



REGULAR COUNCIL AGENDA

For the Corporation of the Town of
Espanola

Council Meeting

To Be Held On

Tuesday, September 11, 2018
Council Chambers

100 Tudhope Street
7:30 pm



Espanola Council AGENDA

*For the Regular Meeting of the Town of Espanola
To Be Held On **Tuesday, September 11, 2018** at 7:30 p.m.
In The Council Chambers, Municipal Building*

7:30 P.M.

REGULAR MEETING OF COUNCIL
Council Chambers, 100 Tudhope Street

Please note this meeting will be live streamed.

Disclosure of Pecuniary Interest and General Nature Thereof

PUBLIC HEARINGS

None

DELEGATIONS

None

QUESTION PERIOD

PART 1 - CONSENT AGENDA

Resolution Prepared Adopting Resolutions for
Items **A1** to **F1** inclusive contained in the Consent Agenda

- CA-014-18 Be It Resolved That: Items A1 to F1 inclusive contained in Part 1, Consent Agenda be adopted.

Adoption of Minutes

A1 Regular Meeting of Council of August 14, 2018

A2 Special Meeting of Council of August 14, 2018

A3 Special Meeting of Council of August 23, 2018

A4 Special Meeting of Council of August 23, 2018

- 18-132 Be It Resolved That: The following Minutes are hereby accepted; Regular Meeting of Council of August 14, 2018; Special Meeting of Council of August 14, 2018; Special Meeting of Council of August 23, 2018; Special Meeting of Council of August 23, 2018.

Board and Committee Reports

B1 Corporate Services Committee Meeting Minutes of September 4, 2018

- 18-133 Be It Resolved That: The following Minutes are hereby received; Corporate Services Committee Meeting Minutes of September 4, 2018.

Matters arising from the "In Camera Session"

None

Business Arising from Board and Committees

None

Bylaws and Resolutions

The following bylaws will be read and passed.

E1 Bylaw No. 2870/18

- 18-134 Being a Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of August 14, 2018.

E2 Bylaw No 2871/18

- 18-135 Being a Bylaw of the Town of Espanola to execute an Agreement to Authorize the Acceptance of the OPP Contract Policing Proposal.

Reports

F1 Fire Department Departmental Report for July 2018

- 18-136 Be It Resolved That: The following reports are hereby received; Fire Department Departmental Report for July 2018.

<u>PART II - REGULAR AGENDA</u>
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Bylaws and Resolutions

G1 Recommendation regarding The Design/Build Fire Hall Project

- 18-137 Be It Resolved That: The design/build firehall project be awarded to _____.

The firehall project includes the fourth bay.

G2 Recommendation regarding Huron Central Railway

- 18-138 Be It Resolved That: WHEREAS Huron Central Railway announced early in 2018 that it would not be able to continue its operation of the rail line beyond the end of 2018 without funding assistance from both the Federal and Provincial governments; and WHEREAS this investment by the senior levels of government into the transportation infrastructure of Northern Ontario is vital to the

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economic viability of the communities and the industries between Sault Ste. Marie and Sudbury; and
WHEREAS loss of this important rail link would result in as many as 40,000 more transports on the two lane section of Highway 17 between Sault Ste. Marie and Sudbury, causing increased conflict between passenger vehicles and transport trucks, increased maintenance and repair costs for the roadway and significantly more pollution into our environment; and
WHEREAS Sault Ste. Marie MP Terry Sheehan, Algoma-Manitoulin-Kapuskasing MP Carole Hughes, Sault Ste. Marie MPP Ross Romano and Algoma-Manitoulin MPP Mike Mantha have all provided their strong and unqualified support to Huron Central Railway in its applications for funding from the Federal and Provincial governments; and
WHEREAS Premier Doug Ford, while campaigning in Sault Ste. Marie, recognized the importance of the railway and committed to provide financial support to HCR to ensure its continued viability; and
WHEREAS a task force was established by resolution of City Council dated May 28th, 2018 to gather all stakeholders who have an interest in the future of HCR and as a result more than 24 resolutions/letters of support have been secured from small and large communities, First Nations and industries between Sault Ste. Marie and Sudbury which will be used as part of presentations to the senior levels of government; and
WHEREAS further meetings are currently being arranged by the task force to secure firm commitments of financial support that will allow for the continuation of this important piece of Northern Ontario transportation infrastructure,
NOW THEREFORE Be It Resolved That: Council accepts the update report from the Task Force and thanks all of those stakeholders who have come forward to provide their strong support to Huron Central Railway and to the work of the Task Force and further that it reconfirms its own strong support for HCR's efforts to secure the funding necessary to enable the railway between Sault Ste. Marie and the CPR connection in Sudbury to continue to provide a short-line freight service for regional communities and industries.

G3 Recommendation regarding Childhood Cancer Awareness Month

- 18-139 Be It Resolved That: WHEREAS there are about 4000 children living with cancer in Ontario, and each year about 400 new cases are diagnosed; and
WHEREAS the causes of cancer in children is largely unknown; and
WHEREAS 1 in 285 children are diagnosed with a malignant cancer

before their 20th birthday; and

WHEREAS in Canada, childhood cancer remains responsible for more deaths, from one year through adolescence, than any other disease, killing one in four children affected by this disease; and

WHEREAS, childhood cancer crosses all racial, ethnic, and social boundaries; and

WHEREAS, an estimated one third of a family's after tax income is spent on treatment related expenses due to lack of available treatment options for the inhabitants of Northern Ontario; and

WHEREAS dedicated organizations such as Northern Ontario Families of Children with Cancer and volunteers are working diligently to raise funds in order to improve the lives of Northern Ontario families during and after their journey through childhood cancer by providing essential programs and financial services, and by letting the families know they are not alone in their battle.

WHEREAS, the Town of Espanola recognizes the devastating effects of childhood cancer; and

WHEREAS, this month in Espanola, we pay tribute to the healthcare professionals, researchers, private philanthropies and parent advocacy groups who collaborate to provide hope and help to patients and families affected by pediatric cancer while making vital contributions to the ongoing search for a cure;

NOW, THEREFORE, Council for the Town of Espanola hereby proclaims:

SEPTEMBER 2018 AS CHILDHOOD CANCER AWARENESS MONTH

in Espanola and encourage residents to show their support of this cause by increasing awareness, speaking up about childhood cancer, wearing the color gold and reaffirming our commitment to fighting childhood cancer.

Correspondence For Information Only

None

Information

This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.

AMO News Release re: FONOM President Appointment

Conference and Conventions

None

Mayor and Councillor Reports and Announcements

Future Council/Committee Meetings

Community Services Committee Meeting of September 19th @ 3:00 pm
Regular Meeting of Council of September 25th @ 7:30 pm

Adjournment

Closed Meeting (if required)



**THE PUBLIC MEETING OF COUNCIL
OF THE TOWN OF ESPANOLA**

**Council Chambers
Municipal Office**

**August 14, 2018
7:30 pm**

His Worship Mayor Piche presided over the meeting.

Present:

Councillors R. Dufour, K. Duplessis; R. Duplessis, B. Foster,
H. Malott; B. Yocom

Staff: C. Townsend, CAO/Treasurer; T. Denault-Roque,
Recording Secretary

Absent:

P. Roque, Clerk

The Mayor stated that this meeting will be live streamed.

Public Hearing

None

Delegations/Petitions

Question Period

None

CONSENT AGENDA

CA-013-18 R. Yocom – R. Dufour

Be It Resolved That: Items A1 to F7 contained in Part 1
Consent Agenda be adopted.

Carried

Items A1-A4

Council Minutes

18-125 R. Duplessis – R. Dufour

Be It Resolved That: The following Minutes are hereby
accepted; Regular Meeting of Council of July 10, 2018; Special
Meeting of Council of July 10, 2018; Special Meeting of Council
of July 20, 2018; Special Meeting of Council of July 31, 2018.

Carried

Board and Committee Reports

None

Matters arising from the "In Camera Session"

None

Business Arising from Board and Committees

None

Bylaws and Resolutions

Item E1

Confirmatory Bylaw

18-126 R. Yocom – R. Duplessis

Be It Resolved That: Bylaw 2867/18 be adopted, being a Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of July 10, 2018.

Carried

Item E2

Fire Marque Agreement

18-127 R. Duplessis – R. Dufour

Be It Resolved That: Bylaw No 2866/18 be adopted, being a Bylaw of the Town of Espanola to execute an Agreement with Fire Marque Inc.

Carried

Item E3

Agreement with the Rainbow District School Board

18-128 R. Dufour – R. Yocom

Be It Resolved That: Bylaw No 2868/18 be adopted, being a Bylaw of the Town of Espanola to execute an Agreement with the Town of Espanola and the Rainbow District School Board.

Carried

Reports

Items F1-F7

18-129 B. Foster – K. Duplessis

Be It Resolved That: The following reports are hereby received; Public Works Department Departmental Report for June and July 2018; Leisure Services Department Departmental Report for June 2018; Building Department Departmental Report for June 2018; Fire Department Departmental Report for June 2018; POA Department Departmental Report for April – June 2018; Public Health Sudbury & Districts Meeting Minutes of June 21, 2018 – Unapproved; Manitoulin-Sudbury District Services Board Meeting Minutes of June 28, 2018 - Unapproved

Carried

Councillor K Duplessis asked for clarification on the PWD Departmental Report, specifically which truck is known as #4 and the mechanical issues it has.

PART II

REGULAR AGENDA

Bylaws and Resolutions

Item G1

Espanola General Hospital Road Toll

18-130 H. Malott – K. Duplessis

Be It Resolved That: Be It Resolved That: Council for the Town of Espanola permit the Espanola General Hospital Foundation to hold a voluntary road toll on September 3, 2018 from 10 am and 4 pm between the entrance of Home Hardware and the entrance to Canadian Tire on Hwy 6, providing the same security measures are followed as in previous years.

Carried

**Item G2
DibrinaSure Human
Resources**

18-131 B. Foster – H. Malott

Be It Resolved That: Council appoint DibrinaSure Human Resources to complete the job re-evaluation requests in accordance with the Salary Administration Policy and that the policy be updated to reflect the appointment.

Carried

Councillor Foster stated that DibrinaSure is the company used by the municipality to assist with many HR items and inquired if appointing them to this committee would result in additional costs, to which the CAO advised it would not. Councillor Malott asked for additional information regarding this item. The CAO explained the process and the difficulties in filling the positions on the committee. Councillor Malott stated she would still like more information. The CAO asked if she would like to have the booklet and score sheet sent to her, Councillor Malott advised she would. Councillor K Duplessis inquired if after the evaluation it is discovered that there will be a change in the level on the grid would it be automatic or would it come back to Council. The CAO responded it would be automatic. The CAO stated that when the policy was written the Human Resource firm was not in place, but was glad to have them in place now as it removes any biased interpretations. A discussion ensued regarding the term of the committee. Councillor R Duplessis stated he sat on the committee the last time and would remain if needed.

Correspondence For Information Only

None

Information

This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.

Cheque register

EACOM Correspondence re: support for Huron Central Railway funding

EACOM Correspondence re: Thank you

Conference and Conventions

AMO Annual Conference - August 19 - 22, 2018; Ottawa ON

Mayor and Councillors Reports and Announcements

AMO Delegations

Councillor Foster advised that the Ministry of Infrastructure would not be allowing a delegation for the Town to discuss the current situation with the Huron Central Railway during the AMO conference. He further advised that he is still waiting to hear from the Ministry of Transportation.

RFP for Firehall

Councillor R Duplessis inquired about the RFP's for the Firehall. The CAO provided an update and suggested that a Special Meeting of Council could be called as early as next week. All RFP's along with a staff recommendation will be provided.

Job Well Done

Councillor K Duplessis thanked the Espanola Volunteer Firefighters for the Fireworks display on July 1st as well as the PWD on their work done on Jacklin Road.

Future Council Meetings

Corporate Service Committee Meeting of September 4th @ 3:00 pm
Regular Meeting of Council of September 11th @ 7:30 pm

Adjournment

K. Duplessis – B. Foster

Be It Resolved That: The Regular Meeting of Council is hereby adjourned. Time: 7:39pm

Carried

Ron Piche
Mayor

Cynthia Townsend
CAO/Treasurer

**SPECIAL MEETING OF COUNCIL
OF THE TOWN OF ESPANOLA**

**Council Chambers
Municipal Office**

**August 14, 2018
7:47 pm**

His worship Mayor Piche presided over the meeting.

Disclosure of pecuniary interest and general nature thereof.

Present: Councillors R. Dufour; K. Duplessis, R. Duplessis, B. Foster; H. Malott; B. Yocom
Staff: C. Townsend, CAO/Treasurer; T. Denaault-Roque, Recording Secretary

Absent: P. Roque, Clerk – vacation

In Camera

R. Duplessis – R. Dufour

Be It Resolved That:

1. Under authority of Section 26.1.3 of Bylaw No. 2062/08, Council goes into an "in camera" session for the purpose stated in Section 239.2 of the Municipal Act.

- o Personal matters about an identifiable individual, including municipal or local board employees;

Time: 7:47pm

Carried

Resume Special Meeting

R. Dufour – R. Duplessis

Be It Resolved That: The Special Meeting of Council hereby resumes.

Time: 7:50 pm

Carried

While in camera, Council discussed HR issues.

Tax Sale Extension Agreement

H. Malott – K. Duplessis

Be It Resolved That: Bylaw No 2869/18 be adopted, being a bylaw to enter into a Tax Sale Extension Agreement.

Carried

Adjournment

K. Duplessis – B. Foster

Be It Resolved That: The Special Meeting of Council is hereby adjourned.

Time: 7:51 pm

Carried

R. Piche
Mayor

C. Townsend
CAO/Treasurer

Unapproved

**SPECIAL MEETING OF COUNCIL
OF THE TOWN OF ESPANOLA**

**Council Chambers
Municipal Office**

**August 23, 2018
9:00 am**

His worship Mayor Piche presided over the meeting.

Disclosure of pecuniary interest and general nature thereof.

Present: Councillors R. Dufour; K. Duplessis, R. Duplessis, B. Foster, B. Yocom
Staff C. Townsend, CAO/Treasurer, T. Denault-Roque, Recording Secretary

Absent: Councillor Malott

Firehall RFP's

B. Foster – R. Yocom

Be It Resolved That: The design /build firehall project be awarded to _____. The firehall project include the fourth bay.

Deferred

A discussion ensued.

Councillor R Duplessis stated that Lignum's RFP proposal and the proposal made a few months back were several hundred thousand dollars difference; he would like to know why. The CAO explained that was a result of the RFP and what was asked for specifically. Brant Leclair from Lignum Builders addressed Council stating disposing of the existing building was not listed in the original proposal as well as the geo tech and surveys for in ground.

A discussion ensued regarding the layout of the building.

Councillor Yocom stated that the layout of the building should not be a concern and suggested that there are really only two proposals that are significantly worth considering. They both meet the square footage that council defined, so how they go together are irrelevant to him. He also stated they need to decide if they want to have the fourth bay, adding that should come before they talk about anything else.

Councillor K Duplessis agreed with Councillor Yocom and stated that he is concerned with the amount of information they need to take it. He suggested that they take their time to make a decision. He also suggested this item could wait until the next Regular Meeting of Council in September to allow time to submit any questions and to receive answers.

Councillor Foster spoke of his concerns on the two bids that Council seemed to agree on. His concerns were of the sizes of the training area and the size of the bays. He felt they are a little skimpy. He agreed that a final decision should not be

made yet. He was still looking for information regarding what a third vehicle and fourth bay would get them in terms of timing of filling and actual water going onto a fire.

Councillor Dufour stated he was looking at the prints like everyone else and was unable to see the actual measurements. He asked for a copy of drawings that showed measurements of different areas.

Councillor Dufour then inquired if there were any other bids on this, he thought he saw something. Mayor Piche advised there were 4. Councillor Dufour acknowledged the 4, but wanted to know if there were any others that came in. The CAO

responded there were no others and that they were all there.

Councillor R Duplessis stated he was having an issue reading the dimensions of some of the rooms and would like to have these enlarged. Councillor Yocom stated he felt they were

starting to micromanage once again, "how big for an office and how many square feet for this". He further stated that Council defined how many square feet the building should be

and as he understands it all the requests for proposals, in particular the two that stand out are just proposals which can be defined later and fine tune the interior later. He asked the CAO if he was correct in assuming that, to which the CAO

agreed and stated these were preliminary drawings that can be fine tuned later on. Councillor Yocom then advised that

they should not focus on the square footage of each room as it's not relevant to the decision, they have already decided on how big the footprint should be.

Councillor R Duplessis stated that if there were changes to the interior by either increasing the size of some rooms or eliminating an office there could be increases in the price.

Mayor Piche suggested that in his mind he would like to see Lignum Builders be awarded the contract because they are local and will employ local people. He further advised that time is moving on and they need to make a decision.

Councillor Foster advised that there are two options right now, build as presented with a fourth bay, or you go with a contractor that can provide you with 3 bays now and add a fourth down the road. He advised if the fourth bay wasn't added right now to one of the bids it would be more difficult to do down the road. Mayor Piche advised of the increase in costs should they wait to do the fourth bay in the future.

Councillor Foster asked if the fourth bay was done now, would the existing firehall need to be demolished right now. Brant Leclair from Lignum Builders advised it would be tight but it could be done.

Councillor Yocom stated they still need to solve the issue of 3 or 4 bays. He then asked the fire chief to provide additional information on the report that he submitted to Council a few months ago regarding what an additional truck would bring to the municipality. Mr. Pichor advised that it would double the

capacity to haul water to any fire. He further advised that currently the municipality has a failing rate with Underwriter's Survey for both inside and out the municipality and the only way to have the ratings improved is by adding equipment. Councillor Foster advised he would like to see that in writing, a detailed as to why our rating is so low. Councillor Foster would like to know what the fire rating would be if the vehicles were not so old. Mr. Pichor stated that it would stay the same, the only way to improve the rate is to add another truck to better protect the community.

Councillor R Duplessis asked what improving the rate would do. Mr. Pichor stated that if the overall rating for the municipality was better then residential, commercial rates would likely be better.

Mayor Piche advised that they needed to stop pushing this topic around and council needed to make a decision.

Councillor K Duplessis called for a point of order and advised that time was scheduled to discuss this item and that's what council is there to do, to discuss, and questions will be asked. He advised that he is still waiting for information regarding a question he asked awhile ago from the Fire Chief and stated he did not receive the report that Councillor Yocom had. Mr. Pichor inquired what question was asked that was not answered, Councillor K Duplessis would not provide the question.

Councillor R Duplessis stated he would like to table the motion. A discussion ensued deferring this motion until the 11th of September, allowing time to have all their questions answered.

Ms. Townsend asked for a process on submitting the questions. A discussion ensued, it was decided that Ms. Townsend would receive the questions and obtain the answers. It was also decided that all questions would be submitted no later than a week before the meeting.

Adjournment

K. Duplessis – B. Foster

Be It Resolved That: The Special Meeting of Council is hereby adjourned. Time: 9:25 am

Carried

R. Piche
Mayor

C. Townsend
CAO / Treasurer

**SPECIAL MEETING OF COUNCIL
OF THE TOWN OF ESPANOLA**

**Council Chambers
Municipal Office**

**August 23, 2018
1:00 pm**

His worship Mayor Piche presided over the meeting.

Disclosure of pecuniary interest and general nature thereof.

Present: Councillors R. Dufour; K. Duplessis, R. Duplessis, B. Foster, B. Yocom
Staff C. Townsend, CAO/Treasurer, T. Denault-Roque, Recording Secretary
P. Cassan, Legal Counsel for the municipality
J. Parnega, Partner with Shearer Parnega, LLP; appointed as Integrity Commissioner

Absent: Councillor Malott

**Integrity
Commissioner Report
on Code of Conduct
Complaint**

Mayor Piche called the meeting to order and advised that they will be receiving the July 12th Integrity Commissioner report of the Code of Conduct Complaint from Jan Parnega. He further advised there will not be an opportunity for questions or comments from the audience.

Ms. Parnega approached the podium and thanked Council for having her there to present the results of her investigation. She further advised she was a partner with Shearer Parnega Law Firm whose focus is on workplace conflict and resolution. Ms. Parnega advised they are third party neutral and do not represent employees, or employers, unions or management and they typically conduct workplace investigations or allegations regarding conduct in the workplace.

Ms. Parnega advised she was appointed as an Integrity Commissioner by this Council to review the allegations of Code of Conduct breaches and pursuant to the Municipal Act, the results of the investigation are public and the report will be available electronically through the town's website.

Ms. Parnega advised there were 9 department managers who filed the complaint against 5 members of Council. The allegations cover a range of disrespectful and harassing treatment of municipal staff including discrimination and disregard for the Accessibility for Ontarians with Disabilities Act, intimidation by threatening job security in an open council meeting; demeaning the Chief Building Official and advising to look for another; demeaning and threatening the fire chief; demeaning and harassing the Chief Administrative Officer; breaching closed meeting rules; threatening and intimidating

emails regarding staff; breach of the Municipal Conflict of Interest Act; intimidating the Chief Building Officer; disrespect for the decision-making process; speaking after a Council decision is made; intimidating and disrespect for professional capacity and responsibility of staff; intimidation and undermining of staff in regards to the Health and Safety Policy and failure to control Council.

Ms. Parnega explained the investigation process. She stated her process is to interview the complainants, communicate the allegations of the alleged breaches to the respondents to obtain their response to the allegations and ideally to interview the Respondents. Ms. Parnega advised that an investigation will continue even though a Respondent chooses not to participate. The investigator will make factual findings and draw conclusions based on the evidence available.

Ms. Parnega stated that during this investigation all complainants and a witness were interviewed and the allegations against each council member were sent to them in writing. There were 3 Councillors that participated; Respondent Malott, Respondent Yocom and Respondent Piche; three Respondent Councillors did not participate, Respondents K. Duplessis, R. Duplessis and R. Dufour. The respondents who did not participate were advised by both the Integrity Commissioner and Legal Council that while it is clearly preferred to have their response and perspective, the investigation will proceed without their participation.

Ms. Parnega stated that based on the evidence and her investigation she finds that Respondents R Duplessis, R. Dufour, H. Malott and K Duplessis engaged in behaviours which were contrary to the Code of Conduct, accumulatively these behaviours constitute a pattern of conduct that was undermining, abusive and harassing toward the complainants in their workplace, further that these Respondents knew or should of known these behaviours would contribute to a negative environment outside the workplace for the complainants in the form of negative attention and personal attacks on social media and otherwise by the public. Mayor Piche was found to not effectively direct and control the members of council during live-streamed meetings. He also participated in unprofessional and antagonistic exchanges with R Duplessis and R Dufour, contributing to the undermining of staff and impeding their ability to effectively perform their duties.

Ms. Parnega stated her findings against Respondent R Duplessis, which included violations of the Code of Conduct, the Procedural Bylaw as well as undermining, abusive and harassing conduct. Ms Parnega stated that Respondent R Duplessis' conduct is serious and recommends that his remuneration be suspended in respect of his services as a member of Council for a period of 60 days. In addition, she

recommends that before he is permitted to return to Council, he be required to take training on workplace harassment and the proper role of Council in relation to Staff and the decision-making process. She further stated that this training may take place during the period of suspension.

Next, Ms. Parnega stated her findings against Respondent R Dufour in regards to accessibility and hiring practices amount to discrimination, intimidation and adverse treatment of others, in addition Councillor Dufour was found to be in violation of the Code of Conduct, Municipal Conflict of Interest Act, as well as a pattern of undermining, abusive and harassing conduct. Ms. Parnega stated that Councillor Dufour's conduct is serious and recommends his remuneration suspended in respect of his services as a member of Council for a period of 90 days. In addition she recommended that before he is permitted to return to Council he shall be required to receive training on workplace harassment and discrimination, the proper role of Council in relation to Staff and the decision-making process, the MCOIA and AODA, training may take place during the period of suspension. Ms. Parnega reported on her findings regarding Councillor Malott regarding her email message which was found to be intimidating and harassing, further Councillor Malott had participated in serial meetings. Ms. Parnega's recommends that Councillor Malott receive a reprimand and within 90 days she must complete training on the Code of Conduct and workplace harassment, if not completed, remuneration shall be suspended in respect of her services as a member of Council for a period of 30 days.

Ms. Parnega stated that Councillor K Duplessis' comments were disrespectful and impeded staff's ability to effectively perform their duties. Further acts contributed to a pattern of undermining, abusive and harassing behaviour. Ms. Parnega recommends that Councillor K Duplessis receive a reprimand and within a period of 90 days complete training on workplace harassment, failing to do so should result in his remuneration being suspended in respect of his services of a member of Council for 30 days.

Ms. Parnega found Mayor Piche to have failed to meet his obligations as Head of Council and engaged in antagonistic and unprofessional communications. She recommended that Mayor Piche complete training on effective leadership.

Ms. Parnega stated that because of the multiple Respondents that chose not to participate in the investigation, nor address the allegations, in the event these recommendations are not followed or considered, she recommends that the complaints contact the Ministry of Labour.

Adjournment

R. Duplessis – R. Dufour

Be It Resolved That: The Special Meeting of Council is hereby adjourned.

Time: 1:27pm

Carried

R. Piche
Mayor

C. Townsend
CAO / Treasurer

Unapproved

CORPORATE SERVICES COMMITTEE MEETING

Tuesday, September 4, 2018

3:00 pm

Council Chambers

Municipal Building

Chair K. Duplessis presided over the meeting.

Disclosure of pecuniary interest and general nature thereof.

Present: Mayor Piche, Councillor B. Foster; Councillor R. Duplessis
Municipal Officials, P. Roque, Clerk/Manager of Planning Services;
C. Townsend, CAO; C. Tessier, Manager of Financial Services; T.
Denault-Roque, Recording Secretary

Departmental Report None

Confidential Correspondence The Chair stated that the Town's Municipal Solicitor had advised that the Corporation should have a Policy that addresses how Council receives confidential correspondence.
A discussion ensued. Staff was advised to draft a policy that included confidential and non-confidential correspondence.

Cannabis Legalization A discussion ensued regarding the need for policies in response to the legalization of cannabis in the retail market. The Clerk advised that province just announced that it will set aside the previous government's model of government-run cannabis retail outlets in favour of private retailers. Ordering cannabis online will be legal as of October 17th, but the government's new model of private retailers is not expected to be ready until April 1, 2019.

Items discussed were employee responsibilities to declare impairment while at work as well as potential building, permit and zoning concerns.

Adjournment **R. Piche – B. Foster**

Be It Resolved That: The Corporate Services Committee Meeting is hereby adjourned.

Time: 3:25 pm

K. Duplessis
Chair

P. Roque
Clerk



THE CORPORATION OF THE TOWN OF ESPANOLA

BYLAW NO. 2870/18

**Being a bylaw of the Town of Espanola to Adopt
the Minutes of Council for the Term Commencing
December 1st, 2014, and Authorizing
Taking of any Action Authorized Therein and Thereby**

WHEREAS Section 101 of the Municipal Act, R.S.O. 1990, C. M45, as amended, requires a municipal council to exercise its powers by bylaw, except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual bylaw;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF ESPANOLA ENACTS AS FOLLOWS:

1. That the Minutes of the meetings of the Council of the Town of Espanola for the term commencing December 1st, 2014, held on: August 14, 2018 and the same are hereby adopted.
2. That the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof and the exercise of any powers by the Council or Committees by the said minutes be and the same are hereby ratified, authorized and confirmed.
3. That where no individual bylaw has been or is passed with respect to the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council or Committees in the above mentioned Minutes, then this bylaw shall be deemed for all purposes to be the bylaw required for approving and authorizing the taking of any action authorized therein or thereby or required for the exercise of any power therein by the Council or Committees.
4. That the Mayor and proper officers of the Corporation of the Town of Espanola are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council or Committees as evidenced by the above mentioned Minutes in Section 1 and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Corporation of the Town of Espanola and to affix the seal of the Corporation thereto.

Read a First, Second and Third Time and Passed this 11th day of September 2018.

R. Piche
Mayor

Paula Roque
Clerk

The Corporation of the Town of Espanola

Bylaw No. 2871/18

Being a Bylaw to Authorize the Acceptance of the OPP Contract Policing Proposal for the Corporation of the Town of Espanola

WHEREAS Section 4 (1) of the Police Services Act, R.S.O. 1990, c.P.15 as amended, states that a municipality is required to provide adequate and effective police services in accordance with its need;

AND WHEREAS Section 5 (5) of the said Police Services Act provides that a Council may enter into an agreement, under Section 10 of the Act, alone or jointly with one or more other council, to have police services provided by the Ontario Provincial Police;

AND WHEREAS Section 8 (1) and 9 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues and has the capacity, rights, powers and privileges of a natural person of the purpose of exercising its authority under this or any other Act, 2006, c. 32, Schedule A, s.8;

AND WHEREAS Council for the Corporation of the Town of Espanola requested a Police Costing Proposal from the Ontario provincial Police (OPP) by resolution number 15-007 which was passed at the meeting held on January 13, 2015;

AND WHEREAS the OPP presented their Contract Policing Proposal to Council for the Corporation of the Town of Espanola at the September 20, 2017 meeting;

AND WHEREAS a Public Forum was held on April 19, 2018 to receive comments and questions from the resident of the Corporation of the Town of Espanola regarding the OPP Contract Policing Proposal;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF ESPANOLA ENACTS AS FOLLOWS:

1. That the OPP Contract Policing Proposal as passed in Bylaw No 2842/18 be repealed.
2. That the OPP Contract Policing Proposal, dated September 5, 2018 be accepted;
3. That this Bylaw shall come into full force and effect upon the day it is passed.

ENACTED AND PASSED THIS 11TH DAY OF SEPTEMBER, 2018 AS WITNESSED BY THE SEAL OF THE CORPORATION AND THE HANDS OF ITS PROPER OFFICERS.

Read a first, second and third time in open Council on this 11th day of September 2018.

R. Piche
Mayor

Paula Roque
Clerk

Department: General Administration	Form Number: A99-01371
Subject: Departmental Report	Effective Date: 06/05/17
Policy No:	Revision Date: 08/04/27
Bylaw No:	Version #: 2

DEPARTMENTAL REPORT

DEPARTMENT: FIRE DEPARTMENT	MONTH: July 2018
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Inspection Orders Completed:

- 1 - New Inspection
- 1 - Follow-up Inspection

Other:

- A fire investigation was conducted, and met with the insurance investigator
- Inspection for zoning variance purposes on Bass Lake Road was completed

Inter-Departmental:

- Together with the Chief Building Official, school inspection Orders were reviewed, served and posted

Fire Prevention:

- Fire ban issued July 5th

Other:

The Fire Chief:

- and a representative from Fort Gary Fire Trucks discussed the pre-construction of the new fire truck
- completed an RFP for the fire hall
- worked on a dispatching proposal and reviewed 9-1-1 options
- had a teleconference with Northern 9-1-1
- met with Baldwin's Fire Chief
- Participated in the Northeastern Fire Education Conference Committee teleconference meeting

Eight Fire Department firefighters received naloxone training

Fire Permits Issued: 0

DEPT. CALLS:

Number of Calls: July, 2018 -- 12

Fires - 2
 Water Rescue - 1
 Natural Gas Leak Call/No leak - 1
 False Alarm - 2
 CO Call (No CO) - 2
 Vehicle Collision - 2
 Open Air Burning/unauthorized Burning - 2

TOTAL CALLS TO DATE: 53

Number of Calls: July, 2017 -- 18

Fires - 5
 Open Air Burning/Unauthorized - 2
 Natural Gas Leak - 2
 False Alarm - 1
 CO Call (No CO) - 3
 Medical Assist - 2
 Follow-up to Fires - 2
 Call Cancelled on Route - 1

TOTAL CALLS TO DATE: 71

FIREFIGHTER TRAINING – July

F/F Weekly Training – Hours for the Month: - No Practices for July -	<u>0 Hours</u> (per firefighter/per practice <u>x1</u> practice for the month)
F/F Extra Training for the Month:	2 Hours for each firefighter
Total Hours of Training for the Month:	<u>16 Hours</u> (2x8)
Training Topics:	Naloxone Training
Number of Firefighters in attendance for weekly training: 0 (no practices in July) Number of Firefighters in attendance - extra training for the month: <u>8</u>	

Employee Status:**Visitors: 15**Department Manager: M. Pichor Submitted on: August 2018

Department:	General Administration	Form Number:	A99-01370
Subject:	Staff Report	Effective Date:	06/05/17
Policy No:		Revision Date:	13/05/29
Bylaw No:		Version #:	2

STAFF REPORT

DEPARTMENT: Administration/Fire

DATE: August 21, 2018

ITEM: Firehall

RECOMMENDATION:

Be It Resolved That:

The design/build firehall project be awarded to _____.

The firehall project include the fourth bay.

BACKGROUND:

The Request for Proposals was issued July 13, 2018. An extension to the deadline was granted at the request of proponents from August 3rd to August 10th. Four submissions were received.

The proposals were evaluated based on the 3 bay design, with the optional cost of the fourth bay included for consideration.

ANALYSIS:

Please see the attached evaluation. The project evaluation team included Chris Perry, Perry & Perry Architects, Fire Chief Mike Pichor, Chief Building Official Dan Rivet and CAO/Treasurer Cynthia Townsend.

Further to the evaluation, it should be noted that Lignum Builders was the only proponent to attend the tender opening. Mr. Bint from Lignum Builders, also followed up with an email and personally on the evaluation looking for areas where they could improve their submission. Lignum has submitted the additional information to supplement their proposal should council want to consider this.

Overall the team preferred the design of Lignum Builders, however Proserpi scored higher in terms of price and proponent information which were more heavily weighted in the evaluation.

Of the 4 proposals, 3 of the proponents included pre-engineered structures.

It should be noted that Lignum Builders quote of \$2,064,549 included \$34,549 for a building permit where the other proponents did not include this as it will be an internal cost item. Their comparative bid then is \$2,030,000. See evaluation for bids

Department: General Administration	Form Number: A99-01370
Subject: Staff Report	Effective Date: 06/05/17
Policy No:	Revision Date: 13/05/29
Bylaw No:	Version #: 2

IMPLEMENTATION:

Prepared By:

Cynthia Townsend/Mike Pichor

Department Manager:

CAO/Treasurer:

Cynthia Townsend

Approval of Recommendation:

Yes ☐ No ☐

Comments:

Town of Espanola NEW FIRE HALL DESIGN-BUILD REQUEST FOR PROPOSALS

August 10, 2018

The evaluation of the RFP submissions was based on the Proponent's project team/experience/key personnel, proposed schedule, energy efficiency, design & functionality and price. The evaluation was based on the Proponent's submission which was evaluated by a Selection Committee using the information submitted by each Proponent. Specific mandatory information must be included with the submission and failure to include such information, may, at the discretion of The Town of Espanola, cause the submission to be declared informal. In that event, the submission may be rejected. The Town of Espanola reserves the right to use its own judgment in rating each of the submissions with the objective of minimizing risks.

EXECUTIVE EVALUATION SUMMARY

SELECTION CRITERIA	WEIGHT	Prosperi		Lignum		Praztek		Laari	
		Score	Total	Score	Total	Score	Total	Score	Total
Project Team/Experience/Key Personnel	20	8.8	176.0	3.3	66.0	7.6	152.0	6.0	120.0
Proposed Schedule	10	10.0	100.0	15.0	150.0	10.0	100.0	10.0	100.0
Energy Efficiency	10	6.0	60.0	10.0	100.0	8.0	80.0	2.0	20.0
Design & Functionality	10	3.9	39.0	6.1	61.0	6.1	61.0	6.1	61.0
Price	50	10.0	500.0	9.0	450.0	4.6	230.0	4.4	220.0

1000	TOTAL	875.0	TOTAL	827.0	TOTAL	623.0	TOTAL	521.0
100		87.5		82.7		62.3		52.1

Comments:

1. Lignum Builders submission did not fully provide sufficient information of the Project Team/Experience/Key Personnel. It is recommended that Lignum Builders provide supplementary documentation of the proposed team including the proposed Architect and Engineer required of the RFP requirements.
2. Based on the Evaluation Summary, Prosperi Co. Ltd is the recommended Design-Builder for the Espanola New Fire Hall.

Town of Espanola NEW FIRE HALL DESIGN-BUILD REQUEST FOR PROPOSALS

August 10, 2018

DESIGN EVALUATION SUMMARY

SELECTION CRITERIA	WEIGHT	Prosperi		Lignum		Praztek		Laari	
		Score	Total	Score	Total	Score	Total	Score	Total
Design Compliance (SF)	4	1	4	2	8	2	8	2	8
Outline Specification Compliance	4	1	4	2	8	2	8	1	4
Future Expansion (4 th Bay Option)	3	2	6	1	3	1	3	3	9
Space Layout and Efficiency	3	1	3	2	6	2	6	2	6
Unique Features	2	1	2	3	6	2	4	2	4
Site Fit	2	1	2	1	2	2	4	1	2

TOTAL	21	TOTAL	33	TOTAL	33	TOTAL	33
	3.9		6.1		6.1		6.1

Town of Espanola NEW FIRE HALL DESIGN-BUILD REQUEST FOR PROPOSALS

August 10, 2018

PROPOSANT EVALUATION SUMMARY

SELECTION CRITERIA	WEIGHT	Prosperi		Lignum		Praztek		Laari	
		Score	Total	Score	Total	Score	Total	Score	Total
Technical Exhibits Submission	4	3	12	1	4	3	12	2	8
Project Management Capability	4	3	12	1	4	3	12	2	8
Personnel Qualifications	3	3	9	1	3	3	9	3	9
Similar Project Experience	3	1	3	1	3	1	3	1	3
References	3	3	9	1	3	1	3	1	3

TOTAL	45	TOTAL	17	TOTAL	39	TOTAL	31
	8.8		3.3		7.6		6.0

Town of Espanola NEW FIRE HALL DESIGN-BUILD REQUEST FOR PROPOSALS

August 10, 2018

PROPOSED SCHEDULE EVALUATION SUMMARY

SELECTION CRITERIA	WEIGHT	Prosperi		Lignum		Praztek		Laari	
		Score	Total	Score	Total	Score	Total	Score	Total
Meets or Exceeds Completion Date	4	10	40	15	60	10	40	10	40
TOTAL		40	40	TOTAL	60	TOTAL	40	TOTAL	40
		10.0		15.0		10.0		10.0	

Comments:

1. Lignum Builders proposed a Spring 2019 completion date and offered flexible schedule options. All other proponents met the stated completion date of Fall 2019.

Town of Espanola NEW FIRE HALL DESIGN-BUILD REQUEST FOR PROPOSALS

August 10, 2018

ENERGY EFFICIENCY EVALUATION SUMMARY

SELECTION CRITERIA	WEIGHT	Prospen		Lignum		Praetelk		Laari	
		Score	Total	Score	Total	Score	Total	Score	Total
Meets or Exceeds Stated Criteria	4	6	24	10	40	8	32	2	8
TOTAL		24	TOTAL	40	TOTAL	32	TOTAL	16	TOTAL
		6.0		10.0		8.0		2.0	

Town of Espanola NEW FIRE HALL DESIGN-BUILD REQUEST FOR PROPOSALS

August 10, 2018

PRICE EVALUATION SUMMARY

SELECTION CRITERIA	WEIGHT	Prosperi		Lignum		Praztek		Laari	
		Score	Total	Score	Total	Score	Total	Score	Total
Base Bid Price	4	10	40	9	36	5	20	4	16
4 th Bay Option Price	3	10	30	9	27	4	12	5	15
TOTAL		70	TOTAL	63	TOTAL	32	TOTAL	31	
		10.0		9.0		4.6		4.4	

Contractor	Base Bid	4 th Base Price
Prosperi Co. Ltd.	\$1,965,000.00 + HST	\$181,000.00 + HST
Lignum Builders Limited	\$2,064,549.00 + HST	\$185,400.00 + HST
Praztek Construction	\$2,460,500.00 + HST	\$258,500.00 + HST
Laari Construction	\$2,487,892.00 + HST	\$249,000.00 + HST

Be It Resolved That: WHEREAS Huron Central Railway announced early in 2018 that it would not be able to continue its operation of the rail line beyond the end of 2018 without funding assistance from both the Federal and Provincial governments; and

WHEREAS this investment by the senior levels of government into the transportation infrastructure of Northern Ontario is vital to the economic viability of the communities and the industries between Sault Ste. Marie and Sudbury; and

WHEREAS loss of this important rail link would result in as many as 40,000 more transports on the two lane section of Highway 17 between Sault Ste. Marie and Sudbury, causing increased conflict between passenger vehicles and transport trucks, increased maintenance and repair costs for the roadway and significantly more pollution into our environment; and

WHEREAS Sault Ste. Marie MP Terry Sheehan, Algoma-Manitoulin-Kapuskasing MP Carole Hughes, Sault Ste. Marie MPP Ross Romano and Algoma-Manitoulin MPP Mike Mantha have all provided their strong and unqualified support to Huron Central Railway in its applications for funding from the Federal and Provincial governments; and

WHEREAS Premier Doug Ford, while campaigning in Sault Ste. Marie, recognized the importance of the railway and committed to provide financial support to HCR to ensure its continued viability; and

WHEREAS a task force was established by resolution of City Council dated May 28th, 2018 to gather all stakeholders who have an interest in the future of HCR and as a result more than 24 resolutions/letters of support have been secured from small and large communities, First Nations and industries between Sault Ste. Marie and Sudbury which will be used as part of presentations to the senior levels of government; and

WHEREAS further meetings are currently being arranged by the task force to secure firm commitments of financial support that will allow for the continuation of this important piece of Northern Ontario transportation infrastructure,

NOW THEREFORE Be It Resolved That: Council accepts the update report from the Task Force and thanks all of those stakeholders who have come forward to provide their strong support to Huron Central Railway and to the work of the Task Force and further that it reconfirms its own strong support for HCR's efforts to secure the funding necessary to enable the railway between Sault Ste. Marie and the CPR connection in Sudbury to continue to provide a short-line freight service for regional communities and industries.

BE IT RESOLVED THAT:

WHEREAS there are about 4000 children living with cancer in Ontario, and each year about 400 new cases are diagnosed; and

WHEREAS the causes of cancer in children is largely unknown; and

WHEREAS 1 in 285 children are diagnosed with a malignant cancer before their 20th birthday; and

WHEREAS in Canada, childhood cancer remains responsible for more deaths, from one year through adolescence , than any other disease, killing one in four children affected by this disease; and

WHEREAS, childhood cancer crosses all racial, ethnic, and social boundaries; and

WHEREAS, an estimated one third of a family's after tax income is spent on treatment related expenses due to lack of available treatment options for the inhabitants of Northern Ontario; and

WHEREAS dedicated organizations such as Northern Ontario Families of Children with Cancer and volunteers are working diligently to raise funds in order to improve the lives of Northern Ontario families during and after their journey through childhood cancer by providing essential programs and financial services, and by letting the families know they are not alone in their battle.

WHEREAS, the Town of Espanola recognizes the devastating effects of childhood cancer; and

WHEREAS, this month in Espanola, we pay tribute to the healthcare professionals, researchers, private philanthropies and parent advocacy groups who collaborate to provide hope and help to patients and families affected by pediatric cancer while making vital contributions to the ongoing search for a cure;

NOW, THEREFORE, Council for the Town of Espanola hereby proclaims:

SEPTEMBER 2018 AS CHILDHOOD CANCER AWARENESS MONTH

in Espanola and encourage residents to show their support of this cause by increasing awareness, speaking up about childhood cancer, wearing the color gold and reaffirming our commitment to fighting childhood cancer.