



# **REGULAR COUNCIL AGENDA**

For the Corporation of the Town of  
Espanola

Council Meeting

To Be Held On

**Tuesday, August 13, 2019**  
**Council Chambers**

100 Tudhope Street  
**7:00 pm**



## **Espanola Council AGENDA**

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*For the Regular Meeting of the Town of Espanola  
To Be Held On **Tuesday, August 13, 2019** at 7:00 p.m.  
In The Council Chambers, Municipal Building*

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7:00 P.M.                      REGULAR MEETING OF COUNCIL  
Council Chambers, 100 Tudhope Street

**Please note this meeting will be streamed.**

**Disclosure of Pecuniary Interest and General Nature Thereof**

**PUBLIC HEARINGS**

None

**DELEGATIONS**

M. Blais - Delegation regarding community splash pad

**QUESTION PERIOD**

**PART 1 - CONSENT AGENDA**

Resolution Prepared Adopting Resolutions for  
Items **A1 to F6 inclusive** contained in the Consent Agenda

- CA-14-19 Be It Resolved That: Items A1 to F5 inclusive contained in Part 1, Consent Agenda be adopted.

**Adoption of Minutes**

**A1 Regular Meeting of Council of July 9, 2019**

- 19-161 Be It Resolved That: The following Minutes are hereby accepted; Regular Meeting of Council of July 9, 2019.

**Board and Committee Reports**

**B1 Recreation and Culture Advisory Committee Meeting of May 21, 2019**

- 19-162 Be It Resolved That: The following Board and Committee reports are hereby received: Recreation and Advisory Committee Meeting of May 21, 2019.

**Matters arising from the "In Camera Session"**

None

**Business Arising from Board and Committees**

None

**Bylaws and Resolutions**

**The following bylaws will be read and passed.**

**E1 Bylaw No. 2930/19**

- 19-163 Be It Resolved That: Bylaw 2930/19 be adopted, being a Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of July 9, 2019.

**E2 Recommendation regarding the sale of property**

- 19-164 Be It Resolved That: Bylaw 2935/19 be adopted, being a bylaw to authorize the sale of municipal property.

**Reports**

**F1 Public Works Department Departmental Report for June 2019**

**F2 Fire Department Departmental Report for June 2019**

**F3 Leisure Services Department Departmental Report for 2019**

**F4 Economic Development Department Departmental Report for June 2019**

**F5 POA Department Departmental Report for April – June 2019**

**F6 Legal Report – For information only**

- 19-165 Be It Resolved That: The following reports are hereby received; Public Works Department Departmental Report for June 2019; Fire Department Departmental Report for June 2019; Leisure Services Department Departmental Report for 2019; Economic Development Department Departmental Report for June 2019; POA Department Departmental Report for April – June 2019; Legal Report.

<p><b><u>PART II - REGULAR AGENDA</u></b></p>
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**Bylaws and Resolutions**

**G1 Recommendation regarding Zoning Bylaw Amendment**

- 19-166 Be It Resolved That: Bylaw No 2931/19, Being a Bylaw to adopt a Zoning Bylaw Amendment to remove the "holding category" from the affected lands, Part 1 to 8, Part of Concession 4, Part of PIN 73406-0256 on Plan 53R21121; and Part 8, Part of Broken Lot 8, Concession 4, Part of PIN 73406-0256 on Plan 53R21032.

**G2 Recommendation regarding Validation Application**

- 19-167 Be It Resolved That: Bylaw 2932/19 be adopted, being a Bylaw to grant a Certificate of Validation under Section 57 of the Ontario Planning Act.

**G3 Bylaw 2933/19, being a Deeming Bylaw for Lot Consolidation**

- 19-168 Be It Resolved That: Bylaw 2933/19, being a Deeming Bylaw for lot consolidation of Roll # 5226-000-006-15800-0000, PIN 73407-0556, Con 5 Lot 8 Plan M75 Lot 113, PCL 9426; Town of Espanola, 575 Mead Blvd to no longer be part of a Plan of Subdivision and therefore be consolidated with the property legally known as Roll # 5226-000-006-15700-0000, PIN 73407-0543 Con 5 Lot 8 Plan M75 Lot 114, PCL 8521; Town of Espanola, 571 Mead Blvd be adopted.

**G4 Recommendation regarding Replacement of Full Time Lifeguard**

- 19-169 Be It Resolved That: Leisure Services proceed with the replacement of a full time lifeguard.

**G5 Recommendation regarding Childhood Cancer Awareness Month**

- 19-170 Be It Resolved That: **WHEREAS** there are about 4000 children living with cancer in Ontario, and each year about 400 new cases are diagnosed; and  
**WHEREAS** the causes of cancer in children is largely unknown; and  
**WHEREAS** 1 in 285 children are diagnosed with a malignant cancer before their 20<sup>th</sup> birthday; and  
**WHEREAS** in Canada, childhood cancer remains responsible for more deaths, from one year through adolescence , than any other disease, killing one in four children affected by this disease; and  
**WHEREAS**, childhood cancer crosses all racial, ethnic, and social boundaries; and  
**WHEREAS**, an estimated one third of a family's after tax income is spent on treatment related expenses due to lack of available treatment options for the inhabitants of Northern Ontario; and  
**WHEREAS** dedicated organizations such as Northern Ontario Families of Children with Cancer and volunteers are working diligently to raise funds in order to improve the lives of Northern Ontario families during and after their journey through childhood cancer by providing essential programs and financial services, and by letting the families know they are not alone in their battle.  
**WHEREAS**, the Town of Espanola recognizes the devastating effects of childhood cancer; and  
**WHEREAS**, this month in Espanola, we pay tribute to the healthcare professionals, researchers, private philanthropies and parent advocacy

groups who collaborate to provide hope and help to patients and families affected by pediatric cancer while making vital contributions to the ongoing search for a cure;

**NOW, THEREFORE**, Council for the Town of Espanola hereby proclaims:

**SEPTEMBER 2019 AS CHILDHOOD CANCER AWARENESS MONTH**

in Espanola and encourages residents to show their support of this cause by increasing awareness, speaking up about childhood cancer, wearing the color gold and reaffirming our commitment to fighting childhood cancer.

**G6 Bylaw 2934/19 be adopted, being a Bylaw to execute an Agreement for the Connecting Link Program**

- 19-171 Be It Resolved That: Bylaw 2934/19 be adopted, being a Bylaw to execute an Agreement between the Town of Espanola and the Ministry of Transportation under the Connecting Link Program.

**G7 Recommendation regarding Municipal Lawyer**

- 19-172 Be It Resolved That: The Town of Espanola seek a Municipal Lawyer  
Furthermore that we contact our Integrity commissioner **Robert J. Swayze** for a list of possible candidates  
And furthermore that staff contact the list of possible interested lawyers provided by R. Swayze and request they submit their references if interested  
And furthermore that this be brought to council for a review and possible selection by September 10, 2019.

**G8 Recommendation regarding 2020 Budget**

- 19-173 Be It Resolved That: all departments submit their 2020 budgets, in dollar amounts only, by November 01, 2019 in line by line format, using electronic or paper format, which is to include the 2019 budget and actual amounts in dollars only  
Furthermore that these same budgets be presented to council in line by line items as above on or before November 06, 2019 in either electronic format or paper  
And furthermore that the first budget meeting be on or before November 30 with the aim to finalize the budget by March 01, 2020.

**G9 Recommendation regarding ERH Foundation Road Toll**

- 19-174 Be It Resolved That: Council for the Town of Espanola permit the Espanola Regional Hospital Foundation to hold a voluntary road toll on Monday, September 2, 2019 from 10 am and 4 pm between Second Ave and Sime St, adjacent to the Giant Tiger parking lot providing the same security measures are followed as in previous years.

**G10 Recommendation regarding Low Emissivity Ceiling**

- 19-175 Be It Resolved That: Council defer the low emissivity ceiling project pending roof repairs.

**G11 Recommendation regarding Video Surveillance**

- 19-176 Be It Resolved That: Policy R05-01632, the Video Surveillance Policy be adopted as amended.

**Correspondence For Information Only**

**H1 Q2 Budget Variance Report**

**Information**

**This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.**

Mike Mantha correspondence re: Honouring Outstanding Physicians in Ontario  
MTO correspondence re: Connecting Link Funding  
MMAH correspondence re: Provincial Policy Statement Review  
Premier Ford correspondence re: e-Learning  
Ombudsman correspondence re: Annual Report  
Stewardship Ontario correspondence re: Blue Box funding; MHSW

**Conference and Conventions**

None

**Mayor and Councillor Reports and Announcements**

**Future Council/Committee Meetings**

Corporate Services Committee Meeting of September 3, 2019 @ 4:00 p.m.  
Regular Meeting of Council of September 10, 2019 @ 7:00 p.m.

**Adjournment**

**Closed Meeting (if required)**

To whom it may concern,

My name is Melanie Blais and I am submitting this letter to be delegated to be at the Council meeting on August 13<sup>th</sup> 2019 in Espanola Ontario.

I am asking for this because I am interested in getting a splash pad for our community. I have done extensive research and also been in contact with the company whom I will be dealing with in the near future in hopes of this splash pad being built. I have since all of my research and speaking with the community been shocked to see how many people are ecstatic on having a splash pad and something new for the children. I am working with a team to have by my side to ensure all the right steps will be taken and with that comes approval from town council as one of our many steps to be taken.

Should I get approval for this as well as delegation on August 13<sup>th</sup> 2019 I can assure you I have the community of Espanola behind me every step of the way!

Please feel free to contact me upon approval for delegation for August 13<sup>th</sup> 2019 at 7pm meeting

Thank you!

Melanie Blais

Resident of Espanola





**THE PUBLIC MEETING OF COUNCIL  
OF THE TOWN OF ESPANOLA**

**Council Chambers  
Municipal Office**

**July 9, 2019  
7:00 pm**

**Mayor Beer presided over the meeting.**

**Present:**

Councillor K. Duplessis, R. Dufour, B. Foster, S. Hayden, H. Malott, M. Van Alstine

Staff: P. Roque, Clerk/Manager of Planning Services; C. Townsend, CAO/Treasurer; T. Denault-Roque, Recording Secretary

The Mayor advised this meeting would be streamed and posted online following the meeting.

Disclosure of pecuniary interest and the general nature thereof.

**Public Hearing**

Notification under the Provisions of Notice Bylaw No. 2068/08, Notice of Public Hearing

Council of the Town of Espanola will be considering a request from the DFR Jays (local men's league baseball team) for an exemption to Municipal Bylaw No. 1189/96, being a Noise Bylaw. This exemption will permit the Espanola Annual Mixed Slo-Pitch Tournament to allow a Home Run Derby on Friday, August 9<sup>th</sup>, from 9:00 pm until 1:00 am and on Saturday, August, 10<sup>th</sup> 2019 from 8:00pm until 2:00am to hold an outdoor dance with a live band at the Red McCarthy Athletic Fields Pavilion.

The applicant was not present. There were no written or verbal comments.

The Public Hearing portion of the meeting closed at 7:04 pm

**Delegations/Petitions None**

**Question Period**

Joe Kozlowski of 476 Polojko Dr asked if the Chair will adhere to Section 239; Section 5 and ensure the public has at least a minimal chance of being present during the mandatory public vote? Mayor Beer responded "I will accept that."

Mayor Beer advised that under section 22.1 of the Procedural Bylaw there is an add to the Agenda in Section G4. She further advised it is an in camera item with respect to litigation to a

legal matter. It was the consensus of Council to have the item added.

Mayor Beer reopened the question period to accommodate a request from the gallery.

Ron Piche, local resident asked if he was to assume that Council would accept a lawsuit and pay all costs on their own if the building inspector cannot for a good reason do inspections on time? Mayor Beer advised that item will be coming up for discussion later on tonight.

**CONSENT AGENDA**

**CA-013-19 H. Malott – K. Duplessis**

Be It Resolved That: Items A1 to F3 contained in Part 1, Consent Agenda be adopted.

**Carried**

**Items A1-A2**  
**Council Minutes**

**19-149 H. Malott – K. Duplessis**

Be It Resolved That: The following Minutes are hereby accepted; Special Meeting of Council of June 18, 2019; Regular Meeting of Council of June 25, 2019.

**Carried**

**Board and Committee Reports**

**Item B1**

**19-150 H. Malott – R. Dufour**

Be It Resolved That: The following Board and Committee reports are hereby received: Committee of the Whole Meeting minutes of June 25, 2019.

**Carried**

**Matters arising from the "In Camera Session"**

**None**

**Business Arising from Board and Committees**

**None**

**Bylaws and Resolutions**

**Item E1**  
**Confirmatory Bylaw**

**19-151 M. Van Alstine – H. Malott**

Be It Resolved That: Bylaw No 2929/19 be adopted, being a Being a Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of June 25, 2019.

**Carried**

**Items F1-F3**  
**Reports**

**19-152 H. Malott – M. Van Alstine**

Be It Resolved That: The following reports are hereby received; Fire Department Departmental Report for May 2019; Public Health Sudbury and Districts Meeting Minutes of June 20, 2019; Manitoulin – Sudbury District Services Board Meeting Minutes of June 20, 2019.

**Carried**

**PART II**  
**REGULAR AGENDA**  
**Bylaws and Resolutions**

**Item G1**  
**Noise Bylaw**  
**Exemption**

**19-153 M. Van Alstine – K. Duplessis**

Be It Resolved That: Council hereby authorizes a temporary exemption from certain provisions of Noise Bylaw No. 1189/96 during the 2019 Annual Slo-Pitch Tournament at the Red McCarthy Athletic Fields on Friday, August 9, 2019, from 9:00 pm until 1:00 am to host a homerun derby and Saturday, August 10, 2019 from 8:00pm until 2:00am to hold an outdoor dance with a live band at the Red McCarthy Athletic Fields Pavilion provided adequate security is provided and all rules and legislation is adhered to.

**Carried**

**Item G2**  
**Deeming Bylaw for**  
**Lot Consolidation**

**19-154 K. Duplessis – M. Van Alstine**

Be It Resolved That: Bylaw 2928/19, being a Deeming Bylaw for lot consolidation of PIN 73408-0344/Roll #011-05200, Algoma St & PIN 73408-0356/Roll #011-05300, 140 Algoma St be adopted.

**Carried**

**Item G3**  
**Donation Request**  
**A.B. Ellis 100<sup>th</sup>**  
**Anniversary**  
**Committee**

A discussion ensued. The Clerk was directed to prepare a motion.

**H. Malott – B. Foster**

Be It Resolved That: Council donate \$1094.44 to the AB Ellis 100<sup>th</sup> Anniversary Celebration Committee for tent rental fee and permit fee.

**Carried**

**Item G4**  
**In Camera**

**19-155 K. Duplessis – M. Van Alstine**

Be it Resolved That: Under authority of Section 26.1.3 of Bylaw No. 2062/08, Council goes into an "in camera" session for the purpose stated in Section 239.2 of the Municipal Act:

- personal matters about an identifiable individual, including municipal or local board employees
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Time: 7:13pm

**Carried**

Mayor Beer advised that Council would relocate downstairs for the in camera portion of the meeting.

**Resume Regular Meeting**

**19-156 R. Dufour – M. Van Alstine**

Be It Resolved That: The Regular Meeting of Council hereby resumes.

Time: 7:53pm

**Carried**

Council returned to Council Chambers and the Mayor advised that Council went into camera to discuss personal matters and a litigation matter before Council.

**Item G5  
Building Inspector**

**19-157 B. Foster – K. Duplessis**

Be It Resolved That: WHEREAS Council hereby acknowledges that they have been informed by Management that the Corporation will be unable to meet the requirements as outlined in the Ontario Building Code;  
THEREFORE Council accepts the associated risks associated with not hiring a building inspector to assist the Chief Building Official as recommended.

**Defeated**

**Notice of Motion**

**19-158 M. Van Alstine – R. Dufour**

Be It Resolved That: The service agreement with the outlying municipality Be terminated and a new agreement be negotiated pending the hiring Temporary or full-time Building Inspector and Furthermore Committee Services review the Building permit and if they can Be streamed line and reduce unnecessary permits.

**Carried**

**Service Agreement and Hiring of Building Inspector**

**19- 159 M. Van Alstine – R. Dufour**

Be It Resolved That: The service agreement with the outlying municipalities be Terminated and a new agreement be negotiated Pending the hiring of a temporary or full-Time Building inspector and Furthermore the Committee Service review The Building permit to Streamline and reduce the unnecessary permits.

**Carried**

Prior to the vote on the resolution, Councillor Foster asked for clarification on the motion. The Mayor advised that the motion allows staff to proceed with the hiring of a part time or full time building inspector.

**Correspondence For Information Only**

**H1 Fire Hall Costs**  
**H2 Council Training Budget**

**Information**

**This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.**

Cheque Register for June 2019  
City of Hamilton Correspondence re: Public Health Changes in Ontario  
Sudbury Community Legal Clinic correspondence re: Cuts to Legal Aid  
Ministry of the Solicitor General correspondence re: EMCPA Compliance  
Andrea Horwath correspondence re: AMO conference  
Affordability Fund correspondence re: Affordability Fund

**Conference and Conventions**

None

**Mayor and Councillors Reports and Announcements**

**Investigator Report** Mayor Beer advised that she will follow up with this report.

**Future Council Meetings**

Regular Meeting of Council of August 13, 2019 @ 7:00 pm  
Corporate Services Committee Meeting of September 3, 2019 @ 4:00 pm

**Adjournment**

**K. Duplessis – B. Foster**

Be It Resolved That: The Regular Meeting of Council is hereby adjourned.  
Time: 8:38 pm

**Carried**

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Jill Beer  
Mayor

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Paula Roque  
Clerk

**ESPANOLA LEISURE SERVICES ADVISORY COMMITTEE**  
**Meeting Minutes**

**Tuesday, May 21, 2019**  
**6:30 p.m.**  
**Library Conference Room**

**Disclosure of Pecuniary  
Interest and the General  
Nature Thereof:**

None

**Delegations:**

Rock Taylor Outdoor Rink/Outdoor Skate Oval  
Landon Duplessis/Organizer of Annual Mixed Slo Pitch Ball  
Tournament  
Katie Paquette/President of Ladies Ball League  
Matt Gibson/Men's Ball League  
Chad Lamothe/Minor Ball  
Cori Duplessis/

**Present:**

Committee Members: Jacqueline Rivet, Brian Riche,  
Daphne Allen, Harcharan Singh, Aimee Belanger,  
Katie Wiebenga, Kelly Paradis

Staff: C. Kennelly, Recording Secretary, Rosemary Rae,  
Chief Librarian, Joel Yusko, Manager of Leisure Services

**Regrets:**

Sandra Hayden, Claudia Hutchinson, Jaymie Muncaster,  
Mark Bond

**Delegation Presentation/Outdoor Rink/Rock Taylor**

- Spoke as a 4 year volunteer of the outdoor rink clocking over 200 hours each season
- Concerned the outdoor rink has fallen off the municipal radar
- Rink is open 10am-10pm he opens, closes, cleans off snow, makes ice, cleans washrooms with back up from Leisure Service staff and Public Works
- Ideal time to flood is between 11pm & 1am which is not an easy time to schedule staff
- He intends to volunteer again next year but worries about the sustainability of the rink when he is no longer able to volunteer
- The rink could use more volunteers and there were

some interested but getting the CPIC/vulnerable sector check and doing the volunteer training proved a deterrent and the persons interested did not follow through

- Currently we trust users not to abuse the privilege of unsupervised use which has resulted in a low incidence of vandalism & misconduct
- Rock identified some maintenance issues at the outdoor rink which he shared with staff and the committee
- Manager of Leisure Services & Public Works hopes the departments will be able to address the maintenance list before the opening of the rink next season and answered Rock's questions on the maintenance history of the rink. The rink is currently under the umbrella of Leisure Services with some back up from Public Works.
- Kelly Paradis shared that although she knew Rock was a committed volunteer at the outdoor rink she did not know the level of his commitment and thanked him for his dedication

### **Outdoor Oval/Rock Taylor**

- Rock Taylor would like a return of the outdoor track oval
- Asked why we no longer had the oval
- Manager of Leisure Services explained the outdoor oval was done with the old zamboni which we no longer have & that removing the service was motivated by the need to reduce the Recreation Operating budget
- Program Manager said the oval was not well used when we had it and there were public concerns about skating on the ice at night given there is very little lighting and it was easy to skate into ice ruts
- Manager of Leisure services said the option of outdoor lighting was explored years ago and at that time the estimate was over \$100,000. The low usage of the oval did not warrant an investment of lighting
- Rock Taylor asked the Lions if they would consider purchasing lighting but they declined over concerns for the neighbors
- Rock Taylor suggested that the oval could be done with the trackless machine from Public Works

- It was suggested that the oval would generate use if it was packaged with a public event around New Years or Winter Carnival
- Leisure Services offers weekly, indoor daytime and afterschool free skates which yield very low numbers of participants

**Chair person introduced recommendation for public Consultation:**

**Public Consultation to Decommission C Field**

Recommendation #10 of the Recreation Master Plan, *Develop & initiate a consultation process regarding the potential to decommission 1 unlit ball diamond (Diamond C) at Red McCarthy Memorial Athletic Fields*

**Delegation Presentation Synopsis from Ball Users**

- The stakeholders unanimously agreed that decommissioning C Field for alternative use would have a negative impact on the attraction and retention of ball participants, volunteers and the Annual Mixed Ball Tournament
- In 2015, 125 children played minor ball; this number has grown to 264 participants (ages 4 – 15) this year. The consultants who made the recommendation did so under the assumption that if we took away a field the remaining fields would have a higher rate of usage which would be extended to Friday nights and weekends, however the committee and user groups believe that the formula for field allocation based on population is a formula that works in southern Ontario where population and communities are denser and where the cost of living is so high that the majority of people do not have camps and affordable recreation options to go to on weekends. In comparison, Espanola & surrounding areas have a camp/cottage/and outdoor recreation culture so that families would not want to commit to weekend ball practices and games  
The ball league users said they would not volunteer for Friday night & weekend ball practice & games
- Since 2017 when the consultant's recommendation was made Baldwin Township & Nairn Township no longer maintain their ball fields so using their fields to host the Annual Tournament or for game &



- practice spill over is no longer an option
  - The organizer of the Annual Mixed Slo Pitch Tournament referenced and left the committee an Economic Impact Analysis which the Town of Espanola's Economic Development Officer did in 2012 using the Ontario Ministry of Tourism & Culture's TREIM model which estimated an economic impact of \$219,000 to the local economy
  - The Committee recommends the current compliment of fields is needed to facilitate the growth of ball participation in Espanola and to retain our volunteer community champions of the sport.
- The Recreation & Culture Advisory Committee will continue to review participation numbers for reconsideration of the recommendation in the future  
**/vote is unanimous**

## **Business Arising from Minutes**

### **Update on Playground Survey**

- to date 236 surveys filled out
- Parks survey closes July 31st

### **Election of Chair**

- Aimee reminded committee that she committed to one year as chair and her term is due in July
- Hoping for a formal transition for the June meeting with a start in July
- Kelly Paradis put her name forth to chair & Jaqueline Rivet offered to co-chair

### **Summer Meetings**

- Summer meeting proposed for Aug 19<sup>th</sup>, 6:30pm
- Possibly hold the September meeting earlier to finalize recommendation based on playground survey

### **Action Items for staff**

- Email electronic copy of volunteer appreciation invite and the Seniors Appreciation poster to all Rec Advisory committee members

## **INFORMATION SHARING**

### **Public Health Sudbury & Districts**

- Bike exchange took place in McKerrow which resulted in giving away 2 bikes
- Next bike exchange to be held on May 22<sup>nd</sup> at the

Sagamok Youth Centre (6 people have signed up for a bike).

**Espanola Public Library**

- Summer Reading Program will return
- Science North returning to the Library July 10<sup>th</sup> for a show and demo
- Brent & Sarah Magic Show is coming on August 22nd

**Boogie Mountain Ski Hill**

- Will feature a 9 week summer camp
- Will be updating the t-bars this summer & groomer with a loan from Lambac

**ADJOURNMENT**

Meeting adjourned 8:23pm

**The next meeting is scheduled for Mon June17 @ 6:30 pm in Library Conference room**



**Aimee Belanger**  
Chairperson



**Joel Yusko**  
Manager of Leisure Services



**THE CORPORATION OF THE TOWN OF ESPANOLA**

**BYLAW NO. 2930/19**

**Being a bylaw of the Town of Espanola to Adopt  
the Minutes of Council for the Term Commencing  
December 1<sup>st</sup>, 2018, and Authorizing  
Taking of any Action Authorized Therein and Thereby**

WHEREAS Section 101 of the Municipal Act, R.S.O. 1990, C. M45, as amended, requires a municipal council to exercise its powers by bylaw, except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual bylaw;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF ESPANOLA ENACTS AS FOLLOWS:

1. That the Minutes of the meetings of the Council of the Town of Espanola for the term commencing December 1<sup>st</sup>, 2018, held on: July 9, 2019 and the same are hereby adopted.
2. That the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof and the exercise of any powers by the Council or Committees by the said minutes be and the same are hereby ratified, authorized and confirmed.
3. That where no individual bylaw has been or is passed with respect to the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council or Committees in the above mentioned Minutes, then this bylaw shall be deemed for all purposes to be the bylaw required for approving and authorizing the taking of any action authorized therein or thereby or required for the exercise of any power therein by the Council or Committees.
4. That the Mayor and proper officers of the Corporation of the Town of Espanola are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council or Committees as evidenced by the above mentioned Minutes in Section 1 and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Corporation of the Town of Espanola and to affix the seal of the Corporation thereto.

Read a First, Second and Third Time and Passed this 13th day of August 2019.

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J. Beer  
Mayor

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P. Roque  
Clerk



**The Corporation of the Town of Espanola**

**Bylaw No. 2935/19**

BEING A BYLAW TO PROVIDE FOR THE SALE OF LANDS MUNICIPALLY KNOWN AS PART 6, PART OF LOT 6, CONCESSION 4, PART OF PIN 73405-0154 PLAN 53R19737; Espanola

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WHEREAS the Corporation of the Town of Espanola deems it expedient to convey the lands hereinafter described, such lands no longer being required for the purposes of the Corporation;

NOW THEREFORE the Municipal Council of the Corporation of the Town of Espanola enacts and be it enacted as follows:

1. The Corporation of the Town of Espanola conveys to Lignum Builders Ltd all and singular that certain parcel or tract of land and situate, lying and being described as PART 6, PART OF LOT 6, CONCESSION 4, PART OF PIN 73405-0154, PLAN 53R19737; Espanola such lands no longer being required for the purposes of the Corporation. The land herein described is to be transferred  
to LLLLLLLLLL Zcf LLLLLLLLLL !!! ff LLLLLLLLLL !!! \$ \$ # % \$ \$ ' 8 c `` Ufg"
2. This Bylaw shall come into force and take effect immediately upon the final passing thereof.

Bylaw read a first, second and third time, and finally passed and adopted at a meeting of the Municipal Council held, this 13<sup>th</sup> day of August, 2019.

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Jill Beer  
Mayor

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Paula Roque  
Clerk

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

# DEPARTMENTAL REPORT

<b>DEPARTMENT: Public Works</b>	<b>MONTH: June 2019</b>
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## PROJECT STATUS:

- **Bio-Solids:** Application for funding has entered second stage.
- **Asset Management:** Updating PCI index to adjust life cycle of assets.
- **Hwy 6/Centre St.:** Surface asphalt paving, line painting, top soil and sod installation as well as other restoration complete. The project has reached substantial completion.
- **IRP Phase 2A:** Surface asphalt paving complete. Top soil and sod restoration on-going. Substantial completion expected in early July.

## TRANSPORTATION:

- Public Works continued with regular maintenance of town streets and back roads including road maintenance, brushing & tree cutting, patching, sweeping, shouldering, grading, sign repairs, grass cutting and garbage/debris pick-up.
- Performed culvert maintenance due to beaver pluggings.
- Half-loading was removed on all roads as of June 28, 2019.
- Lawn repairs at 376 Algoma St.
- Performed spring repairs from winter maintenance.
- Replaced culverts.
- Calcium was applied to unpaved roads and laneways on June 26 & 27, 2019.

## EQUIPMENT:

- #13 Tri-axle Truck is still down from February 4<sup>th</sup>. PWD mechanics will attempt further electrical troubleshooting when time permits this summer.
- #3 Grader is still down from April 9, 2019. Parts are received. This grader is predominately a snow plow. Mechanics will repair when time permits this summer.
- #36 Sweeper is down from May 21, 2019. It was repaired on June 11<sup>th</sup>, 2019.

**ENVIRONMENTAL:**

- Six blue boxes were issued during the month of June 2019.

**BEAUTIFICATION:**

- Prep and plant flower beds and boxes.
- Installed flags and banners along Hwy 6.
- Watered and weeded flowers.

**CEMETERY:**

- Continued with burials & monument layouts.

**BALL FIELDS/PARKS/CLEAR LAKE BEACH:**

- Repaired and maintained fields
- Minor Ball Wind-Up was held on June 29, 2019.
- Changed Canadian flag at the Pavilion.
- Installed goose deterrent "eyes" at Clear Lake Beach.
- Tilled parks.

**WATER & SEWER:**

- There were a few dirty water calls that are believed to be triggered by private flushing that took place at the Espanola Mall.
- Flushed sanitary sewers.
- Repaired catch basins.
- Sanitary sewer service repair at 337 Talbot St.
- Assisted OCWA at the sewage treatment plant.

**INTER DEPARTMENTAL:**

- Maintained vehicles and equipment for other departments.
- Changed town entrance signs for the Canada celebrations.
- Decommissioned water service at the old fire hall.
- Organized JH&S Safety Recognition BBQ which was held on June 12, 2019.
- Assisted Espanola Hydro for pole with the vector truck.
- Drop off and pick up BBQ at Complex.
- Assist Fire Department with July 1<sup>st</sup> fireworks preparations.

**COMPLAINTS/COMPLIMENTS:**

- There was a complaint from the ditch that was installed in the asphalt on Katherine St. It is getting reviewed and may be replaced.

**EMPLOYEE STATUS:**

- The Public Works employee that was off on long term disability since March 2018 has returned to work with a rehabilitation plan and modified work schedule.
- Another Public Works Employee is off on short term disability since April 15, 2019.

- The water operators attended training in Sudbury on June 18<sup>th</sup> 2019.
- The co-op student completed his term on June 14, 2019.

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

# DEPARTMENTAL REPORT

<b>DEPARTMENT:</b> FIRE DEPARTMENT	<b>MONTH:</b> June 2019
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## **Inspection Orders Completed:**

- 1 – Final Inspection

## **Inter-Departmental:**

### **Fire Hall Construction Progress:**

- Move to new fire hall Saturday, June 1st
- Organizing and setting up fire hall to be functional
- Spectrum changed over radio system to new fire hall
- Phone lines made operational by Bell and Eastlink
- Data lines made operational by our I.T. personnel
- Old fire hall torn down

### **Fire Prevention:**

- The home fire safety inspections have been completed and 212 homes were inspected. See attachment for inspection details and results.

### **Other:**

#### **The Fire Chief:**

- participated in the Provincial Emergency Management Coordinating Committee teleconference;
- continues with home inspections that require follow-up
- met with A.J. Stone representative
- attended the Espanola & Area Safety Coalition Meeting

- \* Problems with water supply to new hall
- \* New fire truck arrives
- \* Grand Opening of the new fire hall took place Thursday, June 27
- \* Chief installed window blinds in new offices
- \* Training with BEI on systems in new fire hall
- \* Truck 9110 pumper/tanker out of service to have transfer case rebuilt in Sudbury

### **Fire Permits Issued: 2**

## **DEPT. CALLS:**

### **Number of Calls: June 2019 -- 13**

Assisting Other F/Dept --Bush Fire – 1  
Unauthorized Burning – 4  
Authorized Burning --Complaint – 1  
Natural Gas Odour Call - 2  
False Alarm – 4  
Medical Assist - 1

**TOTAL CALLS TO DATE: 52**

### **Number of Calls: June 2018 --7**

Fires - 2  
False alarm - 3  
Over Heat-- No Fire – 1  
Natural Gas Leak--No Leak - 1

**TOTAL CALLS TO DATE: 41**



**FIREFIGHTER TRAINING/PRACTICE – June**

F/F Weekly Training – Hours for the Month: - Practices for June -	<b>120.5</b> Hours (per firefighter/per practice <b>x2</b> practices for the month)
F/F <b>Extra</b> for the Month: Not during regular weekly practice	<b>32</b> Hours (organizing and setting up for the f/hall grand opening)
Total Hours for the Month:	<b><u>152.5 Hours</u></b>
Training Topics:	Drivers practiced on new truck pump operations. Preparations made to pumper truck for trip to Sudbury for repairs. Setting up new fire hall and equipment.
Number of Firefighters in attendance at weekly training: June 5 – <b><u>22</u></b> June 12 – <b><u>24</u></b> June 26 – <b><u>12</u></b>	

**Employee Status:****Visitors: 85**

Fire hall tour for 48 kindergarten students from A.B. Ellis Public School.

Department Manager: M. PichorSubmitted on: July 3<sup>rd</sup>, 2019

**HOME/DWELLING FIRE SAFETY INSPECTION RESULTS – 2019**

AREA OF TOWN INSPECTED: OLD WEBBWOOD RD., SECOND AVE., WHITNEY ST., SUTHERLAND ST., HARVIE CRES., BURK ST., WATSON AVE., CHURCH ST., SOKOLOSKI CRES., GOODMAN AVE., BOIS ST., WAGSOSH PL. VINCENT CRT., TUDHOPE ST., ARTHUR CRT., BARBER ST., SPANISH RIVER DR., YOUNG PL., SHAMESS CRES., TALBOT ST., SOUTHON DR.

NUMBER OF HOMES IN SURVEY AREA **434**

NUMBER OF HOME INSPECTIONS COMPLETED IN SURVEY AREA **212**

	TOTAL NUMBER:	PERCENT
<b>NOT AT HOME</b>	157	36%
<b>NO ADMITTANCE</b> (INCONVENIENT/REFUSED)	65	15%
	222	51%
<b>222 + *212 = 434</b>		
<b>INSPECTIONS COMPLETED:</b>	<b>*212</b>	<b>49%</b>
ALL SMOKE ALARMS WORKING AND REQUIRED # AT RESIDENCE	188	88%
INADEQUATE NUMBER OF SMOKE ALARMS	9	4%
<u>NO</u> WORKING SMOKE ALARMS PRESENT (ALARM INSTALLED FOLLOWING INSPECTION)	0	0
*ONE OR MORE SMOKE ALARM NOT WORKING AT RESIDENCE	15	7%
<b>*REASON SMOKE ALARM NOT WORKING:</b>		
*BATTERY/HARDWIRE DISCONNECTED	3	1%
*BATTERY DEAD	10	4%
*Defective Alarm	2	.9
	(15)	(7%)
Charges Laid	0	0
Follow-up Required	37	17%
Alarms (smoke/ CO) purchased from F/Dept	28	13%
Dwelling Inspections: Safety concerns found during inspection (electrical; general clean-up required)	4	1%
CO Detector Present & Working	168	79%
NO CO Detector Present or Inadequate # and Required	29	13%
Old/outdated CO/Smoke Detector(s) – suggest replacing	20	9%

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

# DEPARTMENTAL REPORT

DEPARTMENT: Leisure Services	MONTH: June, 2019
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## Project Status:

### **Arena**

- Complete drywall repairs to arena side of the auditorium and repainted.
- Staff are advancing on repainting Arena seating and change rooms.

### **Pool**

- 9 regional schools (grades 4 & 7) finished Swim to Survive lessons
- 2 schools (JK to grade 3) finished Swim at School Program
- Public Swim Lessons finished the week of June 24th
- Annual Shut Down began June 29<sup>th</sup>
- Preparations underway for Clear Lake Beach Supervision
- Volunteer lifeguards hosted Shelley Newton Memorial Car wash which raised \$200 for Northern Ontario Families of Kids with Cancer in Shelley's name and \$575 was raised for the Shelley Newton Memorial fund to support free swims. Staff plan to make this an annual event. The event was supported by the volunteer fire fighters and Tanners Independent Grocer
- Planning for August & Fall schedules

### **Special Events/Programs held by Community Partners**

- Church worship
- Ongoing indoor Pickle Ball – consistently high numbers of participants
- Ball Hockey
- Family Yoga

### **Events/Programs**

- Sent out Summer Programs & Events brochure to English Speaking Public & Separate Schools in Espanola & Massey & to Regional partners in wellness & recreation
- Followed up with all summer camp providers on their registration numbers
- Hosted Seniors Appreciation Day in partnership with the Espanola Public Library on behalf of Mayor & Council. The Family Health Team, Public Health Sudbury & Districts and Noojmowin Teg participated by offering workshops, wellness information and blood sugar and pressure testing. In addition, the day included a free swim, free line dance and pickle ball demonstrations and lunch. Events which recognize and appreciate community members are a vital component of retention and attraction. Many retired seniors have the opportunity to relocate to be closer to children and grandchildren out of town. Programs & events which foster a sense of belonging in community, provide active and social opportunities are of value in retention and attraction

- Ongoing work to secure and promote the Canada Day schedule, Cycle Event, Outdoor Movie, Volunteer Appreciation & Pumpkin Festival
- United Way has reconfirmed their interest in supporting a Pump Track at Sherwood Park – a site plan is being promised in the next few months which will be forwarded to Council for consideration
- Yoga, HIIT and Step classes all ended in June for the summer months

### **Promotions**

- Town newsletter, Library newsletter, Face book, LED, community Channel, radio and print promotions and social media posts all ongoing for Summer Programs, Camps & Events, Playground Survey, Seniors Appreciation, Summer schedule

### **Recreation Master Plan**

- Met with Recreation & Culture Advisory Committee

### **Oraclepoll**

- Reviewed previous Oraclepoll and made recommendations for additions and changes regarding Recreation & Culture

### **Complaints / Compliments:**

- 3 hand written thank you notes sent from participants of the Seniors Appreciation event to Leisure Services to express their appreciation of the Seniors Appreciation Event
- Thank you from Knight Cruisers Car Club for assistance with annual car show
- Blood on floor of men's change room
- Large auditorium locked without notice
- Mechanical issues with two treadmills

### **Employee Status:** no changes

### **Visitors:**

JUNE 2019

DROP INS	
Aquafit	0
Fitness Centre	117
Line Dancing	10
Squash	5
Swim	265
<b>TOTAL</b>	<b>397</b>

JUNE 2018

DROP INS	
Aquafit	3
Fitness Centre	135
Line Dancing	5
Squash	5
Swim	293
<b>TOTAL</b>	<b>441</b>

Memberships - RESIDENT	
Aquafit	40
Bronze <b>Pool</b>	82
<b>Fitness</b>	714
<b>Squash</b>	1

Memberships - RESIDENT	
Aquafit	48
Bronze <b>Pool</b>	69
<b>Fitness</b>	890
<b>Squash</b>	9

Silver	15	Silver	60
Gold	0	Gold	0
Pool Pass	41	Pool Pass	60
Private Swim Lessons	0	Private Swim Lessons	1
<b>TOTAL</b>	<b>893</b>	<b>TOTAL</b>	<b>1137</b>
Memberships - NON RESIDENT		Memberships - NON RESIDENT	
Aquafit	71	Aquafit	48
Bronze <b>Pool</b>	14	Bronze <b>Pool</b>	66
<b>Fitness</b>	118	<b>Fitness</b>	242
<b>Squash</b>	1	<b>Squash</b>	2
Silver	8	Silver	20
Gold	0	Gold	0
Pool Pass	40	Pool Pass	17
Private Swim Lessons	0	Private Swim Lessons	0
<b>TOTAL</b>	<b>252</b>	<b>TOTAL</b>	<b>395</b>
SHELLEY NEWTON FREE SWIM		LIONS' FREE SWIMS	
June 14	6	June 2	57
LIONS' FREE SWIMS		June 9	43
June 1	71	June 16	53
June 8	10	June 23	34
June 15	47	June 30	15
June 22	31	<b>TOTAL</b>	<b>202</b>
June 29	9		
<b>TOTAL</b>	<b>168</b>		

Department Manager: Joel Yusko

Submitted on: June 6/2019

Department: Economic Development	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 02/12/19
Policy No:	Revision Date:
Bylaw No:	Version #: 1

# DEPARTMENTAL REPORT

DEPARTMENT: Economic Development MONTH: June 2019

## **Funding Opportunities**

- Assisting community organization with stage 2 funding application for capitol project

## **Community Improvement Plan**

- Closed one CIP application
- Tentative approval of 1 new CIP application pending submission of site plan
- Received 1inquiries from new businesses but no application

## **Economic Development Corporation**

- Awaiting reply from lawyer

## **Business Development**

- Participated in an Economic Downtown Revitalization Best Practices Webinar
- Provided resources and direction on Franchise acquisition for interested business owner
- Met with business owner/prospective developer regarding potential for affordable and multi-residential housing
- Request fulfilled for 5 more Welcome Bags
- Facilitated a newcomer referral
- Update meeting on Rural & Northern Pilot Program of which the City of Sudbury was successful in obtaining funding – Espanola is a regional partner and will benefit from the program

## **Promotions**

- Met with Tourism Excellence North to discuss opportunities for local businesses to improve tourism service standards, acquire tourism readiness training and audits
- Prepared for the addition Town folio profiles on website

## **Other**

- Reviewed last Oraclepoll and made recommended changes regarding Economic Development
- Reviewed RFP for Website

- Attended session provided by lawyers on the development of the EDC with Council

Department Manager: Cynthia Townsend      Submitted on June 5, 2019

JUL 15 2019

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

# DEPARTMENTAL REPORT

DEPARTMENT: POA	MONTH: April - June, 2019
<b>Project Status:</b>  202 new charges were received in Espanola in April. (6 distracted driving) 339 new charges were received in Elliot Lake in April. (0 distracted driving)  154 new charges were received in Espanola in May. (0 distracted driving) 222 new charges were received in Elliot Lake in May. (2 distracted driving)  190 new charges were received in Espanola in June. (5 distracted driving) 183 new charges were received in Elliot Lake in June. (0 distracted driving)  (Please see attached charts for comparison to previous years) ----- <ul style="list-style-type: none"><li>• For the month of April, there was 1 regular POA court in Espanola, 1 in Elliot Lake and 1 in Blind River.</li><li>• For the month of May, there was 1 POA court in Espanola and 1 in Elliot Lake.</li><li>• For the month of June, there was 1 POA court in Elliot Lake and 1 in Blind River.</li></ul> The Manager of Court Operations attended the annual Municipal Court Manager's Association meeting held in Collingwood from May 26 <sup>th</sup> - May 29 <sup>th</sup> , 2019	
<b>Complaints / Compliments:</b>  - There were two complaints regarding the by-law officer's procedure and were directed to list their complaint with the Municipal office.	
<b>Employee Status:</b>	
<b>Visitors:</b>	

Department Manager: \_Christine Desjardins\_

Submitted on: \_July 15, 2019\_





[illegible]

215	Canadian Shipping Act	600	Forest Fires Prevention Act
242	Small Vessels Regulation	717	Motorized Snow Vehicle Regulation
504	Building Code Act	725	Forest Fires Prevention Regulation
508	Compulsory Automobile Insurance Act	753	Fire Protection/Prevention Act
513	Dangerous Goods Transportation Act	763	Fish & Wildlife Conservation Act
519	Environment Protection Act	766	Fish & Wildlife Conservation Regulation
530	Highway Traffic Regulation	789	Ontario Society for the Prevention of Cruelty to Animals
544	Motorized Snow Vehicle Act	815	Provincial Parks and Conservation Reserves Act
551	Occupational Health & Safety Act	822	Fire Protection/Prevention Regulation
552	Off Road Motor Vehicle Act	833	Environment Protection Regulation
554	Ontario Fishery Regulation	850	Ontario College of Trades and Apprenticeship Act
557	Ontario Water Resources Act	894	Smoke Free Ontario Act
559	Pesticides Act	BLO	By-laws (other)
565	Provincial Offences Act	BLP	By-laws (parking)
570	Public Lands Act	HTA	Highway Traffic Act
580	Tobacco Tax Act	LLA	Liquor Licence Act
581	Trespass to Property Act	CCA	Canabis Control Act

POA Charges Received for Espanola														
	January	February	March	April	May	June	July	August	September	October	November	December	Year End Totals	Average Per Month
2007	308	267	277	248	260	316	345	340	209	186	97	103	2956	246
2008	110	129	235	174	146	174	204	263	245	272	152	85	2189	182
2009	131	157	243	205	130	140	184	191	175	126	229	122	2033	169
2010	112	140	226	205	159	145	269	186	152	111	164	73	1942	162
2011	102	147	218	111	110	181	239	162	169	141	114	160	1854	155
2012	140	254	171	162	192	274	176	249	166	292	115	193	2384	199
2013	209	119	223	236	229	288	207	331	156	249	170	101	2518	210
2014	122	151	310	426	174	328	359	352	220	325	107	147	3021	252
2015	198	149	281	209	192	250	216	268	269	168	163	180	2543	212
2016	164	146	284	299	322	323	249	394	280	200	191	107	2959	247
2017	227	205	210	224	363	266	313	284	233	302	208	174	3009	251
2018	146	162	225	235	213	182	169	129	196	196	140	77	2070	173
2019	145	89	93	202	154	190							873	146

Monthly Sales Data (2007-2019)														
	January	February	March	April	May	June	July	August	September	October	November	December	Year End Totals	Average Per Month
2007	308	267	277	248	260	316	345	340	209	186	97	103	2956	246
2008	110	129	235	174	146	174	204	263	245	272	152	85	2189	182
2009	131	157	243	205	130	140	184	191	175	126	229	122	2033	169
2010	112	140	226	205	159	145	269	186	152	111	164	73	1942	162
2011	102	147	218	111	110	181	239	162	169	141	114	160	1854	155
2012	140	254	171	162	192	274	176	249	166	292	115	193	2384	199
2013	209	119	223	236	229	288	207	331	156	249	170	101	2518	210
2014	122	151	310	426	174	328	359	352	220	325	107	147	3021	252
2015	198	149	281	209	192	250	216	268	269	168	163	180	2543	212
2016	164	146	284	299	322	323	249	394	280	200	191	107	2959	247
2017	227	205	210	224	363	266	313	284	233	302	208	174	3009	251
2018	146	162	225	235	213	182	169	129	196	196	140	77	2070	173
2019	145	89	93	202	154	190							873	146

## POA Charges Received for Elliot Lake

	January	February	March	April	May	June	July	August	September	October	November	December	Year End Totals	Average Per Month
2012	182	233	336	294	198	277	235	308	473	319	134	183	3172	264
2013	256	177	356	324	276	393	413	407	326	411	318	266	3923	327
2014	323	250	413	341	480	426	368	392	254	331	139	334	4051	338
2015	195	208	301	343	225	367	349	320	286	281	167	178	3220	268
2016	172	221	326	251	290	308	328	335	216	293	242	92	3074	256
2017	261	216	222	283	335	312	360	381	230	231	216	186	3233	269
2018	222	174	172	422	338	210	354	255	287	328	187	116	3065	255
2019	156	156	114	339	222	183							1170	195

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

# STAFF REPORT

**DEPARTMENT:** Administration

**DATE:** July 25, 2019

**ITEM:** Legal

**RECOMMENDATION:** For Information

**BACKGROUND:** At the Regular Council Meeting of May 28, 2019 Council directed staff to prepare a report on the lawyers that have been used in the past and for what purpose.

## ANALYSIS:

- From 2002 to 2011 the Corporation had Fred Dean, Barrister and Solicitor on retainer. This retainer included providing advice on matters such as routine legal, procedural, contractual, human resources, administrative, the Municipal Act and amendments, Municipal Conflict of Interest Act, Council Orientation and include up to 50 hrs of time. Retainer was approximately \$5,300 + / year.
- The Corporation worked with Steve Watt, Barrister and Solicitor from 2013 to 2016 on items similar to Mr. Dean with no retainer fee. Fees were incurred per call. Mr. Watt enlisted the assistance of his colleagues from other law firms for assistance when required.
- For municipal land sale and purchases the Corporation used the services of solicitor Marc Remillard of Desmarais Keenan until his passing in 2014. No retainer was in place, we were invoiced for advice and transactions as they occurred.
- Over the years, for Building Services, Property Standards and land use planning legal advice and representation in court matters, the Corporation used associates of from Desmarais Keenan.
- The Corporation has worked with Mr. Bamberger of Desmarais Keenan over the past 3 years providing advice and review of some legal contracts.
- In the past the Corporation has also called on Weaver Simmons for employee contract review.
- From 2016-2017 Ben J. Pascuzzi of Pascuzzi & Berlingieri Law Firm was appointed as Integrity Commissioner
- Korab Law has been appointed as Integrity Commissioner for one off investigations
- In 2018 Wishart Group provided legal services and advise for municipal matters.
- In 2018 Council appointed Shearer Parnega LLP as Integrity Commissioner and Workplace Harassment Investigator
- Since 2017, Domenic Damiani of Damiani Law has represented us throughout the sale process of Espanola Regional Hydro
- The Police Services Board utilizes Glenn Christie from Hicks Morley Hamilton

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

Stewart Storie LLP out of Toronto, previously utilized the firm of Johnstone Cowlings and Mr. Johnstone and Mr. Sinclair. These firms specialize in Police Service Board matters.

- Currently engaged Daniel Fabiano from Fasken Martineau DuMoulin LLP for an opinion on audio surveillance, as referred by Jennifer Stoddart a partner of the same firm who was previously the Privacy Commissioner for Canada.

**EXISTING POLICY:**

**STRATEGIC GOAL:**

**FINANCIAL COMMITMENT:**

**BUDGETED:**

Yes

No

**IMPLEMENTATION:**

**Prepared By:**

**Department Manager:**

**CAO / Treasurer:**

Cynthia Townsend

**Approval of Recommendation:**

Yes

\_\_\_ No

\_\_\_

**Comments:**