stated in the Application; and

5. The Application is complete and factually accurate.

Carried

L.2 Resolution regarding Support of Local Health Care Services

19-222

Moved By K. Duplessis

Seconded By B. Foster

Be It Resolved That: Council for the Town of Espanola supports resolution No 533-2019 from the Town of Kingsville regarding Local Health Care Services as attached; and that a copy of this resolution be forwarded to the Premier of Ontario; Ministry of Health and Long Term Care; local MPP and the Board of Health for Public Health Sudbury and Districts.

Carried

L.3 Resolution regarding Municipal Amalgamation

19-223

Moved By B. Foster

Seconded By K. Duplessis

Be It Resolved That: Council for the Town of Espanola hereby supports the Resolution of the Town of Penetanguishene regarding Municipal Amalgamation as attached; and that a copy be sent to the Premier of Ontario, Deputy Premier, Minister of Municipal Affairs; Andrea Horwath, Leader of the NDP; all MPP's in Ontario and AMO.

Carried

M. CORRESPONDENCE FOR INFORMATION ONLY

None

N. INFORMATION

This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.

Town of Blue Mountains Resolution re: Integrity Commissioner Matters

MPP for Mushkegowuk-James Bay correspondence re: Bill 125, Making Northern Ontario Highways Safer Act, 2019.

O. CONFERENCE AND CONVENTIONS

ROMA Conference - Toronto ON January 27th – 29th, 2020.

P. MAYOR AND COUNCILLOR REPORTS AND ANNOUNCEMENTS

Remembrance Day Ceremony Councillor Foster advised that the ceremony was well attended.

Non Profit Housing Board Councillor Van Alstine commented that the Library is proposing a program where books can be ordered and exchanged at the hospital.

Councillor Van Alstine will not be in attendance for the Regular Council Meeting of November 26, 2019

Conference Call Mayor Beer advised that she sat in on an informative conference call regarding provincial approvals to landfill sites.

Q. FUTURE COUNCIL/COMMITTEE MEETINGS

Community Services Committee Meeting of November 19, 2019 @ 4:00 pm
Committee of the Whole Meeting of November 26, 2019 @ 6:00 pm
Regular Meeting of Council of November 26, 2019 @ 7:00 pm

R. ADJOURNMENT

Be It Resolved That: The Regular Meeting of Council is hereby adjourned.

Time: 8:46 pm

S. CLOSED MEETING (if required)

Jill Beer
Mayor

Paula Roque
Clerk ✓



SPECIAL MEETING OF COUNCIL

November 12, 2019

8:50 pm

Council Chambers, 100 Tudhope Street

Mayor Beer presided over the meeting.

Present: Councillors R. Dufour, K. Duplessis, B. Foster, H. Malott, M. Van Alstine

Councillor Van Alstine left at 8:52 pm

Absent: S. Hayden

Staff: P. Roque, C. Townsend, T. Denault-Roque

A. Disclosure of Pecuniary Interest

Councillor Van Alstine declared a personal interest in Item #1, proposed pending acquisition or disposition of land by the municipality or local board.

Council was in agreement that the order of item 1 and 2 would be switched so Councillor Van Alstine could leave the Chambers after the first item was discussed.

B. In Camera

1. Moved By K. Duplessis

Seconded By B. Foster

Be It Resolved That:

1. Under authority of Section 26.1.3 of Bylaw No. 2062/08, Council goes into an "in camera" session for the purpose stated in Section 239.2 of the Municipal Act;

- personal matters about an identifiable individual, including municipal or local board employees;
- a proposed or pending acquisition or disposition of land by the municipality or local board

Time: 8:50 pm

Carried

2. Moved By B. Foster
Seconded By K. Duplessis

Be It Resolved That: The Special Meeting of Council hereby resumes.

Time: 9:08 pm

Carried

Staff was directed to pursue an opportunity with respect to disposition of land.

3. Moved By H. Malott
Seconded By M. Van Alstine

Be It Resolved That: Jeff Sheppard be appointed to the Splash Pad Options Committee.

Carried

C. Adjournment

Moved By: R. Dufour
Seconded By: H. Malott

Be It Resolved That: The Special Meeting of Council is hereby adjourned.

Time: 9:09 pm

Jill Beer
Mayor

Paula Roque
Clerk



CORPORATE SERVICES COMMITTEE MEETING

November 5, 2019

4:00 pm

Council Chambers, 100 Tudhope Street

Chair Bill Foster presided over the meeting.

Present: Mayor J. Beer; Councillors K. Duplessis, B. Foster, M. Van Alstine

Mayor Beer left at 4:25 pm

Staff: P. Roque, C. Townsend, T. Denault-Roque, C. Tessier

A. Disclosure of Pecuniary Interest

Councillor Foster declared a Pecuniary Interest with item D.3. He advised that an item will be discussed whether to start charging Churches for sewer and water. He further advised that he is a member of St. Jude Parish and a fee would impact the Church.

B. Delegation

None

C. Departmental Report(s)

None

D. Administration

D.1 Code of Conduct

A discussion ensued. Staff was directed to make the following changes to Section C Reporting:

- Have a separate clause for Complaints or Inquiries concerning the CAO/Treasurer
- Add Council in addition to Mayor regarding who the Clerk will consult with if a complaint or inquiry is received concerning the CAO/Treasurer

- 1. Moved By** K. Duplessis
Seconded By J. Beer

Be It Resolved That: As Recommended by the Corporate Services Committee That: Policy H00 – 01842 Employee Code of Conduct be adopted as amended; Policy H13 – 01391 Confidentiality be rescinded; Policy H14 – 01393 Conflict of Interest be rescinded; Policy A07 – 01386 Protection and Use of Corporate Property be rescinded

Deferred

D.2 Fees Bylaw

A discussion ensued.

Staff was directed to have fees reviewed and prepared for the February 2020 Corporate Services Committee Meeting.

- 2. Moved By** J. Beer
Seconded By K. Duplessis

Be It Resolved That: As Recommended by the Corporate Services Committee That: Bylaw No. 2560-13, being the Fees Bylaw, be amended as presented and furthermore that Departments review the Schedule which relates to their respective Departments for an analysis of actual costs and fees charged by other municipalities.

Carried

D.3 Water and Sewer Charges

Councillor Foster removed himself from Council Chambers.

Direction was given to staff to proceed with billing the Churches water and sewer user fees.

Councillor Foster returned to Council Chambers.

D.4 Library Surplus Funds

A discussion ensued.

Staff was directed to bring forward proposed changes to the Reserve Policy.

- 3. Moved By** K. Duplessis
Seconded By M. Van Alstine

Be It Resolved That: As Recommended by the Library Board That: The surplus finds from the Library 2018 Budget in the amount of \$13,770 be allocated to Library Building reserves.

Deferred

D.5 2018 Investment Report

For Information

D.6 Investment Direction

3. Moved By M. Van Alstine

Seconded By K. Duplessis

Be It Resolved That: As Recommended by the Corporate Services Committee That: Council request investment recommendations for medium to long term investments of \$5 million with the with the investment firm that provides the best return and whose recommendation is consistent with the requirements outlined in the Investment Policy. Further that requests be made to ONE Investment, RBC and National Bank Securities.

Carried

D.7 Q3 Budget Variance Report

For Information

D.8 Municipal Financial Profiles

For information

D.9 Funding Opportunities

A discussion ensued.

It was the consensus of the Committee to submit applications for funding for 2 projects under the Investing in Canada Infrastructure Program – Community, Culture and Recreation; the arena roof combined with the chiller replacement and Community Parks & Playgrounds Revitalization Strategy, combined Phase 2 and 3 Infrastructure projects under the Connecting Links Fund and the Trunk Main under the ICIP Green Infrastructure.

E. Adjournment

Moved By K. Duplessis

Seconded By M. Van Alstine

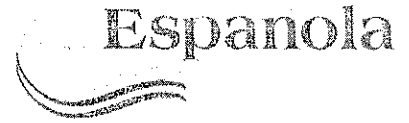
The Corporate Services Committee meeting is hereby adjourned.

Time: 5:17pm.

Carried

B. Foster
Chair

Paula Roque
Clerk



CORPORATE SERVICES COMMITTEE

Moved By: *J. Beer*

Date: November 5, 2019

Seconded By: *K. Duplessis*

Motion No.: 2

Be It Resolved That: As Recommended by the Corporate Services Committee That:

Bylaw No. 2560-13, being the Fees Bylaw, be amended as presented and furthermore that Departments review the Schedule which relates to their respective Departments for an analysis of actual costs and fees charged by other municipalities.

CARRIED ✓ DEFEATED _____

DEFERRED _____

Bill Foster
Chair

**RECORDED VOTE
INTEREST**

For Against

Mayor J. Beer	_____	_____
B. Foster	_____	_____
K. Duplessis	_____	_____
M. Van Alstine	_____	_____

DECLARATION OF PECUNIARY

Mayor J. Beer	_____
B. Foster	_____
K. Duplessis	_____
M. Van Alstine	_____

AGENDA # D.2

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

STAFF REPORT

DEPARTMENT: Administration

DATE: August 16, 2019

ITEM: Fees Bylaw

RECOMMENDATION: Be It Resolved That: As Recommended by the Corporate Services Committee That: Bylaw No. 2560-13 be amended as presented and furthermore that Departments review the Schedule which relates to their respective Departments for an analysis of actual costs and fees charged by other municipalities.

BACKGROUND:

The fees bylaw has been consolidated for ease of use, with the exception of water & sewer. With all fees being consolidated, user charges can be easily referenced and the annual cost of living percentage increase applied each year.

ANALYSIS:

The fees are always being challenged by users and has led to a review of certain fees as they have come up, however a thorough review of all fees is warranted. Staff would recommend that each Schedule of Fees be reviewed by the respective department and brought forward to Corporate Services as finalized, rather than wait for all fees to be reviewed at once.

"Schedule A" - The Manager of Leisure Services has undertaken a very comprehensive review of fees and allocation of actual costs and will be bringing the results of this review forward at a future date.

"Schedule B" - the following changes are proposed

- Reduce the tax fee for Tax Certificates from \$81 to \$65. This is based on an average of various municipalities polled which ranged from \$40 to \$108.
- Many property owners were requesting tax account print outs and using this for the lawyers to use in the sale process, this was leading to many inaccurate or incomplete balances being relied upon during the property sale process. This prompted a bit of a comparative analysis and a disclaimer now appears on the tax account print out which prompts more lawyers to seek the legal certificate.

Other cleanup items were required to create consistency between the schedules.

EXISTING POLICY: Bylaw 2560/13

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

STRATEGIC GOAL:

- ☐ 1) Improve and Maintain our Infrastructure
- ☐ 2) Sustainable Economic Growth & Prosperity
- ☒ 3) Excellence in Government
- ☐ 4) Safe and Healthy Community

FINANCIAL COMMITMENT: N/A

IMPLEMENTATION: N/A

Prepared By: Cynthia Townsend

Department Manager:

Clerk Treasurer/Administrator: Cynthia Townsend

Approval of Recommendation: Yes ☒ No ☐

Comments:



The Corporation of the Town of Espanola

Bylaw No. 2560-13

Schedule 'A'

Leisure Service Rates Summary

**All rates in this Schedule are subject to HST
unless otherwise stated**

Effective January 1, 2019

**Non-Resident Fees of 10% will be applied to
all memberships, swim lessons, pool, ice, field rentals, room
rentals, aqua & fitness programs**

Rental Category	Fees 2019
------------------------	----------------------

Ice Rentals

Non Prime Youth	67.75
Prime Youth	101.00
Non Prime Adult	101.00
Prime Adult	150.50

Swimming Pool

Education (50)	89.75
Education (50+)	112.75
1-40 people	140.00
40+ people, Additional	27.50
Slide	27.50
Swimming pool cancellation	52.00

Facility Rooms

Meeting Room/hr	24.25
Program Bar/hr	35.00
Program Full/Auditorium/hr	57.75
Program Pool Side Aud/hr	46.25
Meeting Room/day	62.50
Kitchen	95.50
Barside/Auditorium	190.50
Poolside/Auditorium	318.75
Full Auditorium	510.25
Use of dishes	81.75
Removal of fitness mats	218.25
Refundable Deposit – full auditorium rental w/kitchen and dishes. Refundable within 7 days if condition is acceptable after use	224.00

Arena Floor (No Ice)

Program/hr	51.75
Arena Surface	947.00

Squash

Child	4.75
Youth (13 - 18 yrs)	5.00
Senior (55+)	5.00
Adult	5.25

Skating Drop-in & Passes

Public Skate		2.75
Senior (55+)		Free
Shinny	Child/youth/senior	3.75
	Adult	7.25
Family skating- minimum of 3		7.00

Swimming Pool Drop-in & Passes

Child	4.75
Senior (55+)	5.00
Youth (13-18 yrs)	5.00
Adult	5.25
Aqua Fit Drop-in	8.50
Pool & Fitness drop in	11.75
Family	10.25
Aqua fit Senior (10 passes)	51.75
Aqua fit Adult (10 passes)	55.50
Pool Pass Child (10 passes)	33.50
Pool Pass Senior (10 passes)	33.50
Pool Pass Youth (10 passes)	33.50
Pool Pass Adult (10 passes)	39.50

Diaper Fit Drop-in	8.50
Diaper Fit – Adult	55.50
Diaper Fit - Senior	51.75
Swim registrations-lower level 30 Min.	63.75
Swim Registrations-Higher Level 45 Min.	65.75

Fitness Centre Drop-in

Youth (13-18)	8.50
Senior (55+)	8.50
Adult	8.75
Family	33.50

Fields

Minor Ball/field	13.50
Tournament field/day	80.00
Field (Ball/Soccer)	80.00
Pavilion/day	97.50
Mixed league/team	395.50
Adult league/team	845.25

Administration fees and Miscellaneous items

Administration fee –applies to all refunds	12.00
Copy of receipt	6.25
Membership card replacement	6.25
Membership card look-up	3.00
Membership card plastic cover	1.75
Membership purchase of up to two (2) additional family members/person/year	27.25
Squash ball	1.75
Squash racquet, goggles	2.75
Swimmers	3.00
Merchandise Sales not limited to: Aqua belt, goggles, gloves, etc.	Prices as market dictates plus 10%
Locker rental 6 months	46.00
12 months	92.00
Room rental incidentals – internet use	12.00
TV and VCR/DVD (internal)	27.75
LCD projector/screen(internal)	27.75
Flip chart and markers(internal)	12.00
Auditorium sound system(internal)	27.75

Private lessons and others

Private swim lessons/ ½ hr x 8		175.00
Private swim lessons/hr x 8		240.50
Guest pass-one day-two areas/day		12.00
Guest pass – fitness or squash or swim/7 days		27.75
Core Fitness	Adult	8.00
Lead Instructor	Child/Youth	6.50
Programs /Session	Senior	7.50
Fitness program drop in/session		12.00
Fitness Swipe Card – Senior		85.25
Shower Use		11.25

OTHERS:

- No rental or loaning of tables, chairs or other equipment.
- No food or food items provided with birthday party rentals.
- No food or food items provided with rental of meeting/auditorium rooms.

Memberships

2019

Gold (Three Areas)

	1 month	3 months	6 months	1 year
Individual	81.50	221.25	394.50	687.50
Couple	98.75	264.50	470.75	825.00
Family	114.75	309.75	550.00	962.25
Sen/Yth/Child	65.75	176.75	314.00	550.00
Senior couple	79.50	213.50	377.50	658.50

2019

Silver (Two Areas)

	1 month	3 months	6 months	1 year
Individual	60.00	162.00	287.75	504.25
Couple	71.25	191.50	340.75	596.00
Family	81.50	221.25	393.50	687.50
Sen/Yth/Child	49.50	133.25	236.00	412.75
Senior couple	59.25	156.00	283.25	494.00

2019

Bronze (One Area)

	1 month	3 months	6 months	1 year
Individual	33.50	88.50	157.25	275.25
Couple	43.75	118.50	209.75	367.00
Family	49.50	133.25	236.00	412.75
Sen/Yth/Child	27.75	73.50	130.50	229.25
Senior couple	33.50	88.50	157.25	275.25



The Corporation of the Town of Espanola

**By-law No. 2560/13
Schedule "B"
Tariff of Fees
Effective January 1, 2019**

Administrative	
Tax Certificates	65.00
Administration Fee (i.e. Charges/Additions to the Tax Roll)	10% of Addition/Charge
Request for Zoning	57.00
Request for occupancy permit under the Building Code Act (beyond 1 year expiry of building permit, Fire Code, Zoning Bylaw)	57.00
Request for work order (outstanding work orders and permits under Building Code and Fire Code)	57.00
Request for inspections (i.e. business owner requesting inspection, day care inspection)	57.00
Request for letter of compliance (i.e. wood stove, liquor licence)	57.00
Official Plan	29.00
Zoning Bylaw	29.00
Load Restriction permit	57.00
Certification of documents	12.00
Commissioning of documents	12.00
Marriage License	155.00
1st nation status	101.00

Bingo, Raffle, Nevada and other gaming licenses	12.00
Hawkers and Peddlers Permit	527.00
Council Agenda Package	6.00
NSF cheques	35.00
Service Charges	
Water and sewer accounts	1.25% monthly, 15% annum
Accounts Receivable	1.25% monthly, 15% annum
Tax accounts	1.25% monthly, 15% annum
Planning Applications	
The following Tariff of Fees are non-refundable fees charged by the Corporation of the Town of Espanola to cover the Municipality's review of the prepared amendments and/or agreements submitted by the applicant and to retain such additional planning and engineering consultants as are necessary to properly evaluate the amendment and or agreement.	
Site Plan Agreement	1718.00
Official Plan Amendment	1718.00
Zoning Bylaw Amendment	1031.00
Plan of Subdivision Application	1718.00
Minor Variance	459.00
Consent Application	459.00
Validation Certificate	459.00
Part Lot Control	459.00
Deeming Bylaw (Applicant registers Bylaw)	205.00
Fire Services Inspections	
Including HST	
Retro-fit Inspections-1st/hr flat rate for 3 to 6 units	188.00
Retro-fit Inspections-1st/hr flat rate for 7 to 16 units	287.00
Retro-fit Inspections-1st/hr flat rate for 17 or more units	343.00
Additional hours required will be invoiced at a rate of \$47.00/hr	



The Corporation of the Town of Espanola

By-law No. 2560/13

**Schedule "C"
Building Permit Fees
Effective January 1, 2019**

The fees payable by the applicant for a building/demolition permit are outlined below.

A processing fee of \$40.00 will be automatically added to all permit fees.	40.00
1. New buildings, alterations, additions, re-erection and repairs, etc.:	
a) value of construction costs per \$1,000 or part thereof	18.00
demolition permit fee per 1,000 sq ft or portion thereof whichever is	
b) greater	45.00
c) prefab storage shed permits	59.00
2. Installation and/or removal of underground tanks and pumps (gasoline, diesel, fuel, oil, water, etc.)	186.00
3. Moving Permit:	
a) for buildings/structures having gross floor area less than 300 sq. ft	59.00
b) for buildings/structures having gross floor area of 300 sq. ft	115.00
4. Deposit Fee - Upon the direction of the Chief Building Official, a deposit fee as hereinafter provided may be requested to cover the following:	
a) site clean-up	
b) road clean-up or repair	
c) drainage ditch clean-up	
d) municipal storm sewer clean-up	
e) reinstatement of municipal services	

After verification by the Municipal Officer as to contractor's discharge of duties in relation to reason for deposit request, such deposit shall be returned. In the event municipal employees are required to restore or clean up or re-instate municipal properties or services, such costs or portion of costs shall be deducted from the deposit fee and the balance refunded.

<p>5. Exemptions: Buildings and/or structures or any part thereof that are exempt from assessment by virtue of paragraphs 3, 9, 10 and 19, of Section 3 of The Assessment Act, R.S.O. 1970, i.e. Churches, municipal properties, Boy Scouts/Girl Guides, Forestry purposes and amendments thereof are exempt from permit fees but all other aspects of municipal, provincial and all other codes, regulation and bylaws must be adhered to in their entirety.</p>	
6. Conditional Permit	
a) value of construction costs per \$1,000.00 or part thereof, with a minimum of \$1,000.00, plus a refundable deposit to be determined by the Chief Building Official	18.00
7. Change of Use Permit	
a) non-refundable application fee	93.00
8. Plumbing Permit	
a) 1 to 6 fixtures	45.00
b) each additional fixture	10.00
c) additions or changes to existing fixtures	10.00
d) sewer connection	10.00
e) connection to municipal water system i.e.: sprinkler system	45.00
9. Amendments to Permits (within the same calendar month)	
a) minimum fee or	93.00
b) value of amended construction costs per \$1,000 but the fee shall not be less than \$50	12.00
10. Re-Inspections for Inspections	
a) on interior or final inspections where the work is not complete for the requested inspection	93.00
11. Boat Dock Permit	45.00
12. Request for Inspection	57.00
13. Detached Buildings under 108 Square feet (Zoning Compliance)	40.00
14. Occupancy Permit	57.00
15. Main Heating System Building	64.00
16. Installation of Siding per dwelling	45.00
17. Windows and doors	
a) Optional Windows and Doors Permit for Residential for Non-Structural Purposes per unit (<i>Non-Structural meaning like for like size</i>)	45.00
b) Windows and Doors Permit for Structural Purposes per unit	45.00
c) Windows and Doors Permit for Commercial per unit	45.00
18. Pool Enclosures	82.00

19. Installation of Storage Tanks	186.00
20. New Solid Fuel Burning Appliance Inspection per Appliance	46.00
21. Steel Roof (residential)	58.00
22. Commercial Roofs per \$1,000 per cost of construction	18.00
23. Calculation of Estimated values	
a) dwelling units per sq. ft of floor area	175.00
b) two storey or more & addition, per sq. ft of floor area	146.00
c) detached storage buildings and detached residential garages, per sq. ft	34.00
d) carports per sq. ft	34.00
e) attached garage per sq. ft	45.00
f) commercial and industrial buildings (shell only) per sq. ft of gross area	104.00
g) commercial buildings/mercantile/office/restaurant/etc. per sq. ft of gross area	208.00
h) decks, porches, gazebos per sq. ft of gross area	18.00
i) solariums, sunrooms per sq. ft	109.00
j) tents (air supported / public assembly	64.00
k) repairs, renovations and material alterations not readily identified by the above criteria will require written estimates from a contractor	Value to be determined by the CBO
l) SPECIAL OCCASION , the Chief Building Official may, for any of the above or where there is a dispute, calculate the estimated value at his discretion, based on written estimates provided by a contractor	
s) PERMIT FEES DOUBLE IF ANY WORK REQUIRING A PERMIT IS COMMENCED PRIOR TO RECEIVING A PERMIT FROM THE BUILDING DEPARTMENT.	

REFUNDS

24. If a Building Permit has been issued and applicable fees paid, project has not commenced; fees may be refunded as follows:

- a) 80 percent (80%) if administrative functions only have been performed.
- b) 70 percent (70%) if administrative and zoning functions only have been performed.
- c) 45 percent (45%) if administrative, zoning and plans examination functions have been performed.
- d) 35 percent (35%) if the permit has been issued and not field inspections have been performed subsequent to permit issuance.



The Corporation of the Town of Espanola

By-law No. 2560/13

Schedule "D"
Sign Permit Fees
Effective January 1, 2019

Type of Sign	Fee
Processing fee will be added to all permit fees	40.00
Permanent Sign	114.00
Re-facing to an existing sign	57.00
Renewal of permits are yearly and must be made to the Municipality by the 15th day of Jan.	114.00
Mobile signs, sandwich board for a max of 30 days	40.00
Directional signs per year	56.00
Signs under Section 3.6	No fee except for posters \$100.00 refundable deposit
Permit fee doubles if any work requiring sign permit is commenced prior to receiving a permit from the Building Department, or failure to renew a mobile sign permit by the due date.	



**The Corporation of the Town of Espanola
By-law No. 2629/14
Effective January 1, 2019**

**Schedule "E"
Cemetery Fees**

Plot Fees:	Plots	Perpetual Care	Total
Resident	375.00	250.00	625.00
Non-Resident (3.5ft x 10ft - 1.05m x 3.05m)	750.00	500.00	1250.00
Cremation - Resident	225.00	150.00	375.00
Cremation - Non-Resident (2.0ft x 2.5ft - .61m x .75m)	360.00	240.00	600.00

REFUNDS ON PLOTS WILL BE CHARGED A \$25.00 ADMINISTRATION FEE

Interment Fees:	Resident	Non-Resident
Adult	405.95	588.80
Child	182.85	364.55
Infant	152.95	305.90
Cremation	117.30	235.75
Winter - Full Burial	883.20	1060.30
Winter - Cremation	265.23	391.52

WINTER FEES: Shall commence December 1 and remain in effect until May 31st or until such time as sufficient frost has left the ground as determined by the Manager or his designate.

ACTUAL RENTAL COSTS OF MACHINERY not included in winter burials.

DISINTERMENT FEES:	
Disinterment and reburial within the cemetery (Full Burial)	1118.95
Disinterment and reburial in same grave (Full Burial)	883.20
Disinterment and reburial in another cemetery (Full Burial)	706.10
Disinterment of cremated remains	141.45
Disinterment and reburial of cremated remains	224.25

OTHER FEES:	
Late funerals arriving after 2:30 pm on weekdays	117.30
Full burial interments on Holidays, Saturdays, Sundays & Monday morning	471.50
Cremation interments on Saturdays (hole is prepared the day before)	117.30
Lowering device rental	117.30

THE ABOVE CHARGES ARE IN ADDITION TO THE REGULAR CHARGES

MONUMENT CARE	
Temporary Markers	No Fee
Flat markers under 172 square inches	No Fee
Flat markers over 172 square inches	50.00
Upright monuments up to 4 feet in height & width	100.00

Miscellaneous Fees	
Installation of Flat Marker by PWD	115.00
1 shrub removal (less than 1.2 meters) -cutting & disposal (no root removal)	65.00
1 shrub removal (larger than 1.2 meters) -cutting & disposal (no root removal)	75.00

FEES ARE SUBJECT TO HST

1345678901234

CORPORATE SERVICES COMMITTEE

Moved By: M. Van Alstine

Date: November 5, 2019

Seconded By: K. Duplessis

Motion No.: 4

Be It Resolved That: As Recommended by the Corporate Services Committee That:

Council request investment recommendations for medium to long term investments of \$5 million with the with the investment firm that provides the best return and whose recommendation is consistent with the requirements outlined in the Investment Policy. Further that requests be made to ONE Investment, RBC and National Bank Securities.

CARRIED ☒ DEFEATED ☐

DEFERRED ☐

Bill Foster
Chair

**RECORDED VOTE
INTEREST**

For Against

Mayor J. Beer	_____	_____
B. Foster	_____	_____
K. Duplessis	_____	_____
M. Van Alstine	_____	_____

DECLARATION OF PECUNIARY

Mayor J. Beer	_____
B. Foster	_____
K. Duplessis	_____
M. Van Alstine	_____

AGENDA #D.6

Department:	General Administration	Form Number:	A99-01370
Subject:	Staff Report	Effective Date:	06/05/17
Policy No:		Revision Date:	13/05/29
Bylaw No:		Version #:	2

STAFF REPORT

DEPARTMENT: Administration

DATE: October 22, 2019

ITEM: Investment Direction

RECOMMENDATION: As recommended by Corporate Services: Be It Resolved That:

Council request investment recommendations for medium to long term investments of \$5 million with the with the investment firm that provides the best return and whose recommendation is consistent with the requirements outlined in the Investment Policy. Further that requests be made to ONE Investment, RBC and National Bank Securities.

BACKGROUND:

The municipality has been using the High Interest Savings Account (HISA) through AMO LAS ONE Investment Program for the investment of reserve funds. There has been some uncertainty on the length of time before funds would be required, depending on funding and time lag on funds received as well as funds required for the policing transition and the construction of the firehall.

With the sale of the utility additional funds have also been invested in the ONE Investment Program.

ANALYSIS:

While some uncertainty will remain with the capital projects required and a short term reserve will have to be set aside for representations and warranties as per the conditions of the sale agreement, council may want to consider investing some of these funds in longer term bonds or securities.

The HISA is a good short-term solution and it is very hard for any banks to match this rate. The current rate is 2.415%. It is anticipated that interest rates will further decrease.

In the short-term, one item we know is coming up for 2020 is replacement of the trunk main from the water treatment plant to Mead/Queensway. Preliminary estimates for this are about \$5 million including the related roadwork, further information will be forthcoming. It will be proposed that we utilize the gas tax funds towards this project which are also currently invested.

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

The amount in the HISA is currently \$10.6 million. It is recommended that investment options be requested from HISA, RBC and National Bank for the remaining \$5 million equally divided between medium (2-5 year) and long term options (5+years).

To replace the investment income from hydro of approximately \$52,000/year, under current rates \$2,165,000 would have to be invested at current HISA rates to generate the same income.

EXISTING POLICY: F00-01828

STRATEGIC GOAL:

- ☐ 1) Improve and Maintain our Infrastructure
- ☐ 2) Sustainable Economic Growth & Prosperity
- ☒ 3) Excellence in Government
- ☐ 4) Safe and Healthy Community

FINANCIAL COMMITMENT: Allocation only.

IMPLEMENTATION: Upon Council resolution.

Prepared By: Cynthia Townsend

Department Manager:

CAO/Treasurer: Cynthia Townsend

Approval of Recommendation: Yes ☒ No ☐

Comments: _____



THE CORPORATION OF THE TOWN OF ESPANOLA

BYLAW NO. 2944/19

**Being a bylaw of the Town of Espanola to Adopt
the Minutes of Council for the Term Commencing
December 1st, 2018, and Authorizing
Taking of any Action Authorized Therein and Thereby**

WHEREAS Section 101 of the Municipal Act, R.S.O. 1990, C. M45, as amended, requires a municipal council to exercise its powers by bylaw, except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual bylaw;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF ESPANOLA ENACTS AS FOLLOWS:

1. That the Minutes of the meetings of the Council of the Town of Espanola for the term commencing December 1st, 2018, held on: November 12, 2019 and the same are hereby adopted.
2. That the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof and the exercise of any powers by the Council or Committees by the said minutes be and the same are hereby ratified, authorized and confirmed.
3. That where no individual bylaw has been or is passed with respect to the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council or Committees in the above mentioned Minutes, then this bylaw shall be deemed for all purposes to be the bylaw required for approving and authorizing the taking of any action authorized therein or thereby or required for the exercise of any power therein by the Council or Committees.
4. That the Mayor and proper officers of the Corporation of the Town of Espanola are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council or Committees as evidenced by the above mentioned Minutes in Section 1 and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Corporation of the Town of Espanola and to affix the seal of the Corporation thereto.

Read a First, Second and Third Time and Passed this 26th day of November 2019.

J. Beer
Mayor

P. Roque
Clerk

JOINT HEALTH & SAFETY MEETING MINUTES

Thursday, October 3rd, 2019
9:00 a.m.
Fire Hall

NOV 14 2019

Present:

D. Parker	Manager Rep.
D. Sokoloski	Worker Rep.
D. Massicotte	Manager Rep.
B. Stewart	Worker Rep.

Absent: A. Kelly Worker Rep.

Recording Secretary: A. Duguay

Co-Chair D. Sokoloski presided over the meeting. The meeting was called to order at 9:05 A.M.

Acceptance of Minutes:

1. D. Parker – B. Stewart

THAT: The Joint Health & Safety Committee hereby approves the minutes of the September 5th, 2019 meeting. Motion carried.

Inspections: September inspections were completed by the Recreation Department.

Dept.	Date Inspected	# of Hazards	Date Repaired
Fire	18-Sep-19	0	N/A
Admin.	18-Sep-19	2	18-Sep-19
Recreation	17-Jun-19	2	Not repaired
	19-Sep-19	4	23-Sep-19
Library	18-Sep-19	0	N/A
PWD	18-Sep-19	3	20-Sep-19

October inspections are to be completed by the Non-Union/Fire Department.

Other Reports: Investigation Report PWD02-19 – Reviewed.

Outstanding Issues:

Any Other Business: Review Multi-site Agreement – Members to review and bring comments/suggestions to next meeting. New agreement needs to be in place by May 1, 2020.

Recognition Sub-Committee:

New Business:

Next Meeting: **Thursday November 14, 2019 @ 9:00 A.M. – Fire Hall**

Adjournment: **2. D. Massicotte**

THAT: The Joint Health & Safety Committee is hereby
adjourned. Time: 9:25 A.M. Motion carried.



D. Parker, Co-Chair

D. Sokoloski, Co-Chair

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

STAFF REPORT

DEPARTMENT: Administration

DATE: October 22, 2019

ITEM: Q3 Budget Variance Report

RECOMMENDATION: Be it resolved that:

Information only.

BACKGROUND:

Budget to actual with variances are circulated quarterly in accordance with Policy F05-01830.

ANALYSIS:

AMORTIZATION & RESERVE TRANSFERS – these are recorded at the end of the year.

TREASURY –

TAXATION – The final quarterly school board payments remain outstanding which amounts to approximately \$265,000. The supplemental revenue is approximately \$58,700. Interest on o/s taxes is slightly below budgeted levels, however does not include September. Heads & Beds grant of \$4,650 is o/s and will be received in final quarter.

GRANTS – Reflects the full \$634,700 in efficiency funding received and the Power Dam grant of \$797,000 which was received in July.

OTHER – Favourable variance primarily the result of interest earned being higher than budgeted by \$26,537.

EXPENSES – Write-offs are approx. \$22,000 below budget ytd.

ADMINISTRATION –

Fees, Charges, Donations – POA (EL& BR) Administration fee to be billed at year end ytd budget is \$22,500.

COUNCIL –current positive variance of \$14,705.70 - \$17,968 is due to legal expenses being less than budgeted. Council travel and training is over budget \$13,190.73

Department:	General Administration	Form Number:	A99-01370
Subject:	Staff Report	Effective Date:	06/05/17
Policy No:		Revision Date:	13/05/29
Bylaw No:		Version #:	2

which is partially offset by positive variances in honorariums and benefits of 5,632.50. Several other smaller variances for other meeting supplies, advertising, etc. account for the remainder.

ADMINISTRATION EXPENSES – Overall positive variance of \$113,553 reflects YTD budget variance for building improvements is \$131,268 as these expenditures have not incurred, the large part of this was for a new roof at the municipal office, however timing did not permit the tendering in 2019, and will most likely carry over to 2020. The remaining \$17,715 reflects various small variances - Audit and Legal fees budgeted for and not yet incurred reflect \$18,500 of the positive variance which is offset by Insurance which includes the cost for the for the full year negative variance of 32,522, various other small variances including hydro account for the balance. Software support is over \$1,345 which reflects the timing of the renewal for software licence – this item is expected to be over due to issues with the virus experienced in September.

POLICE SERVICES/STRATEGIC INITIATIVES –This grouping was used for the police transition in 2018, for 2019 it is utilized for strategic planning and includes expenses for the Oracle Poll.

FIRE –

VOLUNTEERS – paid semi-annually

VEHICLES & EQUIPMENT – reflects costs to repair pumper at a cost of \$16,400

FACILITY MAINTENANCE – positive variance reflects the new build

DISPATCH – costs are coming in below budget, partially

TRANSFER TO RESERVES - \$18,663 was transferred from the firehall to public works to cover the cost of the fencing required as part of the new construction

CAPITAL – Firehall construction complete, transfer from reserves to offset capital cost has been recorded. Additional costs include an underestimate on contract administrative costs of \$2,544 a payment to Beamish for additional paving to the east side of the building for \$5,669.38

POLICE SERVICES – Positive variance of \$516,193.40, offset with billing adjustments received after period end of \$200,631 posted in October, overall still expect a positive variance.

BUILDING SERVICES –

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

PERMITS AND FEES – Permits are lower than ytd budget which reflects a slower than expected construction season.

BUILDING INSPECTION SERVICES – below budget 32,088 partially due to vacancy during the period of June – August, and related training for savings of approximately \$22,000. Other savings were in professional fees -\$4,400, vehicle parts -\$2,600, various other small amounts.

SHARED SERVICES – cost recoveries for some mileage billings were outstanding at the end of the quarter.

PROPERTY STANDARDS – positive variance result of wages, position vacant and possibly not all time being coded to this area, also savings in training and professional fees.

BYLAW ENFORCEMENT – Includes ANIMAL and BYLAW enforcement, 4th quarter made in September.

POA – Of the Espanola amount, proceeds are cost shared with surrounding municipalities and our share would be 45%, however of this amount it will also include amounts owing to other municipalities, could be Sudbury, Timmins, etc. as we receive payments for fines which could be charged in other areas and we then remit the payment to other municipalities. These charges to be finalized when year-end is finalized.

The Elliot Lake and Blind River amounts are all paid back to those municipalities with the exception of our administration fee and an allocation of wages. Administration fee of approximately \$25,000 is outstanding and processed at year end.

Overall revenues collected for this area have decreased significantly from the prior year, this is a result of the decrease in charges being laid and could be the types of fines as well.

TRANSPORTATION –

OPERATIONS – negative variance -\$20,359 is comprised of many small variances including summer student category - \$16,912 & Diesel fuel is also a negative variance of \$15,281, these are largely the result of timing of purchase or service and should reverse by year end.

ROADS PAVED & UNPAVED – positive variance is in gravel purchases - gravelling completed in October

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ROADS, BRIDGES & CULVERTS, TRAFFIC OPERATIONS – positive variance of approx. \$16,000 in these areas largely reflect the timing of the work and offset by the negative variance in WINTER CONTROL.

WINTER CONTROL – Negative variance of \$22,674 reflects the winter and the timing of the budget to actual results.

STREETLIGHTS – reflects the 2 month delay in receiving hydro bills.

CAPITAL – offset is Transfer from reserves, the funding for the Trunkmain was not successful and therefore did not proceed during the year. This includes the final topcoat for Highway 6 which is complete, funding has not yet been received expected to be approximately \$360,000.

SEWER SERVICES –

FEES – reflects the 2 month delay in receiving payment from Hydro. Up to September 30th Espanola Regional Hydro remitted what they billed for water & sewer, in exchange they assumed the risk of uncollectible receivables and benefited from the interest. As of October 1st, Hydro will be remitting as they collect for August and September water & sewer billings.

OPERATIONS - \$44,250 is $\frac{3}{4}$ of tax bill not yet journalized, hydro \$7,000 due to delayed billing, parts & outside contractors approximately \$173,000 under budget due to timing of the major repair items – the secondary clarifier rebuild for approximately \$129,000 work is in progress and invoice from OCWA will follow completion, quotes for concrete clarifier come in over budget so this job was deferred - \$45,000 budgeted

DISTRIBUTION – positive variance of \$30,135.86 – only about $\frac{1}{4}$ of all scheduled maintenance and flushing completed due to staff shortages and other priorities, Hydro - \$5,000 under budget

FINANCING – semi-annual payments made in June and December, adjustment for interest recorded at year end

STORM SEWER – positive variance of \$33,692, catch basin repair at the ball field came in under budget, supply purchase outstanding

CAPITAL – PO has been issued for SCADA upgrades

WATER SERVICES -

FEES – same as sewer

PLANT OPERATIONS – \$43,500 is $\frac{3}{4}$ of tax bill not yet journalized, hydro \$28,544 due to delayed billing, \$80,000 paid to outside contractors in October for September,

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\$108,750 outstanding bill for water treatment chemicals. Other capital work completed, invoicing is outstanding - \$23,000.

DISTRIBUTION - positive variance of \$89,300 – flushing completed end of September/beginning of October, this also reflects fewer frozen water lines.

ENVIRONMENTAL/ COLLECTION & DISPOSAL -

Positive variance of a \$8,877 –garbage collection payment for October made in September \$13,483, had budgeted \$2,000 for additional containers which have been delayed pending contract negotiations - \$7,236 payment is outstanding in g/l.

HEALTH SERVICES – Doctor recruitment payment outstanding.

CEMETERY – purchase of a lawn mower to be coded to capital.

SOCIAL SERVICES – CARE VAN – insurance and admin costs to be allocated.

SENIORS – donation of \$2,000 outstanding to be paid in final quarter.

LEISURE SERVICES –

OUTDOOR RINK – positive variance reflects effort of dedicated volunteer for the outdoor rink and lack of paid time for routine maintenance.

BALL PARKS – positive variance of \$13,473 reflects fees above budget \$7,100 ytd and savings in outside contractors \$7,238.

PROGRAMMING – positive variance \$7,625 partially wages of \$5,131 which reflects shared positions between other departments, possibly not all benefits getting allocated.

BUILDING & FACILITY –positive variance of \$71,618 – \$21,325 in wages as a result of working short-staffed, \$24,890 is in hydro which reflects the 2-month delay in billing, \$19,350 in GAS which is partially due to lower rate increases than anticipated, OUTSIDE CONTRACTOR line item has a negative variance of \$15,915 as a result of extra maintenance as a result of snow load, partially offset with positive variance in general building maintenance of \$17,451 and various other small amounts.

FITNESS – Negative variance of \$13,796 reflects a decrease in memberships.

ARENA – negative variance of \$34,167, no ice rentals April – late August, so negative variance of \$23,880 should reverse, approximately \$3,000 higher than same period last year. Maintenance is higher due to the extra work on roof due to snow load last March. In-Kind Donations of \$3,928 for ice surface rental.

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FACILITY RENTALS – Includes Floor Rental Revenues and an offsetting In-Kind Donation codes in respective areas to try and track usage better. Rentals up \$6,374.60 over budget, In Kind donations of \$4,949

LIBRARY – Overall negative variance is 5%.

COMMUNITY EVENTS – Small variances fluctuate with the timing of the events, Pumpkin Festival was in October therefore a positive variance in Community Events, Santa Claus Parade in November.

HISTORICAL PARK – this has been delayed due to availability of architect and contractor, new sign installed in October, all supplies have been ordered in order to meet criteria of funding, revenue to be applied at year end as it is currently in Deferred Revenue and a portion in reserve.

PLANNING & DEVELOPMENT –

PLANNING – Consent fees higher than budgeted, \$3,205, wages less than budgeted - \$1,919, expenditures are dependent on level of activity, currently legal and planning also under budget \$5,954.

ECONOMIC DEVELOPMENT – \$87,820 positive variance includes \$28,369.50 for the CIP program (this was increased as a result of Olivadel development) and \$10,818 for advertising (winter banner contest) and \$37,500 allowed for costs relating to the Economic Development Corporation, legal costs have not been billed or paid. Also positive variance of \$9,136 for website redevelopment.

CAPITAL – sale of lot in Industrial Park.

SIGNIFICANT BALANCE SHEET AMOUNTS:

CASH - \$7,033,321 2018 - \$8,701,801

TAXES RECEIVABLE

For comparison:

Q3 Summary

	<u>2019</u>	<u>2018</u>
Current	1,378,933.65	1,208,550.07
1 year	184,897.40	188,741.63
2 years	40,225.57	89,561.90
3 years	18,829.37	55,442.48
	<u>1,622,885.99</u>	<u>1,542,296.08</u>

This year to date increase over prior year of approximately 5% is due to the timing and changing of due dates from 2018, the installments were due June 29th and August

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24th and in 2019, due dates were changed to July 31st and Sept 30th. The most significant increase is reflected under current taxes, which reflects the change in due dates and the uptake on pre-authorized withdrawals. The improvement in the other arrears categories could also reflect the change in the legislation which permits the tax sale process to commence after two years, often the formal letters prompts payments.

There are 12 properties in tax sale, with one extension agreement in place.

EXISTING POLICY: F05-01830

STRATEGIC GOAL:

- ☐ 1) Improve and Maintain our Infrastructure
- ☐ 2) Sustainable Economic Growth & Prosperity
- ☒ 3) Excellence in Government
- ☐ 4) Safe and Healthy Community

FINANCIAL COMMITMENT: N/A

IMPLEMENTATION: N/A

Prepared By: Cynthia Townsend

Department Manager: _____

Clerk Treasurer/Administrator: Cynthia Townsend

Approval of Recommendation: Yes ___ No ___

Comments: _____

COUNCIL SUMMARIZED



For Period Ending 30-Sep-2019

	BUDGET	BUDGET	ACTUAL	ACTUAL	VARIANCE	VARIANCE
	2019	YEAR TO DATE	2018	2019	TO DATE	PERCENTAGE
TREASURY						
TAXATION	(7,822,292.00)	(5,866,719.00)	(7,979,459.27)	(8,067,879.68)	-2,201,160.68	0.38
GRANTS	(3,378,700.00)	(2,534,775.00)	(2,284,456.06)	(2,896,790.06)	-362,015.06	0.14
OTHER	(201,800.00)	(151,350.00)	(116,709.37)	(180,762.29)	-29,412.29	0.19
EXPENSES	112,100.00	84,075.00	61,702.70	62,019.18	-22,055.82	-0.26
TRANSFER TO RESERVES	652,400.00	489,300.00	0.00	637,400.00	148,100.00	0.30
Total TREASURY	(10,639,292.00)	(7,979,469.00)	(10,318,922.00)	(10,446,012.85)	-2,466,543.85	0.31
ADMINISTRATION						
FEES, CHARGES, DONATIONS	(71,300.00)	(53,475.00)	(27,273.38)	(27,881.79)	25,593.21	-0.48
TRANSFER FROM RESERVES	(130,000.00)	(97,500.00)	(10,000.00)	0.00	97,500.00	-1.00
COUNCIL	246,470.00	184,852.50	153,057.04	170,146.80	-14,705.70	-0.08
ADMINISTRATION	1,285,390.00	964,042.50	860,912.26	850,489.26	-113,553.24	-0.12
POLICE SERV TRANSITION/STRATEGIC INITI	10,000.00	7,500.00	12,765.64	8,524.41	1,024.41	0.14
CAPITAL	0.00	0.00	(6,637.17)	0.00	0.00	0.00
AMORTIZATION	10,000.00	7,500.00	0.00	0.00	-7,500.00	-1.00
Total ADMINISTRATION	1,350,560.00	1,012,920.00	982,824.39	1,001,278.68	-11,641.32	-0.01
FIRE SERVICES						
REVENUE	(6,000.00)	(4,500.00)	(5,127.13)	(2,236.13)	2,263.87	-0.50
OFFICE OPERATIONS	17,200.00	12,900.00	6,154.44	8,727.79	-4,172.21	-0.32
ADMINISTRATION	163,750.00	122,812.50	122,318.48	115,246.33	-7,566.17	-0.06
INSPECTIONS	5,200.00	3,900.00	5,509.75	5,562.38	1,662.38	0.43
VOLUNTEERS	118,010.00	88,507.50	66,568.67	61,681.71	-26,845.79	-0.30
FACILITY MAINTENANCE	41,100.00	30,825.00	15,090.76	24,611.49	-6,213.51	-0.20
OTHER	6,400.00	4,800.00	5,816.40	5,949.60	1,149.60	0.24
VEHICLES & EQUIP	16,430.00	12,322.50	8,602.52	22,934.56	10,612.06	0.86
DISPATCH	25,000.00	18,750.00	7,695.00	11,473.68	-7,276.32	-0.39
TRANSFER TO RESERVES	0.00	0.00	0.00	18,663.00	18,663.00	0.00
AMORTIZATION	24,000.00	18,000.00	0.00	0.00	-18,000.00	-1.00
CAPITAL RESERVE TRANSFERS	(1,818,000.00)	(1,363,500.00)	0.00	(1,806,521.04)	-443,021.04	0.32
CAPITAL	1,918,000.00	1,438,500.00	118,129.26	1,942,365.22	503,865.22	0.35
Total FIRE SERVICES	511,090.00	383,317.50	350,758.15	408,438.59	25,121.09	0.07
POLICE SERVICES						
POLICE SERVICES BOARD	67,650.00	50,737.50	55,497.90	13,202.90	-37,534.60	-0.74
OPERATIONS	2,286,217.00	1,714,662.75	1,933,898.85	1,241,003.95	-473,658.80	-0.28
CAPITAL	0.00	0.00	0.00	(5,000.00)	-5,000.00	0.00
Total POLICE SERVICES	2,353,867.00	1,765,400.25	1,989,396.75	1,249,206.85	-516,193.40	-0.29
BUILDING SERVICES						
PERMITS AND FEES	(140,700.00)	(105,525.00)	(402,931.50)	(65,873.00)	39,652.00	-0.38
BUILDING INSPECTION SERVICES	242,190.00	181,642.50	180,512.50	59,554.23	-32,088.27	-0.18
SHARED SERVICES	(12,300.00)	(9,225.00)	627.24	2,731.13	6,493.87	-0.70
PROPERTY STANDARDS	12,800.00	9,600.00	4,553.96	790.73	-8,809.27	-0.92

TOWN OF ESPANOLA
COUNCIL SUMMARIZED



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For Period Ending 30-Sep-2019

	BUDGET	BUDGET	ACTUAL	ACTUAL	VARIANCE	VARIANCE
	2019	YEAR TO DATE	2018	2019	TO DATE	PERCENTAGE
General Operating Fund						
BYLAW ENFORCEMENT	43,830.00	32,872.50	28,744.11	48,631.29	15,758.79	0.48
ELECTRICAL INSPECTIONS	6,030.00	4,522.50	5,948.13	5,948.13	1,425.63	0.32
EMERGENCY PLANNING	10,090.00	7,567.50	1,047.11	5,310.61	-2,256.89	-0.30
HEALTH & SAFETY	2,600.00	1,950.00	604.61	2,515.06	565.06	0.29
911 EMERGENCY CALLING	3,000.00	2,250.00	5,793.12	2,849.32	599.32	0.27
TRANSFER TO RESERVE	2,700.00	2,025.00	0.00	0.00	-2,025.00	-1.00
AMORTIZATION	3,000.00	2,250.00	0.00	0.00	-2,250.00	-1.00
TRANSFER FROM RESERVES	(56,000.00)	(42,000.00)	0.00	(56,000.00)	-14,000.00	0.33
Total BUILDING SERVICES	117,240.00	87,930.00	(184,822.86)	90,995.24	3,065.24	0.03
PROVINCIAL OFFENCES						
ESPANOLA FEES	(440,500.00)	(330,375.00)	(337,555.07)	(248,857.43)	81,517.57	-0.25
ESPANOLA EXPENDITURES	396,527.00	297,395.25	213,731.52	179,394.98	-118,000.27	-0.40
ELLIOT LAKE & BLIND RIVER FEES	(389,000.00)	(291,750.00)	(281,089.10)	(189,250.87)	102,499.13	-0.35
ELLIOT LAKE & BLIND RIVER EXPENDITURES	389,000.00	291,750.00	166,251.26	147,932.63	-143,817.37	-0.49
Total PROVINCIAL OFFENCES	(43,973.00)	(32,979.75)	(238,661.39)	(110,780.69)	-77,800.94	2.36
TRANSPORTATION						
TRANSFER FROM RESERVES	(588,995.00)	(441,746.25)	0.00	(18,663.00)	423,063.25	-0.96
OPERATIONS	867,250.00	650,437.50	636,077.15	670,796.59	20,359.09	0.03
MACHINERY, VEHICLES & EQUIPMENT	264,510.00	198,382.50	181,123.41	199,197.71	815.21	0.00
SERVICES	0.00	0.00	(51.00)	(165.00)	-165.00	0.00
ROADS - PAVED	249,000.00	186,750.00	182,188.71	179,184.62	-7,565.38	-0.04
ROADS - UNPAVED	145,000.00	108,750.00	108,013.10	67,526.35	-41,223.65	-0.38
BRIDGES & CULVERTS	35,000.00	26,250.00	20,741.20	19,225.92	-7,024.08	-0.27
TRAFFIC OPERATIONS AND ROADSIDE	68,250.00	51,187.50	54,042.80	41,538.46	-9,649.04	-0.19
SCHOOL CROSSING GUARDS	27,000.00	20,250.00	15,744.62	18,674.51	-1,575.49	-0.08
WINTER CONTROL	412,375.00	309,281.25	256,181.64	331,955.96	22,674.71	0.07
STREETLIGHTS	64,175.00	48,131.25	31,410.94	29,534.33	-18,596.92	-0.39
CAPITAL	903,495.00	677,621.25	(166,723.94)	784,184.90	106,563.65	0.16
Total TRANSPORTATION	2,447,060.00	1,835,295.00	1,318,748.63	2,322,991.35	487,696.35	0.27
SEWER SERVICES						
FEES	(1,266,900.00)	(950,175.00)	(743,749.76)	(759,521.75)	190,653.25	-0.20
PLANT OPERATIONS	827,425.00	620,568.75	548,182.06	357,862.54	-262,706.21	-0.42
DISTRIBUTION	96,000.00	72,000.00	55,954.48	41,864.14	-30,135.86	-0.42
STORM SEWER	88,500.00	66,375.00	48,436.99	32,683.11	-33,691.89	-0.51
FINANCING	100,000.00	75,000.00	99,018.88	99,018.88	24,018.88	0.32
AMORTIZATION	352,125.00	264,093.75	0.00	0.00	-264,093.75	-1.00
RESERVE TRANSFERS	(359,000.00)	(269,250.00)	0.00	0.00	269,250.00	-1.00
CAPITAL GRANTS	0.00	0.00	(29,226.00)	0.00	0.00	0.00
CAPITAL	185,000.00	138,750.00	63,172.59	0.00	-138,750.00	-1.00
Total SEWER SERVICES	23,150.00	17,362.50	Page 52 of 75 (228,093.08)	(228,093.08)	-245,455.58	-14.14

WATER SERVICES

TOWN OF ESPANOLA
COUNCIL SUMMARIZED



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For Period Ending 30-Sep-2019

	BUDGET	BUDGET	ACTUAL	ACTUAL	VARIANCE	VARIANCE
	2019	YEAR TO DATE	2018	2019	TO DATE	PERCENTAGE
Water and Sewer Operating Fund						
FEES	(1,550,500.00)	(1,162,875.00)	(871,686.51)	(873,072.71)	289,802.29	-0.25
PLANT OPERATIONS	889,525.00	667,143.75	478,512.78	408,719.35	-258,424.40	-0.39
DISTRIBUTION	205,800.00	154,350.00	101,881.24	65,048.62	-89,301.38	-0.58
FINANCING	100,000.00	75,000.00	99,018.88	99,018.88	24,018.88	0.32
SERVICE LOCATES	15,250.00	11,437.50	7,325.31	4,115.39	-7,322.11	-0.64
ELEVATED STORAGE	37,375.00	28,031.25	1,695.63	29,120.21	1,088.96	0.04
AMORTIZATION	440,000.00	330,000.00	0.00	0.00	-330,000.00	-1.00
CAPITAL GRANTS	(326,300.00)	(244,725.00)	(1,490,108.03)	(65,884.37)	178,840.63	-0.73
TRANSFER FROM RESERVES	(467,000.00)	(350,250.00)	0.00	0.00	350,250.00	-1.00
CAPITAL	632,700.00	474,525.00	1,531,884.80	416,062.40	-58,462.60	-0.12
Total WATER SERVICES	(23,150.00)	(17,362.50)	(141,476.90)	83,127.77	100,490.27	-5.79
ENVIRONMENTAL SERVICES						
GARBAGE COLLECTION AND DISPOSAL	25,100.00	18,825.00	14,644.31	13,106.86	-5,718.14	-0.30
GARBAGE COLLECTION	162,000.00	121,500.00	130,951.50	133,505.65	12,005.65	0.10
LANDFILL	273,000.00	204,750.00	227,355.59	204,620.04	-129.96	0.00
HOUSEHOLD HAZARDOUS WASTE DAY	11,450.00	8,587.50	12,408.30	10,417.45	1,829.95	0.21
LEAF & YARD WASTE DEPOT	11,600.00	8,700.00	2,102.71	2,959.20	-5,740.80	-0.66
RECYCLING	58,425.00	43,818.75	33,398.26	32,695.42	-11,123.33	-0.25
Total ENVIRONMENTAL SERVICES	541,675.00	406,181.25	420,860.67	397,304.62	-8,876.63	-0.02
HEALTH SERVICES						
SUDBURY & DISTRICT HEALTH UNIT	195,030.00	146,272.50	142,056.00	146,277.00	4.50	0.00
DOCTOR RECRUITMENT	20,000.00	15,000.00	20,000.00	0.00	-15,000.00	-1.00
MSDSB - LAND AMBULANCE	702,100.00	526,575.00	543,064.53	526,551.75	-23.25	0.00
CEMETERY	17,270.00	12,952.50	4,785.05	25,711.11	12,758.61	0.99
AMORTIZATION	3,700.00	2,775.00	0.00	0.00	-2,775.00	-1.00
Total HEALTH SERVICES	938,100.00	703,575.00	709,905.58	698,539.86	-5,035.14	-0.01
SOCIAL SERVICES						
MSDSB - GEN ASSIST AND HOUSING	418,810.00	314,107.50	277,276.72	314,107.47	-0.03	0.00
CARE VAN	48,525.00	36,393.75	(14,052.36)	28,339.61	-8,054.14	-0.22
AMORTIZATION	10,000.00	7,500.00	0.00	0.00	-7,500.00	-1.00
SENIOR CITIZENS	6,650.00	4,987.50	3,836.06	2,985.24	-2,002.26	-0.40
MSDSB - CHILDCARE	68,870.00	51,652.50	50,522.22	50,152.50	-1,500.00	-0.03
TRANSFER FROM RESERVES	(30,000.00)	(22,500.00)	0.00	0.00	22,500.00	-1.00
Total SOCIAL SERVICES	522,855.00	392,141.25	317,582.64	395,584.82	3,443.57	0.01
LEISURE SERVICES						
OUTDOOR RINK	9,850.00	7,387.50	3,042.42	1,395.29	-5,992.21	-0.81
TENNIS COURTS	4,380.00	3,285.00	11,481.32	937.65	-2,347.35	-0.71
BALL PARKS	46,150.00	34,612.50	18,182.07	21,138.88	-13,473.62	-0.39
TRACK & FIELD	8,570.00	6,427.50	6,639.53	7,787.80	1,360.30	0.21
PLAYGROUNDS	14,440.00	10,830.00	18,070.62	10,222.71	-607.29	-0.06
CLEAR LAKE BEACH	11,750.00	8,812.50	24,786.70	10,376.35	1,563.85	0.18

TOWN OF ESPANOLA
COUNCIL SUMMARIZED



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	BUDGET	BUDGET	ACTUAL	ACTUAL	VARIANCE	VARIANCE
	2019	YEAR TO DATE	2018	2019	TO DATE	PERCENTAGE
General Operating Fund						
COMMUNITY PARKS	17,470.00	13,102.50	15,031.87	11,109.44	-1,993.06	-0.15
PROGRAMMING	227,500.00	170,625.00	165,009.89	163,000.29	-7,624.71	-0.04
COMPLEX OFFICE OPERATIONS	141,980.00	106,485.00	92,297.96	93,471.14	-13,013.86	-0.12
BUILDING & FACILITY	679,085.00	509,313.75	367,439.86	437,695.78	-71,617.97	-0.14
POOL	114,560.00	85,920.00	82,211.65	81,214.86	-4,705.14	-0.05
FITNESS	(64,220.00)	(48,165.00)	(40,738.94)	(34,368.45)	13,796.55	-0.29
SQUASH	(3,100.00)	(2,325.00)	(1,706.82)	(1,101.58)	1,223.42	-0.53
ARENA	(53,890.00)	(40,417.50)	(40,600.45)	(6,250.71)	34,166.79	-0.85
FACILITY RENTALS	(21,770.00)	(16,327.50)	(18,113.76)	(26,452.50)	-10,125.00	0.62
PARKS & REC EQUIPMENT	10,450.00	7,837.50	6,590.64	6,328.82	-1,508.68	-0.19
AMORTIZATION	267,850.00	200,887.50	0.00	0.00	-200,887.50	-1.00
CAPITAL	0.00	0.00	(13,536.62)	0.00	0.00	0.00
Total LEISURE SERVICES	1,411,055.00	1,058,291.25	696,147.64	776,505.77	-281,785.48	-0.27
LIBRARY SERVICES						
LIBRARY COLLECTIONS	283,787.00	212,840.25	210,211.52	221,400.63	8,560.38	0.04
SUMMER STUDENTS	10,861.00	8,145.75	15,860.43	12,013.42	3,867.67	0.47
AMORTIZATION	2,800.00	2,100.00	0.00	0.00	-2,100.00	-1.00
Total LIBRARY SERVICES	297,448.00	223,086.00	226,071.95	233,414.05	10,328.05	0.05
COMMUNITY EVENTS						
SANTA CLAUS PARADE	3,960.00	2,970.00	301.27	0.00	-2,970.00	-1.00
WINTER CARNIVAL	7,060.00	5,295.00	2,402.15	6,891.66	1,596.66	0.30
JULY 1ST	5,290.00	3,967.50	4,007.75	3,648.48	-319.02	-0.08
COMMUNITY EVENTS	13,330.00	9,997.50	4,392.58	4,599.74	-5,397.76	-0.54
BEAUTIFICATION	43,060.00	32,295.00	29,470.90	34,563.71	2,268.71	0.07
HISTORICAL PARK	0.00	0.00	(39,317.73)	16,731.47	16,731.47	0.00
Total COMMUNITY EVENTS	72,700.00	54,525.00	1,256.92	66,435.06	11,910.06	0.22
PLANNING AND DEVELOPMENT						
PLANNING	25,760.00	19,320.00	14,386.05	8,688.79	-10,631.21	-0.55
ECONOMIC DEVELOPMENT	181,570.00	136,177.50	45,372.98	48,357.91	-87,819.59	-0.64
AMORTIZATION	3,945.00	2,958.75	0.00	0.00	-2,958.75	-1.00
CAPITAL	0.00	0.00	0.00	(17,305.05)	-17,305.05	0.00
TRANSFER TO RESERVES	(91,560.00)	(68,670.00)	0.00	0.00	68,670.00	-1.00
Total PLANNING AND DEVELOPMENT	119,715.00	89,786.25	59,759.03	39,741.65	-50,044.60	-0.56
TRUST FUNDS						
CEMETERY	0.00	0.00	(10,169.12)	(8,068.35)	-8,068.35	0.00
OTHER	0.00	0.00	(727.06)	(40,967.01)	-40,967.01	0.00
Total TRUST FUNDS	0.00	0.00	(10,896.18)	(49,035.36)	-49,035.36	0.00

COUNCIL SUMMARIZED



For Period Ending 30-Sep-2019

	BUDGET	BUDGET	ACTUAL	ACTUAL	VARIANCE	VARIANCE
	2019	YEAR TO DATE	2018	2019	TO DATE	PERCENTAGE
Reserve Funds						
Surplus (-) / Deficit	0.00	0.00	{3,779,676.74}	{3,070,357.67}	-3,070,357.67	0.00



For Period Ending 30-Sep-2019

Report Options Accounts : All

Cost Center 1 : Selective

Cost Center 2 : All

Cost Center 3 : All

Start CC1 Code: ?????

End CC1 Code: ?????

Unposted Included

Rollup Accounts Selected

Summarize Cost Centers Selected

Consolidated Selected

Group Level Selected

Group Total Selected

Sub Group Level Selected

Sub Group Total Selected

Print Surplus(-)/Deficit Selected

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

STAFF REPORT

DEPARTMENT: PWD	DATE: September 23,2019
------------------------	--------------------------------

ITEM: Connecting Link funding Phase 2
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RECOMMENDATION:

- That the Tender for Phase 2 of the connecting Link be awarded to Belanger Construction.

BACKGROUND:

- One of the conditions of the funding is that the contract is awarded in 2019
- Phase 2 of the connecting link replace will be from the McDonald's Restaurant to McCulloch.

ANALYSIS:

- Tenders numbers (excludes HST)

Belanger	\$3,446,712
Tera North	\$3,572,436
Pioneer	\$3,574,011
Garson	\$3,734,021
- For the application RV Anderson had estimated that the project would cost \$3,173,600 with \$229,000 in contract Administration. Formal Contract administration proposal from RV Anderson is expected shortly.
- Contract value does include a 10% contingency.
- The municipality is eligible for \$3,000,000 of the total cost
- The project will commence in the spring of 2020 with the top coat of asphalt in 2021.
- Approximate financial commitment on the municipality \$675,712

EXISTING POLICY: F17-01325 Procurement Policy
--

STRATEGIC GOAL:

- ☒ **1) Improve and Maintain our Infrastructure**
- ☐ **2) Sustainable Economic Growth & Prosperity**
- ☐ **3) Excellence in Government**

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

☒ **4) Safe and Healthy Community**

FINANCIAL COMMITMENT: \$740,400

BUDGETED: Yes ☒ No ☐

IMPLEMENTATION: Upon Resolution

Prepared By: _____

Department Manager: Joel Yusko

CAO / Treasurer: Cynthia Townsend

Approval of Recommendation: Yes ☒ No ☐

Comments: The Town's estimated contribution at the time of application was \$462,486, tenders slightly higher than estimates, the new contribution will be approximately \$740,400 including HST.

In 2019 budget, \$366,700 was levied, and will be applied, approximately \$25,440 is to be funded from water & sewer reserves, the remaining \$348,260 will be built into the 2020/2021 budgets.



R.V. Anderson Associates Limited
436 Westmount Avenue Unit 6
Sudbury Ontario P3A 5Z8 Canada
Tel 705 560 5555 Fax 855 833 4022
www.rvanderson.com

RVA 163342

November 13, 2019
The Corporation of the Town of Espanola
100 Tudhope Street
Espanola, ON P5E 1S6

Attention: Mr. Joel Yusko

Dear Mr. Yusko

**Re: The Corporation of the Town of Espanola
Highway 6 Connecting Link Reconstruction (Contract 2019-01)
McDonald's Restaurant to McCulloch Drive
Recommendation for Tender Award**

We have reviewed and checked all submitted tenders for the above noted project. We would recommend that the low tender of Belanger Construction Limited be accepted as this tender meets all the requirements of the Contract Documents.

We have included a copy of our review of the submitted tenders and a copy of the tender opening.

We now require your written authorization to proceed with preparation and signing of the contract documents.

Should you have any questions regarding this letter or any other aspect of the project, please call our office.

Yours very truly,

R.V. ANDERSON ASSOCIATES LIMITED

Denis Lamontagne, C.E.T.
Associate, Senior Technologist

Encl; -Record of Tender Opening
-Evaluation of Tender Openings
-Copy of all submitted tenders
-Connecting Link Application Cost Estimates

Traci Denault-Roque

Sent: Tuesday, November 12, 2019 6:01 PM
To: Maureen Van Alstine
Subject: RE: Correspondence: Transforming & Modernizing the Delivery of the OBC (Township of Perry)

From: Maureen Van Alstine [mailto:masvan@personainternet.com]
Sent: Monday, November 11, 2019 2:43 PM
To: Traci Denault-Roque <TDenault@espanola.ca>; Paula Roque <Proque@espanola.ca>; Cynthia Townsend <CTownsend@espanola.ca>; 'Jill Beer' <jillbeer@sympatico.ca>
Subject: RE: Correspondence: Transforming & Modernizing the Delivery of the OBC (Township of Perry)

It is too late to have this motion on council agenda for tomorrow
But please add to the agenda for November 26
thanks

From: Traci Denault-Roque [mailto:TDenault@espanola.ca]
Sent: Monday, November 11, 2019 8:41 AM
To: Bill Foster (wpfosterespanola@gmail.com); Heather Malott (dougheather@gmail.com); Jill Beer (jillbeer@sympatico.ca); kenduplessis1@gmail.com (kenduplessis1@gmail.com); Maureen Van Alstine; 'Ray Dufour'; Sandra Hayden
Cc: Cynthia Townsend; Paula Roque
Subject: FW: Correspondence: Transforming & Modernizing the Delivery of the OBC (Township of Perry)

For circulation;
Thank you
Traci

Good afternoon,

Please find attached correspondence from Beth Morton, Clerk-Administrator, regarding Transforming and Modernizing the Delivery of Ontario's Building Code.

Kind regards,

Erica Cole
Administrative Assistant
Township of Perry | 1695 Emsdale Road
Emsdale ON | (705) 636-5941
www.townshipofperry.ca

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Township of Perry

PO Box 70, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

November 8, 2019

The Honourable Doug Ford, Premier of Ontario
Legislative Building , Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford:

RE: Transforming and Modernizing the Delivery of Ontario's Building Code

Please be advised that the Council of the Township of Perry, at its meeting held on November 6, 2019, passed the following resolution:

Resolution No. 2019-420

Moved by: Joe Lumley

Seconded by: Jim Cushman

WHEREAS the Province of Ontario has legislated in the Building Code Act that "the council of each municipality is responsible for the enforcement of this Act in the municipality" and "the council of each municipality shall appoint a chief building official and such inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction",

AND WHEREAS "the council of a municipality may pass by-laws applicable to the matters for which and in the area in which the municipality has jurisdiction for the enforcement of this Act",

AND WHEREAS the Province has asked local municipal governments to find efficient and cost effective ways to deliver municipal services is now asking these same municipalities to collect a tax on their behalf to create a new "Delegated Administrative Authority" to deliver services that have historically been the responsibility of the Ontario Government,

AND WHEREAS Premier Ford stated in his keynote address at the Association of Ontario Municipalities 2019 Conference that "we can't continue throwing money at the problem (broken systems) as our predecessors did, into top-down, big government schemes. That is neither compassionate nor sustainable",

...2

AND WHEREAS alternative methods of building administration and enforcement have been proposed in this consultation that remove municipal authority but not the associated liability,

NOW THEREFORE LET IT BE RESOLVED that the Council of the Township of Perry requests that the Province of Ontario research their own efficient and cost effective means to deliver their own services, work with current building sector groups that, for the past fifteen years, have been filling the voids as the Ministry of Municipal Affairs and Housing has severely reduced its service delivery role and provide documented evidence based justification to all Ontario municipalities that the creation of a new "Delegated Administrative Authority" is necessary prior to any legislative changes to the Building Code Act, with regard to building service delivery, are introduced in the Legislature; and

FURTHER BE IT RESOLVED THAT a copy of this motion be sent to The Honourable Doug Ford, Premier of Ontario, The Honourable Steve Clark, Minister of Municipal Affairs and Housing, The Honourable Jim McDonnell, Parliamentary Assistant for Municipal Affairs and Housing and The Honourable Norm Miller MPP for Parry Sound Muskoka; and

FURTHER BE IT RESOLVED THAT a copy of this motion be sent to the Associations of Municipalities of Ontario (AMO) and all Ontario Municipalities for their consideration.

Carried.

Your attention to this matter is appreciated.

Yours truly,



Beth Morton
Clerk-Administrator

BM/ec

cc: The Honourable Steve Clark, Minister of Municipal Affairs and Housing
The Honourable Jim McDonnell, Parliamentary Assistant for Municipal Affairs and Housing
The Honourable Norm Miller, MPP, Parry Sound-Muskoka
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

FINANCIAL INDICATOR REVIEW

(Based on 2018 Financial Information Return)

Espanola T

Date Prepared:	22-Oct-19
MSO Office:	Northeast
Prepared By:	Bryan Searle
Tier	ST

2018 Households:	2,440
2018 Population	4,996
2019 MFCL Index	7.4

Median Household Income:	67,738
Taxable Residential Assessment as a % of Total Taxable Assessment:	66.1%
Own Purpose Taxation:	7,438,357

SUSTAINABILITY INDICATORS

Indicator	Ranges	Actuals	North - Population > 2500 <= 10000		Level of Risk	
			Median	Average		
Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied	Low: < 10% Mod: 10% to 15% High: > 15%	2014	7.8%	10.2%	13.9%	LOW
		2015	5.3%	9.0%	13.7%	LOW
		2016	4.9%	9.9%	13.2%	LOW
		2017	7.6%	8.9%	11.4%	LOW
		2018	9.0%	8.4%	10.7%	LOW
Net Financial Assets or Net Debt as % of Own Source Revenues	Low: > -50% Mod: -50% to -100% High: < -100%	2014	1.4%	-3.3%	-8.8%	LOW
		2015	17.6%	-8.2%	30.6%	LOW
		2016	25.1%	-6.9%	-11.3%	LOW
		2017	35.7%	-5.9%	-10.7%	LOW
		2018	21.2%	6.6%	1.4%	LOW
Total Reserves and Discretionary Reserve Funds as a % of Municipal Expenses	Low: > 20% Mod: 10% to 20% High: < 10%	2014	32.5%	33.5%	35.3%	LOW
		2015	32.9%	32.4%	36.3%	LOW
		2016	36.8%	33.3%	35.3%	LOW
		2017	43.3%	37.0%	37.3%	LOW
		2018	24.9%	35.3%	40.1%	LOW
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	Low: > 0.5:1 Mod: 0.5:1 to 0.25:1 High: < 0.25:1	2014	2.6:1	1.77:1	2.25:1	LOW
		2015	2.85:1	1.71:1	2.05:1	LOW
		2016	2.77:1	1.79:1	2.27:1	LOW
		2017	5.19:1	1.84:1	2.59:1	LOW
		2018	1.85:1	2.39:1	2.7:1	LOW

FLEXIBILITY INDICATORS

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)	Low: < 5% Mod: 5% to 10% High: >10%	2014	6.6%	4.2%	6.1%	MODERATE
		2015	10.4%	4.6%	9.5%	HIGH
		2016	2.1%	4.5%	5.4%	LOW
		2017	2.5%	4.0%	4.7%	LOW
		2018	2.0%	4.0%	4.7%	LOW
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	Low: < 50% Mod: 50% to 75% High: > 75%	2014	37.0%	44.2%	44.5%	LOW
		2015	37.7%	45.2%	45.2%	LOW
		2016	37.3%	46.6%	45.8%	LOW
		2017	39.3%	47.0%	46.7%	LOW
		2018	38.7%	47.4%	47.3%	LOW
Annual Surplus / (Deficit) as a % of Own Source Revenues	Low: > -1% Mod: -1% to -30% High: < -30%	2014	17.2%	2.8%	10.8%	LOW
		2015	20.2%	7.6%	35.9%	LOW
		2016	27.0%	7.6%	14.7%	LOW
		2017	3.4%	4.0%	6.7%	LOW
		2018	15.2%	8.1%	9.2%	LOW

The data and information contained in this document is for informational purposes only. It is not an opinion about a municipality and is not intended to be used on its own - it should be used in conjunction with other financial information and resources available. It may be used, for example, to support a variety of strategic and policy discussions.

FINANCIAL INDICATOR REVIEW

(Based on 2018 Financial Information Return)

Espanola T

NOTES

Financial Information Returns ("FIRs") are a standard set of year-end reports submitted by municipalities to the Province which capture certain financial information. On an annual basis, Ministry staff prepare certain financial indicators for each municipality, based on the information contained in the FIRs. It is important to remember that these financial indicators provide a snapshot at a particular moment in time and should not be considered in isolation, but supported with other relevant information sources. In keeping with our Financial Information Return review process and follow-up, Ministry staff may routinely contact and discuss this information with municipal officials.

Supplementary Indicators of Sustainability and Flexibility

The following is a summary, adapted from the Chartered Professional Accountants of Canada Statement of Recommended Practice (SORP) 4.

- A government (including a municipality) may choose to report supplementary information on financial condition, to expand on and help explain the government's financial statements.
- Supplementary assessment of a government's financial condition needs to consider the elements of sustainability and flexibility.
- Sustainability in this context may be seen as the degree to which a municipality can maintain its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others without inappropriately increasing the debt or tax burden relative to the economy within which it operates.
- Sustainability is an important element to include in an assessment of financial condition because it may help to describe a government's ability to manage its financial and service commitments and debt burden. It may also help to describe the impact that the level of debt could have on service provision.
- Flexibility is the degree to which a government can change its debt or tax level on the economy within which it operates to meet its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others.
- Flexibility provides insights into how a government manages its finances. Increasing taxation or user fees may reduce a municipality's flexibility to respond when adverse circumstances develop if the municipality approaches the limit that citizens and businesses are willing to bear.

A municipality may temporarily use current borrowing, subject to the requirements set out in the Municipal Act to meet expenses and certain other amounts required in the year, until taxes are collected and other revenues are received. Municipal current borrowing cannot be carried over the long term or converted to long term borrowing except in very limited circumstances.

- For each element of financial condition, the report on indicators of financial condition should include municipality-specific indicators and municipality-related indicators. It may be useful to also include economy-wide information when discussing financial condition.

Additional Notes on what Financial Indicators may indicate:

Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied - Shows how much of the taxes billed are not collected.

Net Financial Assets or Net Debt as % of Own Source Revenues - Indicates how much property tax and user fee revenue is servicing debt.

Reserves and Reserve Funds as a % of Municipal Expenses - Indicates how much money is set aside for future needs and contingencies.

Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities) - Indicates how much cash and liquid investments could be available to cover current obligations.

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs) - Indicates how much of each dollar raised in revenue is spent on paying down existing debt.

Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio) - Indicates how much of the assets' life expectancy has been consumed.

Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues - Indicates the municipality's ability to cover its operational costs and have funds available for other purposes (e.g. reserves, debt repayment, etc.)

The Northern and Rural Municipal Fiscal Circumstances Index (MFCl) is used by the Ministry of Finance to calculate the "Northern and Rural Fiscal Circumstances Grant" aimed at northern as well as single and lower-tier rural municipalities. The index measures a municipality's fiscal circumstances. The MFCl is determined by six indicators: Weighted Assessment per Household, Median Household Income, Average Annual Change in Assessment (New Construction), Employment Rate, Ratio of Working Age to Dependent Population, and Per Cent of Population Above Low-Income Threshold. A lower MFCl corresponds to relatively positive fiscal circumstances, whereas a higher MFCl corresponds to more challenging fiscal circumstances. (Note: the MFCl index is only available for northern and rural municipalities)

FINANCIAL INDICATOR REVIEW

(Based on 2018 Financial Information Return)

Espanola T

CALCULATIONS

Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied

SLC 70 0699 01 / (SLC 26 9199 03 - SLC 72 2899 09)

Net Financial Assets or Net Debt as % of Own Source Revenues

SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 -
SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 -
SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)

Total Reserves and Reserve Funds as a % of Municipal Expenses

(SLC 60 2099 02+SLC 60 2099 03)/(SLC 40 9910 11-SLC 12 9910 03-SLC 12 9910 07)

Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)

SLC 70 0299 01 / (SLC 70 2099 01 + SLC 70 2299 01)

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)

(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 10 9910 01 - SLC 10 1831 01)

Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)

SLC 51 9910 10 / SLC 51 9910 06

Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues

(SLC 10 2099 01 - SLC 10 1831 01) / (SLC 10 9910 01 - SLC 10 0699 01 -
SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 -
SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)

MUNICIPAL FINANCIAL PROFILES

(Based on 2018 Financial Information Return)

Espanola T

Date Prepared:		2018 FIR Load Status:	Accepted Clean	2018 Households:	2,440	Median Household Income (2016) : *4	67,738
MSO Office:	Northeast	Last Updated:	July 11, 2019	2018 Population:	4,996	2019 Annual Repayment Limit:	2,911,557
Prepared By:				2019 MFCI Index: *8	7.4	Borrowing Capacity 7% over 10 yrs:	20,449,558

STATISTICAL INFORMATION

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
Population *3	5,364	5,364	5,364	5,048	4,996	4,827	34,337	-1.0%	-5.9%	0.0%	0.0%
Households *3	2,413	2,444	2,442	2,440	2,440	2,642	14,101	0.0%	-0.1%	-0.1%	1.3%
Municipal Expenses *7	\$ 15,251,393	\$ 15,022,848	\$ 15,125,661	\$ 15,342,181	\$ 18,078,672	\$ 17,287,182	\$ 108,872,293	17.8%	1.4%	0.7%	-1.5%
Own Source Revenues	\$ 14,080,241	\$ 13,906,478	\$ 13,281,313	\$ 13,226,940	\$ 13,792,132	\$ 13,622,952	\$ 88,936,920	4.3%	-0.4%	-4.5%	-1.2%
Own Source Revenue per Household	\$ 5,835	\$ 5,690	\$ 5,439	\$ 5,421	\$ 5,653	\$ 5,348	\$ 3,527	4.3%	-0.3%	-4.4%	-2.5%
Own Source Revenue as a % of Total Revenues (Less Donated TCAs)	79.6%	77.8%	70.9%	83.3%	68.4%	73.3%	74.2%	-17.9%	17.5%	-8.9%	-2.3%
Total Revenues	\$ 17,693,596	\$ 17,878,128	\$ 18,735,509	\$ 15,886,124	\$ 20,178,658	\$ 18,565,333	\$ 127,363,261	27.0%	-15.2%	4.8%	1.0%
Annual Repayment Limit	\$ 1,390,141	\$ 2,365,627	\$ 2,680,454	\$ 2,746,886	\$ 2,900,683	\$ 2,386,166	\$ 15,318,604	5.6%	2.5%	13.3%	70.2%
Own Purpose Taxation	\$ 8,752,274	\$ 7,846,925	\$ 7,454,912	\$ 7,207,056	\$ 7,438,357	\$ 7,842,749	\$ 49,516,316	3.2%	-3.3%	-5.0%	-10.3%
Direct Water Billings as % of Gross Water Expenditures	105.6%	139.5%	102.6%	106.6%	104.6%	78.5%	65.1%				
Taxable Res. Assessment as a % of Total Taxable Assessment	56.4%	60.9%	65.0%	66.1%	66.1%	73.5%	79.0%				

DISCOUNTED WEIGHTED ASSESSMENT *1 (Source: Financial Information Return)

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:	
						North - Population > 2500 <= 10000	PROVINCE
Taxable	451,828,748	463,363,215	474,828,195	465,910,033	476,408,051	630,046,054	6,931,928,211
PIL	7,100,507	7,258,183	7,411,360	7,798,787	7,976,543	11,940,529	102,447,324
Total	458,929,255	470,621,398	482,239,555	473,708,820	484,384,594	641,986,583	7,034,375,534

MUNICIPAL FINANCIAL PROFILES

(Based on 2018 Financial Information Return)

Espanola T

Date Prepared:	
MSO Office:	Northeast
Prepared By:	

2018 FIR Load Status:	Accepted Clean
Last Updated:	July 11, 2019

2018 Households:	2,440
2018 Population:	4,996
2019 MFCI Index: *8	7.4

Median Household Income (2016) : *4	67,738
2019 Annual Repayment Limit:	2,911,557
Borrowing Capacity 7% over 10 yrs:	20,449,558

RESIDENTIAL TAXES

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
# of Residential Households	2,137	2,135	2,135	2,138	2,135	2,408	9,478	-0.1%	0.1%	0.0%	-0.1%
Avg Municipal Property Taxes Per Avg Residential Household	\$ 2,167	\$ 2,168	\$ 2,159	\$ 2,207	\$ 2,203	\$ 2,084	\$ 2,293	-0.2%	2.3%	-0.4%	0.0%
Avg Total Property Taxes per Avg Residential Household	\$ 2,399	\$ 2,414	\$ 2,419	\$ 2,455	\$ 2,443	\$ 2,376	\$ 2,685	-0.5%	1.5%	0.2%	0.6%
Avg Total Property Taxes per Avg Residential Household as a % of Median Household Income (Tax Effort)	3.9%	3.9%	3.6%	3.6%	3.6%	3.4%	4.1%				
# of Residential Households Excluding Recreational Properties (Excl. RDUs)	2,081	2,080	2,079	2,082	2,079	2,085	9,012	-0.1%	0.1%	0.0%	0.0%
Avg Municipal Property Taxes Per Avg Residential Household (Excl. RDUs)	\$ 2,173	\$ 2,173	\$ 2,163	\$ 2,213	\$ 2,209	\$ 2,045	\$ 2,272	-0.2%	2.3%	-0.5%	0.0%
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs)	\$ 2,405	\$ 2,420	\$ 2,424	\$ 2,461	\$ 2,450	\$ 2,320	\$ 2,656	-0.5%	1.5%	0.2%	0.6%
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs) as a % of Median Household Income (Tax Effort)	3.9%	3.9%	3.6%	3.6%	3.6%	3.3%	4.0%				

RESIDENTIAL TAX RATES *2 (Source: Financial Information Return)

	2014	2015	2016	2017	2018	18/17 %	17/16 %	16/15 %	15/14 %
Lower / Single-Tier General Rate	0.0190091	0.0171277	0.0155559	0.0159388	0.0155699	-2.3%	2.5%	-9.2%	-9.9%
Upper-Tier General Rate	-	-	-	-	-	0.0%	0.0%	0.0%	0.0%
Education Rate	0.0020300	0.0019500	0.0018800	0.0017900	0.0017000	-5.0%	-4.8%	-3.6%	-3.9%

TAXES RECEIVABLE

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
Total Taxes Receivable less Allowance for Uncollectibles	\$ 757,111	\$ 479,824	\$ 433,135	\$ 626,804	\$ 764,985	\$ 838,936	\$ 3,388,859	22.0%	44.7%	-9.7%	-36.6%
Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied	7.8%	5.3%	4.9%	7.6%	9.0%	10.7%	9.4%				
Current Year Taxes Receivable as % of Total Taxes Receivable	58.7%	40.1%	77.6%	58.0%	66.7%	46.8%	56.5%				
Working Fund Reserves & Contingency Funds as % of Current Yr Taxes Rec.	481.5%	0.0%	0.0%	0.0%	0.0%	167.4%	221.6%				
Previous and Prior Years Taxes Receivable as % of Total Taxes Receivable	33.8%	46.4%	11.7%	33.0%	24.8%	41.6%	32.9%				

MUNICIPAL FINANCIAL PROFILES

(Based on 2018 Financial Information Return)

Espanola T

Date Prepared:	
MSO Office:	Northeast
Prepared By:	

2018 FIR Load Status:	Accepted Clean
Last Updated:	July 11, 2019

2018 Households:	2,440
2018 Population:	4,996
2019 MFCI Index: *8	7.4

Median Household Income (2016) : *4	67,738
2019 Annual Repayment Limit:	2,911,557
Borrowing Capacity 7% over 10 yrs:	20,449,558

GRANTS

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
Total Unconditional Grants	\$ 3,093,281	\$ 2,218,000	\$ 2,147,100	\$ 2,048,400	\$ 1,982,900	\$ 2,101,197	\$ 1,175,748	-3.2%	-4.6%	-3.2%	-28.3%
Ontario Municipal Partnership Fund	\$ 2,296,000	\$ 2,218,000	\$ 2,147,100	\$ 2,048,400	\$ 1,982,900	\$ 2,101,197	\$ 1,172,633	-3.2%	-4.6%	-3.2%	-3.4%
As % of Municipal Expenses	15.1%	14.8%	14.2%	13.4%	11.0%	13.3%	10.4%				
Other	\$ 797,281	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,115	0.0%	0.0%	0.0%	-100.0%
Total Ontario Conditional Grants	\$ 237,178	\$ 1,597,673	\$ 1,449,730	\$ 313,216	\$ 4,050,518	\$ 1,963,224	\$ 20,372,340	1193.2%	-78.4%	-9.3%	573.6%
As a % of Municipal Expenses	1.6%	10.6%	9.6%	2.0%	22.4%	11.5%	12.4%				
Total Ontario Conditional and Unconditional Grants											
As a % of Municipal Expenses	21.8%	25.4%	23.8%	15.4%	33.4%	23.5%	19.8%				

TOTAL DEBT BURDEN

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
Total Debt Burden	\$ 7,600,870	\$ 5,989,385	\$ 5,806,704	\$ 5,617,405	\$ 5,421,249	\$ 7,896,531	\$ 51,443,574	-3.5%	-3.3%	-3.1%	-21.2%
Per Household	\$ 3,150	\$ 2,451	\$ 2,378	\$ 2,302	\$ 2,222	\$ 2,957	\$ 1,316	-3.5%	-3.2%	-3.0%	-22.2%
Debt Servicing Cost	\$ 1,164,068	\$ 1,859,484	\$ 395,571	\$ 395,002	\$ 395,555	\$ 992,640	\$ 5,282,441	0.1%	-0.1%	-78.7%	59.7%
Per Household	\$ 482	\$ 761	\$ 162	\$ 162	\$ 162	\$ 372	\$ 177	0.1%	-0.1%	-78.7%	57.7%
As a % of Municipal Expenses	7.6%	12.4%	2.6%	2.6%	2.2%	5.1%	3.8%				
As a % of Own Purpose Taxation	13.3%	23.7%	5.3%	5.5%	5.3%	11.4%	7.5%				
As a % of Own Source Revenue	8.3%	13.4%	3.0%	3.0%	2.9%	#REF!	#REF!				
As a % of Total Revenues (Less Donated TCAs)	6.6%	10.4%	2.1%	2.5%	2.0%	4.7%	3.3%				
Debt Service Coverage Ratio (Target: Ratio >= 2)	4	3	14	6	11	7	47				

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LIABILITIES (Including Post-Employment Benefits)

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
Temp. Loans for Current Purposes as % of Municipal Expenses	0.0%	0.0%	0.0%	0.0%	0.0%	1.0%	0.3%				
Post-Employment Benefits	\$ 641,082	\$ 620,672	\$ 612,571	\$ 616,917	\$ 448,393	\$ 515,599	\$ 20,126,053	-27.3%	0.7%	-1.3%	-3.2%
Total Reserves and Reserve Funds for Post-Employment Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,049	\$ 3,388,734	0.0%	0.0%	0.0%	0.0%

RESERVES AND RESERVE FUNDS

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
Total Reserves	\$ 4,960,294	\$ 4,946,942	\$ 5,570,949	\$ 6,646,270	\$ 4,508,031	\$ 4,472,701	\$ 23,497,138	-32.2%	19.3%	12.6%	-0.3%
Total Discretionary Reserve Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,163,019	\$ 30,079,231	0.0%	0.0%	0.0%	0.0%
Total Reserves and Discretionary Reserve Funds	\$ 4,960,294	\$ 4,946,942	\$ 5,570,949	\$ 6,646,270	\$ 4,508,031	\$ 6,635,720	\$ 53,576,369	-32.2%	19.3%	12.6%	-0.3%
Per Household	\$ 2,056	\$ 2,024	\$ 2,281	\$ 2,724	\$ 1,848	\$ 2,672	\$ 2,303	-32.2%	19.4%	12.7%	-1.5%
As a % of Total Taxes Receivable	612.5%	947.8%	1253.3%	1045.7%	582.7%	973.8%	856.7%				
As a % of Municipal Expenses	32.5%	32.9%	36.8%	43.3%	24.9%	40.1%	58.8%				
As a % of Own Purpose Taxation	56.7%	63.0%	74.7%	92.2%	60.6%	86.6%	107.0%				

FINANCIAL ASSETS

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:	
						North - Population > 2500 <= 10000	PROVINCE
Net Financial Assets or Net Debt as a % of Total Revenues (Less Donated TCAs)	1.1%	13.7%	17.8%	29.7%	14.5%	-0.1%	28.1%
Net Financial Assets or Net Debt as % of Own Source Revenues	1.4%	17.6%	25.1%	35.7%	21.2%	1.4%	38.2%
Net Working Capital as a % of Municipal Expenses	39.4%	39.2%	41.7%	53.4%	32.4%	36.4%	58.4%
Net Book Value of Capital Assets as a % of Cost of Capital Assets	62.9%	62.1%	62.5%	60.9%	62.4%	53.1%	54.6%
Asset Sustainability Ratio (Target: > 90%)	53.0%	154.9%	254.2%	34.2%	273.7%	149.0%	174.4%
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	37.0%	37.7%	37.3%	39.3%	38.7%	47.3%	46.0%

MUNICIPAL FINANCIAL PROFILES

(Based on 2018 Financial Information Return)

Espanola T

Date Prepared:		2018 FIR Load Status:	Accepted Clean	2018 Households:	2,440	Median Household Income (2016) : ^{*4}	67,738
MSO Office:	Northeast	Last Updated:	July 11, 2019	2018 Population:	4,996	2019 Annual Repayment Limit:	2,911,557
Prepared By:				2019 MFCI Index: ^{*8}	7.4	Borrowing Capacity 7% over 10 yrs:	20,449,558

SURPLUS / DEFICIT

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
Annual Surplus / (Deficit) (Less Donated TCAs)	\$ 2,419,453	\$ 2,802,433	\$ 3,582,353	\$ 451,133	\$ 2,099,986	\$ 909,097	\$ 14,089,411	365.5%	-87.4%	27.8%	15.8%
Annual Surplus / (Deficit) (Less Donated TCAs) Adjusted for Ontario Budget Reg. 284/09)	\$ 3,392,533	\$ 2,943,455	\$ 5,212,114	\$ 2,121,761	\$ 3,604,274	\$ 2,998,070	\$ 25,478,243	69.9%	-59.3%	77.1%	-13.2%
Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues	17.2%	20.2%	27.0%	3.4%	15.2%	9.2%	15.9%				
Current Ratio (Target: >= 100%)	330.0%	337.5%	357.3%	626.9%	251.0%	419.6%	553.8%				

OTHER INDICATORS

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:	
						North - Population > 2500 <= 10000	PROVINCE
Rates Coverage Ratio (Target: >=40%)	79.1%	73.7%	73.0%	69.7%	63.9%	68.7%	73.9%
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	2.6:1	2.85:1	2.77:1	5.19:1	1.85:1	2.7:1	4:1
Operating Balance as a % of Total Revenues (Less Donated TCAs) ^{*5}	13.7%	15.7%	19.1%	2.8%	10.4%	6.5%	11.5%
Cumulative Annual Growth Rate ^{*6}	1.7%	7.9%	0.1%	-3.9%	-2.1%	0.4%	1.6%
Interest Payments as a % of Total Revenues (Less Donated TCAs)	1.7%	1.4%	1.1%	1.3%	1.0%	1.3%	0.9%

MUNICIPAL FINANCIAL PROFILES
(Based on 2018 Financial Information Return)
Espanola T

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2018 Population:	4,996
2019 MFCI Index: *8	7.4

Median Household Income (2016) : *4	67,738
2019 Annual Repayment Limit:	2,911,557
Borrowing Capacity 7% over 10 yrs:	20,449,558

VULNERABILITY MEASURES

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:					
						North - Population > 2500 <= 10000	PROVINCE				
Own Source Revenue as a % of Total Revenues (Less Donated TCAs)	79.6%	77.8%	70.9%	83.3%	68.4%	73.3%	74.2%	-17.9%	17.5%	-8.9%	-2.3%
Own Source Revenue per Household	\$ 5,835	\$ 5,690	\$ 5,439	\$ 5,421	\$ 5,653	\$ 5,348	\$ 3,527	4.3%	-0.3%	-4.4%	-2.5%
Avg Municipal Property Taxes Per Avg Residential Household	\$ 2,167	\$ 2,168	\$ 2,159	\$ 2,207	\$ 2,203	\$ 2,084	\$ 2,293	-0.2%	2.3%	-0.4%	0.0%
as a % of Median Household Income (Tax Effort)	3.9%	3.9%	3.6%	3.6%	3.6%	3.4%	4.1%				

SUPPLEMENTARY INDICATORS OF SUSTAINABILITY, FLEXIBILITY AND VULNERABILITY

The following is a summary, adapted from the Chartered Professional Accountants of Canada Statement of Recommended Practice (SORP) 4:

- A government (including a municipality) may choose to report supplementary information on financial condition, to expand on and help explain the government's financial statements.
- Supplementary assessment of a government's financial condition needs to consider, at a minimum, the elements of sustainability, flexibility and vulnerability.
- Vulnerability in this context may be seen as the degree to which a municipality is dependent on sources of funding outside its control or influence or is exposed to risks that could impair its ability to meet its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others.
- Vulnerability is an important element of financial condition because it provides insights into a municipality's reliance on funding sources outside its direct control or influence and its exposure to risks. A municipality whose vulnerability is relatively low has greater control over its financial condition.
- For each element of financial condition, the report on indicators of financial condition should include municipality-specific indicators and municipality-related indicators. It may be useful to also include economy-wide information when discussing financial condition.

ADDITIONAL NOTES ON WHAT FINANCIAL MEASURES MAY INDICATE:

Own Source Revenue as a % of Total Revenues (Less TCAs)

Indicates the extent to which a municipality has a high proportion of revenues for its own sources, reducing its impact to a change in transfers from other levels of government.

Own Source Revenue per Household

Indicates the demand for resources and the municipality's ability and willingness to provide resources.

Average Municipal Property Taxes per Average Residential Household

Indicates the level of taxes on residential households for municipal purposes.

Average Municipal Property Taxes per Average Residential Household as a % of Average Household Income

Indicates the portion of a ratepayer's income used to pay municipal property taxes.

MUNICIPAL FINANCIAL PROFILES
(Based on 2018 Financial Information Return)
Espanola T

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MSO Office:	Northeast	Last Updated:	July 11, 2019	2018 Population:	4,996	2019 Annual Repayment Limit:	2,911,557
Prepared By:				2019 MFCl Index: *8	7.4	Borrowing Capacity 7% over 10 yrs:	20,449,558

The data and information contained in this document is for informational purposes only. Any use of the data and information in this document should be done by qualified individuals.
This information is not intended to be used on its own and should be used in conjunction with other financial information and resources available.

NOTES

- 1* 2014, 2015 and 2016 assessment use phase-in assessment based on 2012 property values. 2017 and 2018 assessment uses phase-in assessment based on 2016 property values.
- 2* Average tax rates are calculated where necessary when amalgamations occur.
- 3* Household and Population data are as reported by the municipality on Schedule 02 of the FIR.
- 4* Median Household Income - Source: Statistics Canada - 2016 Census - File: 98-402-X2016006-t1-CSD-ENG.
- 5* Total Revenues include revenues from other municipalities.
- 6* The Cumulative Annual Growth Rate has been measured over a three year period. Infrastructure Ontario uses a five year period.
- 7* Total Municipal Expenses exclude amounts for other municipalities
- 8* MFCl index - Source: Ministry of Finance. This index is only available for northern and rural municipalities only.

NUMBER OF MUNICIPALITIES IN COMPARISON GROUPS

	North - Population > 2500 <= 10000	Province
2014	26	444
2015	26	444
2016	26	444
2017	26	444
2018	25	417

MUNICIPAL FINANCIAL PROFILES

(Based on 2018 Financial Information Return)

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Prepared By:				2019 MFCI Index: *8	7.4	Borrowing Capacity 7% over 10 yrs:	20,449,558

CALCULATIONS

STATISTICAL INFORMATION

Population *3	SLC 02 0041 01
Households *3	SLC 02 0040 01
Municipal Expenses *7	SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07
Own Source Revenues	SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04
Own Source Revenue per Household	Own Source Revenues / SLC 02 0040 01
Own Source Revenue as a % of Total Revenues (Less Donated TCAs)	Own Source Revenues / (SLC 10 9910 01 - SLC 10 1831 01)
Total Revenues	SLC 10 9910 01
Annual Repayment Limit	The annual repayment limit is calculated annually as per Ontario regulation 403/02. To view the full calculation of the annual repayment limit, please go to the FIR website. https://efis.fma.csc.gov.on.ca/fir/ViewARL.htm
Own Purpose Taxation	ARLs for all municipalities (except the City of Toronto) are posted here as they are made available.
Direct Water Billings as % of Gross Water Expenditures	SLC 10 0299 01
Taxable Res. Assessment as a % of Total Taxable Assessment	(SLC 12 0831 04 + SLC 12 0832 04) / (SLC 40 0831 11 + SLC 40 0832 11) SLC 26 0010 17 / SLC 26 9199 17

DISCOUNTED WEIGHTED ASSESSMENT *1 (Source: Financial Information Return)

Taxable	SLC 26 9199 17
PIL	SLC 26 9299 17
Total	SLC 26 9199 17 + SLC 26 9299 17

RESIDENTIAL TAXES

# of Residential Households	Residential CVA and corresponding household counts are provided by OPTA (excludes the City of Toronto). Residential assessment includes:
Avg Municipal Property Taxes Per Avg Residential Household	Single Family, 2 - 6 Units, Farm Residential and Recreational (where included). Note: does not include vacant land.
Avg Total Property Taxes per Avg Residential Household	
Avg Total Property Taxes per Avg Residential Household as a % of Median Household Income (Tax Effort)	If labeled (Excl. RDUs) Recreational units are excluded.
# of Residential Households Excluding Recreational Properties (Excl. RDUs)	An average household assessment is calculated by taking the sum of the CVA for these residential groups divided by the corresponding households.
Avg Municipal Property Taxes Per Avg Residential Household (Excl. RDUs)	
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs)	An estimated tax rate for each tier (i.e. lower tier, upper tier and school) is applied to the average household assessment to calculate the averages taxes per household by tier.
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs) as a % of Median Household Income (Tax Effort)	(the estimated tax rates are provided by OPTA).

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Prepared By:				2019 MFCI Index: *8	7.4	Borrowing Capacity 7% over 10 yrs:	20,449,558

RESIDENTIAL TAX RATES *2 (Source: Financial Information Return)

Lower / Single-Tier General Rate	SLC 22 0010 12 / SLC 22 0010 16
Upper-Tier General Rate	SLC 22 0010 13 / SLC 22 0010 16
Education Rate	SLC 22 0010 14 / SLC 22 0010 16

TAXES RECEIVABLE

Total Taxes Receivable less Allowance for Uncollectibles	SLC 70 0699 01
Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied	SLC 70 0699 01 / (SLC 26 9199 03 - SLC 72 2899 09)
Current Year Taxes Receivable as % of Total Taxes Receivable	SLC 70 0610 01 / (SLC 70 0690 01 + SLC 70 0699 01)
Working Fund Reserves & Contingency Funds as % of Current Yr Taxes Rec.	(SLC 60 5010 02 + SLC 60 5020 03) / SLC 70 0610 01
Previous and Prior Years Taxes Receivable as % of Total Taxes Receivable	(SLC 70 0620 01 + SLC 70 0630 01) / (SLC 70 0699 01 + SLC 70 0690 01)

GRANTS

Total Unconditional Grants	SLC 10 0699 01
Ontario Municipal Partnership Fund	SLC 10 0620 02
As % of Municipal Expenses	SLC 10 0620 01 / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Other	SLC 10 0699 01 - SLC 10 0620 01
Total Ontario Conditional Grants	SLC 10 0810 01 + SLC 10 0815 01
As a % of Municipal Expenses	(SLC 10 0810 01 + SLC 10 0815 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Total Ontario Conditional and Unconditional Grants	
As a % of Municipal Expenses	(SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)

TOTAL DEBT BURDEN

Total Debt Burden	SLC 74 9910 01
Per Household	SLC 74 9910 01 / SLC 02 0040 01
Debt Servicing Cost	SLC 74 3099 01 + SLC 74 3099 02
Per Household	(SLC 74 3099 01 + SLC 74 3099 02) / SLC 02 0040 01
As a % of Municipal Expenses	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
As a % of Own Purpose Taxation	(SLC 74 3099 01 + SLC 74 3099 02) / SLC 10 0299 01
As a % of Own Source Revenue	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
As a % of Total Revenues (Less Donated TCAs)	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 10 9910 01 - SLC 10 1831 01)
Debt Service Coverage Ratio (Target: Ratio >= 2)	(SLC 10 9910 01 - SLC 40 9910 11 + SLC 40 9910 02 + SLC 40 9910 16) / (SLC 74 3099 01 + SLC 74 3099 02)

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LIABILITIES (Including Post-Employment Benefits)

Temp. Loans for Current Purposes as % of Municipal Expenses	SLC 70 2010 01 / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Post-Employment Benefits	SLC 70 2899 01
Total Reserves and Reserve Funds for Post-Employment Benefits	SLC 60 5060 02 + SLC 60 5060 03 + SLC 60 5070 02 + SLC 60 5070 03 + SLC 60 5080 02 + SLC 60 5080 03 + SLC 60 5090 02 + SLC 60 5090 03

RESERVES AND RESERVE FUNDS

Total Reserves	SLC 60 2099 03
Total Discretionary Reserve Funds	SLC 60 2099 02
Total Reserves and Discretionary Reserve Funds	SLC 60 2099 02 + SLC 60 2099 03
Per Household	(SLC 60 2099 02 + SLC 60 2099 03) / SLC 02 0040 01
As a % of Total Taxes Receivable	(SLC 60 2099 02 + SLC 60 2099 03) / (SLC 70 0699 01 + SLC 70 0690 01)
As a % of Municipal Expenses	(SLC 60 2099 02 + SLC 60 2099 03) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
As a % of Own Purpose Taxation	(SLC 60 2099 02 + SLC 60 2099 03) / SLC 20 0299 01

FINANCIAL ASSETS

Net Financial Assets or Net Debt as a % of Total Revenues (Less Donated TCAs)	SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 1831 01)
Net Financial Assets or Net Debt as % of Own Source Revenues	SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01- SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
Net Working Capital as a % of Municipal Expenses	(SLC 70 0299 02 + SLC 70 0499 01 + SLC 70 0699 01 + SLC 70 0830 01 + SLC 70 0835 01 + SLC 70 6250 01 + SLC 70 6260 01 + SLC 70 2010 01 + SLC 70 2299 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Net Book Value of Capital Assets as a % of Cost of Capital Assets	(SLC 70 6210 01 - SLC 51 2005 11 - SLC 51 2205 11) / (SLC 51 9910 06 - SLC 51 2005 11 - SLC 51 2205 11)
Asset Sustainability Ratio (Target: > 90%)	SLC 51 9910 03 / SLC 51 9910 08
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	SLC 51 9910 10 / SLC 51 9910 06

SURPLUS / DEFICIT

Annual Surplus / (Deficit) (Less Donated TCAs)	SLC 10 2099 01 - SLC 10 1831 01
Annual Surplus / (Deficit) (Less Donated TCAs) Adjusted for Ontario Budget Reg. 284/09)	SLC 10 2099 01 - SLC 10 1831 01 + SLC 40 9910 16 + (SLC 70 2799 01 (CY) - SLC 70 2799 01 (PY)) + (SLC 70 2899 01 (CY) - SLC 70 2899 01 (PY)) - SLC 74 3099 01 (CY = CURRENT YEAR, PY = PREVIOUS YEAR)
Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues	(SLC 10 2099 01 - SLC 10 1831 01) / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01- SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
Current Ratio (Target: >= 100%)	(SLC 70 9930 01 - SLC 70 0829 01 - SLC 70 0845 01 - SLC 70 0898 01) / (SLC 70 2099 01 + SLC 70 2299 01)

OTHER INDICATORS

Rates Coverage Ratio (Target: >=40%)	(SLC 10 0299 01 + SLC 10 1299 01 + SLC 10 1880 01 + SLC 10 1885 01) / SLC 40 9910 01
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	SLC 70 0299 01 / (SLC 70 2099 01 + SLC 70 2299 01)
Operating Balance as a % of Total Revenues (Less Donated TCAs)*5	(SLC 10 9910 01 - SLC 40 9910 07) / (SLC 10 9910 01 - SLC 10 1831 01)
Cumulative Annual Growth Rate *6	(SLC 10 9910 01 (CY) / SLC 10 9910 01 (CY - 3) ^ (1/3) - 1) - ((SLC 40 9910 07 (CY) / SLC 40 9910 07 (CY -3) ^ (1/3) - 1)
Interest Payments as a % of Total Revenues (Less Donated TCAs)	SLC 74 2099 02 / (SLC 10 9910 01 - SLC 10 1831 01)