

The Corporation of the Town of Espanola

Bylaw No. 2560-13

Schedule 'A'

Leisure Service Rates Summary 2023

All rates in this Schedule are subject to HST

unless otherwise stated

Effective January 1, 2023

**Non-Resident Fees of 10% will be applied to
all memberships, swim lessons, pool, ice, field rentals, room
rentals, aqua & fitness programs**

Rental Category	Fees 2023
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Ice Rentals

Non Prime Youth	72.10
Prime Youth	107.10
Non Prime Adult	107.10
Prime Adult	159.40

Swimming Pool

Education (30)	95.30
Education (30+)	119.50
1-40 people	148.60
40+ people, Additional	29.10
Slide	29.10
Swimming pool cancellation	55.10

Facility Rooms

Meeting Room/hr	25.75
Program Bar/hr	36.80
Program Full/Auditorium/hr	61.30
Program Pool Side Aud/hr	48.90
Meeting Room/day	66.40
Kitchen	101.20
Barside/Auditorium	201.90
Poolside/Auditorium	337.80
Full Auditorium	540.75
Use of dishes	86.80
Removal of fitness mats	231.25
Refundable Deposit – full auditorium rental w/kitchen and dishes. Refundable within 7 days if condition is acceptable after use	237.40

Arena Floor (No Ice)

Program/hr	54.85
Arena Surface	1004.00

Squash

Child	5.15
Youth (13 - 18 yrs)	5.40
Senior (55+)	5.40
Adult	5.65

Skating Drop-in & Passes

Public Skate	2.85	
Senior (55+)	Free	
Shinny	Child/youth/senior	3.85
	Adult	7.45
Family skating- minimum of 3	7.20	

Swimming Pool Drop-in & Passes

Child	5.15
Senior (55+)	5.40
Youth (13-18 yrs)	5.40
Adult	5.60
Aqua Fit Drop-in	9.01
Pool & Fitness drop in	12.35
Family	10.80
Aqua fit Senior (10 passes)	54.85
Aqua fit Adult (10 passes)	58.70
Pool Pass Child (10 passes)	35.55
Pool Pass Senior (10 passes)	35.55
Pool Pass Youth (10 passes)	35.55
Pool Pass Adult (10 passes)	42.00

Diaper Fit Drop-in	9.00
Diaper Fit – Adult	58.70
Diaper Fit - Senior	54.85
Swim registrations-lower level 30 Min.	67.70
Swim Registrations-Higher Level 45 Min.	69.80

Fitness Centre Drop-in

Youth (13-18)	9.00
Senior (55+)	9.00
Adult	9.25
Family	35.55

Fields

Minor Ball/field	14.40
Tournament field/day	84.70
Field (Ball/Soccer)	84.70
Pavilion/day	103.25
Mixed league/team	419.20
Adult league/team	896.10

Administration fees and Miscellaneous items

Administration fee –applies to all refunds	12.60
Copy of receipt	6.45
Membership card replacement	6.45
Membership card look-up	3.10
Membership card plastic cover	1.80
Membership purchase of up to two (2) additional family members/person/year	29.35
Squash ball	1.80
Squash racquet, goggles	2.85
Swimmers	3.10
Merchandise Sales not limited to: Aqua belt, goggles, gloves, etc.	Prices as market dictates plus 10%
Locker rental	
6 months	48.15
12 months	97.60
Room rental incidentals – internet use	12.60
TV and VCR/DVD (internal)	29.35
LCD projector/screen(internal)	29.35
Flip chart and markers(internal)	12.60
Auditorium sound system(internal)	29.35

Private lessons and others

Private swim lessons/ ½ hr x 8		185.40
Private swim lessons/hr x 8		255.20
Guest pass-one day-two areas/day		12.60
Guest pass – fitness or squash or swim/7 days		29.35
Core Fitness	Adult	8.25
Lead Instructor	Child/Youth	6.70
Programs		
/Session	Senior	7.75
Fitness program drop in/session		12.60
Fitness Swipe Card – Senior		89.10
Shower Use		11.60

OTHERS:

- No rental or loaning of tables, chairs or other equipment.
- No food or food items provided with birthday party rentals.
- No food or food items provided with rental of meeting/auditorium rooms.

Memberships**2022****Gold (Three Areas)**

	1 month	3 months	6 months	1 year
Individual	86.25	234.60	418.20	728.70
Couple	104.55	280.40	499.05	874.75
Family	121.80	328.55	582.98	1019.95
Sen/Yth/Child	69.80	187.20	332.95	583.00
Senior couple	84.20	226.35	400.00	698.10

2022**Silver (Two Areas)**

	1 month	3 months	6 months	1 year
Individual	63.35	171.75	305.15	534.55
Couple	75.45	203.15	361.25	631.90
Family	86.25	234.60	417.15	728.75
Sen/Yth/Child	5.55	141.10	250.30	437.50
Senior couple	62.55	165.30	300.50	523.75

2022**Bronze (One Area)**

	1 month	3 months	6 months	1 year
Individual	35.55	93.75	166.60	291.75
Couple	46.60	125.65	222.50	389.10
Family	52.25	141.10	250.30	437.50
Sen/Yth/Child	29.35	78.00	138.30	242.80
Senior couple	35.55	93.75	166.60	291.75



The Corporation of the Town of Espanola

**By-law No. 2560/13
Schedule "B"
Tariff of Fees
Effective January 1, 2023**

Administrative		
Tax Certificates		69.00
Administration Fee (i.e. Charges/Additions to the Tax Roll)	10% of Addition/Charge	
Request for Zoning		61.80
Request for occupancy permit under the Building Code Act (beyond 1 year expiry of building permit, Fire Code, Zoning Bylaw)		61.80
Request for work order (outstanding work orders and permits under Building Code and Fire Code)		61.80
Request for inspections (i.e. business owner requesting inspection, day care inspection)		61.80
Request for letter of compliance (i.e. wood stove, liquor licence)		61.80
Official Plan		29.85
Zoning Bylaw		29.85
Load Restriction permit		61.80
Certification of documents		12.35
Commissioning of documents		12.35
Marriage License		164.80
1st nation status		107.10

Bingo, Raffle, Nevada and other gaming licenses \$12.35	1.5% of prize value, min. of	
Hawkers and Peddlers Permit		558.15
Council Agenda Package		6.20
NSF cheques		36.05
Service Charges		
Water and sewer accounts	1.25% monthly, 15% annum	
Accounts Receivable	1.25% monthly, 15% annum	
Tax accounts	1.25% monthly, 15% annum	
Planning Applications		
The following Tariff of Fees are non-refundable fees charged by the Corporation of the Town of Espanola to cover the Municipality's review of the prepared amendments and/or agreements submitted by the applicant and to retain such additional planning and engineering consultants as are necessary to properly evaluate the amendment and or agreement.		
Site Plan Agreement		1821.05
Official Plan Amendment		1821.05
Zoning Bylaw Amendment		1093.85
Plan of Subdivision Application		1821.05
Minor Variance		486.15
Consent Application		486.15
Validation Certificate		486.15
Part Lot Control		486.15
Deeming Bylaw (Applicant registers Bylaw)		217.35
Fire Services Inspections		
Including HST		
Retro-fit Inspections-1st/hr flat rate for 3 to 6 units		198.80
Retro-fit Inspections-1st/hr flat rate for 7 to 16 units		304.80
Retro-fit Inspections-1st/hr flat rate for 17 or more units		362.55
Additional hours required will be invoiced at a rate of \$48.40/hr		
Fire Response Fees – Indemnification Technology®	Current MTO rates, plus personnel costs, plus any addition costs to the Town of Espanola	



The Corporation of the Town of Espanola

By-law No. 2560/13

**Schedule "C"
Building Permit Fees
Effective January 1, 2023**

The fees payable by the applicant for a building/demolition permit are outlined below.

Processing fee will be automatically added to all permit fees.	42.25
1. New buildings, alterations, additions, re-erection and repairs, etc.:	
a) value of construction costs per \$1,000 or part thereof	18.55
b) demolition permit fee per 1,000 sq ft or portion thereof whichever is greater	47.40
c) prefab storage shed permits	62.80
2. Installation and/or removal of underground tanks and pumps (gasoline, diesel, fuel, oil, water, etc.)	196.75
3. Moving Permit:	
a) for buildings/structures having gross floor area less than 300 sq. ft	62.85
b) for buildings/structures having gross floor area of 300 sq. ft	121.55
4. Deposit Fee - Upon the direction of the Chief Building Official, a deposit fee as hereinafter provided may be requested to cover the following:	
a) site clean-up	
b) road clean-up or repair	
c) drainage ditch clean-up	
d) municipal storm sewer clean-up	
e) reinstatement of municipal services	

After verification by the Municipal Officer as to contractor's discharge of duties in relation to reason for deposit request, such deposit shall be returned. In the event municipal employees are required to restore or clean up or re-instate municipal properties or services, such costs or portion of costs shall be deducted from the deposit fee and the balance refunded.

5. Exemptions: Buildings and/or structures or any part thereof that are exempt from assessment by virtue of paragraphs 3, 9, 10 and 19, of Section 3 of The Assessment Act, R.S.O. 1970, i.e. Churches, municipal properties, Boy Scouts/Girl Guides, Forestry purposes and amendments thereof are exempt from permit fees but all other aspects of municipal, provincial and all other codes, regulation and bylaws must be adhered to in their entirety.	
6. Conditional Permit a) value of construction costs per \$1,000.00 or part thereof, with a minimum of \$1,000.00, plus a refundable deposit to be determined by the Chief Building Official	18.55
7. Change of Use Permit a) non-refundable application fee	98.90
8. Plumbing Permit a) 1 to 6 fixtures	47.40
b) each additional fixture	10.30
c) additions or changes to existing fixtures	10.30
d) sewer connection	10.30
e) connection to municipal water system i.e.: sprinkler system	47.40
9. Amendments to Permits (within the same calendar month) a) minimum fee or	98.90
b) value of amended construction costs per \$1,000 but the fee shall not be less than \$50	12.35
10. Re-Inspections for Inspections a) on interior or final inspections where the work is not complete for the requested inspection	98.90
11. Boat Dock Permit	47.40
12. Request for Inspection	62.80
13. Detached Buildings under 108 Square feet (Zoning Compliance)	42.25
14. Occupancy Permit	68.00
15. Main Heating System Building	68.00
16. Installation of Siding per dwelling	47.40
17. Windows and doors a) Optional Windows and Doors Permit for Residential for Non-Structural Purposes per unit (<i>Non-Structural meaning like for like size</i>)	47.40
b) Windows and Doors Permit for Structural Purposes per unit	47.40
c) Windows and Doors Permit for Commercial per unit	47.40
18. Pool Enclosures	86.50

19. Installation of Storage Tanks	196.75
20. New Solid Fuel Burning Appliance Inspection per Appliance	47.40
21. Steel Roof (residential)	62.85
22. Commercial Roofs per \$1,000 per cost of construction	18.55
23. Calculation of Estimated values	
a) dwelling units per sq. ft of floor area	185.40
b) two storey or more & addition, per sq. ft of floor area	154.50
c) detached storage buildings and detached residential garages, per sq. ft	36.05
d) carports per sq. ft	36.05
e) attached garage per sq. ft	47.40
f) commercial and industrial buildings (shell only) per sq. ft of gross area	110.20
g) commercial buildings/mercantile/office/restaurant/etc. per sq. ft of gross area	220.40
h) decks, porches, gazebos per sq. ft of gross area	18.55
i) solariums, sunrooms per sq. ft	116.40
j) tents (air supported / public assembly	68.00
k) repairs, renovations and material alterations not readily identified by the above criteria will require written estimates from a contractor	Value to be determined by the CBO
l) SPECIAL OCCASION , the Chief Building Official may, for any of the above or where there is a dispute, calculate the estimated value at his discretion, based on written estimates provided by a contractor	
s) PERMIT FEES DOUBLE IF ANY WORK REQUIRING A PERMIT IS COMMENCED PRIOR TO RECEIVING A PERMIT FROM THE BUILDING DEPARTMENT.	
REFUNDS	
24. If a Building Permit has been issued and applicable fees paid, project has not commenced; fees may be refunded as follows:	
a) 80 percent (80%) if administrative functions only have been performed.	
b) 70 percent (70%) if administrative and zoning functions only have been performed.	
c) 45 percent (45%) if administrative, zoning and plans examination functions have been performed.	
d) 35 percent (35%) if the permit has been issued and not field inspections have been performed subsequent to permit issuance.	



The Corporation of the Town of Espanola

By-law No. 2560/13

Schedule "D"
Sign Permit Fees
Effective January 1, 2022

Type of Sign	Fee
Processing fee will be added to all permit fees	42.25
Permanent Sign	120.50
Re-facing to an existing sign	61.80
Renewal of permits are yearly and must be made to the Municipality by the 15th day of Jan.	120.50
Mobile signs, sandwich board for a max of 30 days	42.20
Directional signs per year	51.75
Signs under Section 3.6	No fee except for posters \$100.00 refundable deposit
Permit fee doubles if any work requiring sign permit is commenced prior to receiving a permit from the Building Department, or failure to renew a mobile sign permit by the due date.	



The Corporation of the Town of Espanola
By-law No. 2629/14
Effective January 1, 2022

Schedule "E"
Cemetery Fees

Plot Fees:	Plots	Perpetual Care	Total
Resident	375.00	290.00	665.00
Non-Resident (3.5ft x 10ft - 1.05m x 3.05m)	750.00	500.00	1250.00
Cremation - Resident	225.00	175.00	400.00
Cremation - Non-Resident (2.0ft x 2.5ft - .61m x .75m)	360.00	240.00	600.00

REFUNDS ON PLOTS WILL BE CHARGED A \$25.00 ADMINISTRATION FEE

Interment Fees:	Resident	Non-Resident
Adult	405.95	588.80
Child	182.85	364.55
Infant	152.95	305.90
Cremation	117.30	235.75
Winter - Full Burial	883.20	1060.30
Winter - Cremation	265.23	391.52

WINTER FEES: Shall commence December 1 and remain in effect until May 31st or until such time as sufficient frost has left the ground as determined by the Manager or his designate.

ACTUAL RENTAL COSTS OF MACHINERY not included in winter burials.

DISINTERMENT FEES:	
Disinterment and reburial within the cemetery (Full Burial)	1152.50
Disinterment and reburial in same grave (Full Burial)	909.70
Disinterment and reburial in another cemetery (Full Burial)	727.30
Disinterment of cremated remains	145.70
Disinterment and reburial of cremated remains	231.00

OTHER FEES:	
Late funerals arriving after 2:30 pm on weekdays	120.80
Full burial interments on Holidays, Saturdays, Sundays & Monday morning	485.65
Cremation interments on Saturdays (hole is prepared the day before)	120.80
Lowering device rental	120.80

THE ABOVE CHARGES ARE IN ADDITION TO THE REGULAR CHARGES

MONUMENT CARE	
Temporary Markers	No Fee
Flat markers under 172 square inches	No Fee
Flat markers over 172 square inches	100.00
Upright monuments up to 4 feet in height & width	200.00

Miscellaneous Fees	
Installation of Flat Marker by PWD	118.45
1 shrub removal (less than 1.2 meters) -cutting & disposal (no root removal)	66.95
1 shrub removal (larger than 1.2 meters) -cutting & disposal (no root removal)	77.25

FEES ARE SUBJECT TO HST