



REGULAR COUNCIL AGENDA

For the Corporation of the Town of
Espanola

Council Meeting

To Be Held On

Tuesday, June 13, 2017
Council Chambers
Municipal Building

100 Tudhope Street
7:30 pm



Espanola Council AGENDA

*For the Regular Meeting of the Town of Espanola
To Be Held On **Tuesday, June 13, 2017** at 7:30 p.m.
In The Council Chambers, Municipal Building*

7:30 P.M.

REGULAR MEETING OF COUNCIL
Council Chambers, 100 Tudhope Street

SPECIAL IN CAMERA MEETING
FOLLOWING REGULAR MEETING OF COUNCIL
Council Chambers, 100 Tudhope Street

Please note this meeting will be live streamed.

Disclosure of Pecuniary Interest and General Nature Thereof

PUBLIC HEARINGS

None

DELEGATIONS

None

QUESTION PERIOD

PART 1 - CONSENT AGENDA

Resolution Prepared Adopting Resolutions for
Items **A1** to **F3** inclusive contained in the Consent Agenda

- CA-010 -17 Be It Resolved That: Items A1 to F3 inclusive contained in Part 1, Consent Agenda be adopted.

Adoption of Minutes

A1 Regular Meeting of Council of May 23, 2017

A2 Special Meeting of Council of May 23, 2017

- 17-111 Be It Resolved That: The following Minutes are hereby accepted; Regular Meeting of Council of May 23, 2017; Special Meeting of Council of May 23, 2017.

Board and Committee Reports

B1 Corporate Services Committee Meeting Minutes of June 6, 2017

B2 Joint Health and Safety Committee Meeting of May 4, 2017

- 17-112 Be It Resolved That: The following Board and Committee Reports are hereby received; Corporate Services Committee Meeting Minutes of June 6, 2017; Joint Health and Safety Committee Meeting of May 4, 2017.

Matters arising from the "In Camera Session"

None

Business Arising from Board and Committees

D1 Recommendation regarding Animal Control, Pound and Shelter Services

- 17-113 Be It Resolved That: As Recommended by the Corporate Services Committee That: The proposal received from Wenrick Kennels be accepted and a bylaw be prepared to adopt.

Bylaws and Resolutions

The following bylaws will be read and passed.

E1 Bylaw No. 2792/17

- 17-115 A Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of May 23, 2017.

Reports

F1 Sudbury & District Board of Health Unit Meeting Minutes of May 18, 2017

F2 Manitoulin-Sudbury District Services Board Financial Statements Year Ended, December 31, 2016 & Annual Report of Reserves (copies available at the Clerk's office)

F3 Manitoulin-Sudbury District Services Board 2017 First Quarter Report (copies available at the Clerk's office)

- 17-116 Be It Resolved That: The following reports are hereby received; Sudbury & District Board of Health Unit Meeting Minutes of May 18, 2017; Manitoulin-Sudbury District Services Board Financial Statements Year Ended, December 31, 2016 & Annual Report of Reserves (copies available at the Clerk's office); Manitoulin-Sudbury District Services Board 2017 First Quarter Report (copies available at the Clerk's office)

<p><u>PART II - REGULAR AGENDA</u></p>

Bylaws and Resolutions

G1 Bylaw No. 2791/17, Being A Bylaw to Amend Schedule A of Bylaw No 2788/17.

- 17-119 Be It Resolved That: Bylaw No 2791/17 be adopted, Being A Bylaw to Amend Schedule A of Bylaw No 2788/17, being a Bylaw to Adopt the Estimates of all Sums Required During the Year and to Strike the Rates of Taxation for the Year 2017.

G2 Recommendation Regarding Removal of Tax Exempt Portion of Remuneration to Paid Local Officials

- 17-117 Be It Resolved That: Council for the Town of Espanola hereby supports the attached letter from Cheryl Gallant, Member of Parliament regarding the Trudeau Liberals removing the tax-exempt portion of remuneration paid to local officials from their 2017 Federal Deficit Budget. AND FURTHER that copies of the is resolution be forwarded to the Premier of Ontario, Kathleen Wynne, Local MP, Carol Hughes and Ontario municipalities.

G3 Recommendation Regarding Canada's Forestry Industry

- 17-118 Be It Resolved That: Council for the Town of Espanola hereby supports the attached resolution regarding A Fair Deal for Canada's Forestry Workers.

Correspondence For Information Only

None

Information

This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.

Cheque Registers for March, April & May
FONOM 2016-2017 resolutions

Conference and Conventions

AMO Conference - August 13th – 16th, Ottawa ON

Mayor and Councillor Reports and Announcements

Verbal

Future Council/Committee Meetings

Community Services Committee Meeting of June 20th @ 3:00 pm
Regular Meeting of Council of June 27th @ 7:30 pm

Adjournment

Closed Meeting (if required)



**THE PUBLIC MEETING OF COUNCIL
OF THE TOWN OF ESPANOLA**

**Council Chambers
Municipal Office**

**May 23, 2017
7:30pm**

His Worship Mayor Pichepresided over the meeting.

Present:

Councillor R. Dufour, K. Duplessis, R. Duplessis, B. Foster, R. Yocom

Staff: P. Roque, Clerk, C. Townsend, CAO/Treasurer, T. Denault-Roque, Recording Secretary

Absent:

Councillor Meikleham

The Mayor stated that this meeting will be live streamed.

Disclosure of pecuniary interest and the general nature thereof.

Public Hearing None

Delegations/Petitions None

Question Period None

CONSENT AGENDA

CA-009-17 R. Yocom – R. Duplessis

Be It Resolved That: Items A1 to F7, contained in Part 1 Consent Agenda be adopted.

Carried

**Items A1-A3
Minutes**

17-098R. Duplessis – R. Yocom

Be It Resolved That: The following Minutes are hereby accepted; Special Meeting of Council of May 9, 2017; Regular Meeting of Council of May 9, 2017; Special Meeting of May 9, 2017.

Carried

Board and Committee Reports

**Item B1-B4
Board and
Committee Reports**

17-099R. Yocom – R. Duplessis

Be It Resolved That: The following Board and Committee Reports are hereby received; Community Services Committee Meeting Minutes of May 16, 2017; Espanola Public Library Board Meeting Minutes of April 10, 2017; Policing Options Committee Meeting Minutes of May 1, 2017; Hydro Steering Committee Meeting of May 2 & 12 2017.

Carried

Matters arising from the "In Camera Session"

None

Business Arising from Board and Committees

Item D1

2017 Color Run

17-100R. Duplessis – R. Yocom

Be It Resolved That: As Recommended by the Community Services Committee That: 1. Council for the Town of Espanola approve the 2017 Colours of Hope 5K route as presented. 2. Additional Marshals be located at the Mead Blvd and Hunter St intersection. 3. The organizers contact Leisure Services and Public Works Departments to determine all requirements for the event prior to September 29, 2017.

Carried

Item D2

**Beautification
Dedication Program**

17-101 R. Duplessis – R. Dufour

Be It Resolved That: As Recommended by the Community Services Committee That: Policy D02-1849, being the Beautification Dedication Program be approved.

Carried

Bylaws and Resolutions

Item E1

Confirmatory Bylaw

17-102 R. Dufour – R. Duplessis

Be It Resolved That: Bylaw No 2789/17 be adopted, being a Bylaw of the Town of Espanola to confirm the proceedings of Council at its Meeting of May 9, 2017.

Carried

Item E2

**Licencing and
Requiring the
Registration of Dogs,
Cats and Other
Animals**

17-103 R. Duplessis – R. Dufour

Be It Resolved That: Bylaw No. 2790/17 be adopted, being a Bylaw of the Town of Espanola for the Licencing and Requiring the Registration of Dogs and Cats and Other Animals.

Carried

Item E3

**Community Policing
Partnership Program**

17-104 R. Yocom – R. Duplessis

Be It Resolved That: Bylaw No. 2786/17 be adopted A bylaw of the Town of Espanola for the Community Policing Partnership Program.

Carried

Item E3

**1,000 Officers
Partnership Program**

17-105 R. Duplessis – R. Yocom

Be It Resolved That: Bylaw No 2787/17 be adopted, being a bylaw of the Town of Espanola for the 1,000 Officers Partnership Program.

Carried

Councillor Foster advised Council that the grant criteria will be changing for the following year. A discussion ensued regarding the changes to policing communities.

Reports

Items F1 –F7

17-106 K. Duplessis – B. Foster

Be It Resolved That: The following reports are hereby received; Leisure Services Department Departmental Report for April 2017; Fire Department Departmental Report for April 2017; Building Services Department Departmental Report for April 2017; Public Works Department Departmental Report for April 2017; Espanola Police Services Board Meeting Minutes of April 19, 2017; Manitoulin –Sudbury DSB Board Meeting Minutes of April 27, 2017; Sudbury and District Board of Health Meeting Minutes of April 20, 2017.

Carried

PART II

REGULAR AGENDA

Bylaws and Resolutions

Item G1

**Tax Ratios for
Prescribed Property
Classes**

17-107 B. Foster – K. Duplessis

Be It Resolved That: Bylaw No 2783/17 be adopted, Being a Bylaw to Establish Tax Ratios for Prescribed Property Classes.

Carried

Item G2

**Optional Tools for
the Purposes of
Administering Limits
for Eligible
Properties within the
meaning of Section
331**

17-108 K. Duplessis – R. Yocom

Be It Resolved That: Bylaw No 2784/17 be adopted, Being a Bylaw to Adopt Optional Tools for the Purposes of Administering Limits for Eligible Properties within the meaning of Section 331 (New Construction) for the Commercial, Industrial and Multi-Residential Property Classes.

Carried

Item G3

**Capping Options for
Prescribed Property
Classes**

17-109 R. Duplessis – K. Duplessis

Be It Resolved That: Bylaw No 2785/17 be adopted, Being A Bylaw to Establish Capping Options for Prescribed Property Classes.

Carried

Item G4

**Adopt the Estimates
of all Sums Required
During the Year and
to Strike the Rates Of
Taxation for the Year
2017**

17-110 B. Foster – R. Yocom

Be It Resolved That: Bylaw No. 2788/17 be adopted, Being a Bylaw to Adopt the Estimates of all Sums Required During the Year and to Strike the Rates Of Taxation for the Year 2017.

Carried

Correspondence For Information Only

None

Information

This information was previously circulated to Council. If required a copy of the information is available at the Municipal Office.

MOE correspondence re: DWQMS
MMAH correspondence re: Septic Tanks
Invite from United Way re: General Meeting

Conference and Conventions

AMO Conference - August 13th – 16th, Ottawa ON

Mayor and Councillors Reports and Announcements

ERHHC Park	Councillor Foster stated that the Lions Club has donated \$25,000 to the ERHHC Park.
Knight Cruisers Car Show	The Mayor reminded everyone of the Knight Cruiser Car Show and Mason's breakfast taking place on May 27 th .

Future Council Meetings

Corporate Services Committee Meeting of June 6th @ 3:00 pm
Regular Meeting of Council of June 13th @ 7:30 pm

Adjournment

R. Yocom – B. Foster

Be It Resolved That: The Regular Meeting of Council is hereby adjourned. Time: 7:45pm

Carried

Ron Piche
Mayor

Paula Roque
Clerk

**SPECIAL MEETING OF COUNCIL
OF THE TOWN OF ESPANOLA**

**Council Chambers
Municipal Office**

**May 23, 2017
7:49 pm**

Mayor Piche presided over the meeting.

Present:

Councillors: R. Dufour, K. Duplessis, R. Duplessis, B. Foster, B. Yocom

Staff: P. Roque, Clerk; C. Townsend, CAO/Treasurer; T. Denault-Roque, Recording Secretary

Absent:

S. Meikleham

In Camera

1. R. Dufour – R. Duplessis

Under authority of Section 26.1.3 of Bylaw No. 2062/08, Committee goes into an "in camera" session for the purpose stated in Section 239.2 of the Municipal Act.

- ☒ The security of the property of the municipality or local board;
- ☒ personal matters about an identifiable individual, including municipal or local board employees;
- ☒ a proposed or pending acquisition or disposition of land by the municipality or local board;
- ☐ labour relations or employee negotiations;
- ☐ litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- ☐ advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- ☐ a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act. 2001, c. 25, s. 239 (2).

Time: 7:49 pm

Carried

An update was provided to Council regarding the sale of land.

Resume Special Meeting

2. R. Duplessis – R. Dufour

Be It Resolved That: The Special Meeting of Council hereby resumes. Time: 8:05 pm

Carried

Library Board Appointee

3. K. Duplessis – B. Foster

Be It Resolved That: Council appoints Clive Fitzjohn to the Espanola Public Library Board, effective immediately.

Carried

**Espanola Hydro
Divestiture**

4. R. Yocom – R. Dufour

Be It Resolved That: KPMG be retained as financial advisor to assist with the Espanola Hydro divestiture.

Carried

Adjournment

B. Foster – R. Yocom

Be It Resolved That: The Special Meeting of Council is hereby adjourned. Time: 8:10pm

Carried

Ron Piche
Mayor

Paula Roque
Clerk

Unapproved

CORPORATE SERVICES COMMITTEE MEETING**Tuesday, June 6, 2017****3:00 pm****Main Level Boardroom****Municipal Building****Chair K. Duplessis presided over the meeting.****Disclosure of pecuniary interest and general nature thereof.****Present:**

Mayor Piche, Councillor B. Foster; Councillor R. Duplessis
Municipal Officials, C. Townsend, CAO/Treasurer; P. Roque, Clerk/Manager
of Planning Services; T. Denault-Roque, Recording Secretary

**Freedom of Information
and Protection of Privacy
Policy**

A discussion ensued regarding the recent changes to the policy. The Clerk advised that these changes were due to the recommendation and direction provided by the Information Privacy Officer. It was discussed that the information requested is to be provided only to the person filling in the request and not to be shared on the website or circulated to Council.

Question Period

A discussion ensued. The Clerk clarified that as per Bylaw No 2663/15, Question Period is an opportunity to allow questions that appear on the Regular Agenda for the specific Council meeting which included both the Consent and Regular Agenda.

Housing Needs in Espanola

Councillor Foster advised that he would like to see a package put together that would be presented to developers interested in developing in Espanola. He also felt that a study would be helpful showing the apartment needs in Espanola which would include the different rental prices required.

The Clerk advised that the municipality does have packages for interested developers and studies have been conducted by DSSAB which would be posted on their website. She advised that Council will be provided with our information packages.

**Animal Control, Pound and
Shelter Services****1. B. Foster – R. Piche**

Be It Resolved That: As Recommended by the Corporate Services Committee That: The proposal received from Wenrick Kennels be accepted and a bylaw be prepared to adopt it.

Adjournment**R. Duplessis – B. Foster**

Be It Resolved That: The Corporate Services Committee Meeting is hereby adjourned.

Time: 3:26pm

Carried

K. Duplessis
Chair

P. Roque
Clerk

JOINT HEALTH & SAFETY MEETING MINUTES

Thursday, May 4th, 2017

9:00 a.m.

Upstairs – Fire Hall

Present:

D. Parker	Manager Rep.
D. Massicotte	Manager Rep.
W. Ashton	Worker Rep.
B. Stewart	Worker Rep.
D. Sokoloski	Worker Rep.

Recording Secretary: A. Duguay

Co-Chair Dave Parker presided over the meeting. The meeting was called to order at 9:00 A.M.

Acceptance of Minutes:

1. W. Ashton – B. Stewart

THAT: The Joint Health & Safety Committee hereby approves the minutes of the April 6th, 2017 meeting. Motion carried.

Inspections:

April inspections were completed by the Fire Dept. May inspections are to be completed by the Public Works Department.

Department	Date Inspected	# of Hazards	Date Repaired
Fire	13-Apr-17	0	N/A
Admin.	13-Apr-17	1	13-Apr-17
Recreation	13-Apr-17	1	13-Apr-17
Library	13-Apr-17	1	
PWD	13-Apr-17	1	13-Apr-17

Other Reports: Investigation Reports PWD 02-17 & PWD 03-17 were reviewed.

Outstanding Issues: Drug & Alcohol Use policy – Awaiting a draft from the HR Consultants.

Any Other Business: Council Motion No. 17-073

Council Motion No. 17-074

JH&S – Updated Committee Member List

Recognition Sub-Committee: Made plans for Recognition event to be held mid-June.

New Business: Discussion regarding WHMIS Sheets where the newest available version is outdated.

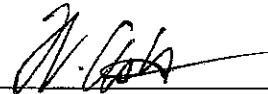
Next Meeting: **Thursday June 1st, 2017 @ 9:00 A.M. – Fire Hall**

Adjournment: ~~24~~ **D. Sokoloski**

THAT: The Joint Health & Safety Committee is hereby
adjourned. Time: 9:33 A.M. Motion carried.



D. Parker, Co-Chair



W. Ashton, Co-Chair

CORPORATE SERVICES COMMITTEE

Moved By: Bill Foster
 Seconded By: Ken Duplessis

Date: June 6, 2017
 Motion No.: 1

Be It Resolved That: As Recommended by the Corporate Services Committee That:

The proposal received from Wenrick Kennels be accepted and a bylaw be prepared to adopt.

CARRIED ✓ DEFEATED

K. Duplessis
 Chair

**RECORDED VOTE
INTEREST**

	For	Against
Mayor R. Piche	<u> </u>	<u> </u>
B. Foster	<u> </u>	<u> </u>
K. Duplessis	<u> </u>	<u> </u>
R. Duplessis	<u> </u>	<u> </u>

DECLARATION OF PECUNIARY

Mayor R. Piche	<u> </u>
B. Foster	<u> </u>
K. Duplessis	<u> </u>
R. Duplessis	<u> </u>

AGENDA #4

Department:	General Administration	Form Number:	A99-01370
Subject:	Staff Report	Effective Date:	06/05/17
Policy No:		Revision Date:	13/05/29
Bylaw No:		Version #:	2

STAFF REPORT

DEPARTMENT: Administration	DATE: May 31, 2017
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ITEM: Animal Control, Pound and Shelter Services

RECOMMENDATION: Be It Resolved That: As Recommended By The Corporate Services Committee That: The proposal received from Wenrick Kennels be accepted and a bylaw be prepared to adopt.

BACKGROUND: The current contract with Wenrick Kennels expired December 2015. The contract extended month to month at the same rate with no increase. Most agreements the Town has in place have a provision for a yearly CPI increase, this one did not. In 2017, Staff agreed to a CPI increase with the intent to negotiate a new animal control bylaw which was adopted in May 2017 and a new agreement pound, shelter services and enforcement of the animal control bylaw.
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ANALYSIS: Wenrick Kennels as per the attached document is proposing no increase in fees other than an annual CPI increase. Wenrick Kennels Inc / Rainbow District Animal Shelter are responsible for animal control in the Municipalities of: Sables-Spanish Rivers, Nairn-Hyman, Baldwin, Spanish and NEMI. There are very few accredited agencies in Northern Ontario able to provide this service. Wenrick Kennels are responsive to complaints and proactive with patrols in the community.

EXISTING POLICY: Council Resolution/Bylaw
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STRATEGIC GOAL: Safe and Healthy Community

FINANCIAL COMMITMENT: \$27,856.96 plus HST

BUDGETED:	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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IMPLEMENTATION: Clerk's Office

Prepared By: Paula Roque

CAO / Treasurer: Cynthia Townsend

Approval of Recommendation: Yes ☒ No ☐

Comments: _____



May 8th, 2017

Attention: Paula Roque, CMO, Clerk / Manager of Planning Services
Town of Espanola
From: Richard L. Paquette (Wenrick Kennels Inc.)
Re: Animal Control, pound and shelter services proposal

Wenrick Kennels Inc., operating as Rainbow District Animal Control and Shelter Services have been pleased to offer the Town of Espanola effective and trouble free Animal Control, pound and shelter services since 2009 and hope to continue to provide these services well into the future. RDACSS would like to propose that the Town of Espanola enter into a new 5 year agreement with RDACSS for the provision of Animal Control, pound and shelter services, under similar terms and conditions, for the same dollar amount; adjusted annually for the increase in the CPL.

Highlights of the Scope of Services

- High profile, weekly patrols in dedicated marked and unmarked vehicles as required with a minimum of one weekend patrol each month.
- 24-7, 365 day a year response for injured dogs and cats, requests for Emergency Services assistance and threats to public safety.
- Since our previous agreement RDACSS has acquired a state of the art telephone system with call recording and automated 24-7 dispatch. RDACSS provides 1-800 service and is an Ontario 211 partner. RDACSS has updated our software for complaint management, shelter management and animal licenses with online licence sales and online lost and found animal reporting on our website, www.rdshelter.ca.

Wenrick Kennels Inc., operating as Rainbow District Animal Control and Shelter Services
411 St Agnes Street West, Box 640 Azilda ON P0M 1B0
1-800-836-6661
www.rdshelter.ca rdshelter@gmail.com

-Changes to our client base has meant RDACSS has been able to adopt a "low-euthanasia" service delivery model with save rates of 90% or better for stray dogs and cats.

-With bylaw amendments recently adopted by Council Animal Control officers will assume responsibility for barking dog and scoop and stoop enforcement

-RDACSS would also like to take over primary responsibility for enforcement of Dog Owner's Liability Act (currently enforced by the Espanola Police).

Benefits

The continuation of high profile proactive patrols in marked and unmarked vehicles as required of the town center, parks and beaches reduces the occurrences of loose and unleashed dogs which can have a negative impact on quality of life for residents and on tourism.

This proposal expands scope of service to include barking dogs and the Dog Owners Liability Act. While we still may call upon the expertise of our partners at ESPS for assistance in some of these cases, Animal Control is often the first point of contact in these cases, which also often include other Animal Control concerns.

RDACSS has capacity for over 20 dogs and 30 cats at our clean and modern facility, well in excess of our current intake volumes. This excess capacity has eliminated the need for any euthanasia due to space concerns. Excess shelter capacity ensures that officers are able to respond to any situation without worry of where animal will be held in the event an owner cannot be located or cannot redeem their animal in a timely manner.

If you have any questions please feel free to contact us. The team at Wenrick Kennels Inc. looks forward to the opportunity and would be proud to continue to serve and help protect the residents the residents of the Town of Espanola.

Sincerely,



Richard L. Paquette

Wenrick Kennels Inc., operating as Rainbow District Animal Control and Shelter Services

411 St Agnes Street West, Box 640 Azilda ON P0M 1B0

1-800-836-6661

www.rdshelter.ca rdshelter@gmail.com

References:

Andrew J. Johnston, Animal Centre Manager: Ontario SPCA Sudbury & District Animal Centre

705-566-9582

ajohnston@ospca.on.ca

Tracy Lapping, Inspector: Ontario Society for the Prevention of Cruelty to Animals

705-566-9582

tlapping@ospca.on.ca

Craig Richardson, Inspector: OMAFRA - Animal Health and Welfare Branch

613-294-4458

craig.richardson@ontario.ca

Pamela Lortie, CAO/Clerk-Treasurer: Town of Spanish

(705)844-2300

pamlortie@townofspanish.com

Kim Sloss, Clerk-Administrator: Township of Sables-Spanish Rivers

705-865-2646

kasloss@sables-spanish.ca

Pam Cress, Clerk: Town of Northeastern Manitoulin and the Islands

Ph.: (705)368-3500 ext.228

pcress@townofnemi.on.ca

Wenrick Kennels Inc., operating as Rainbow District Animal Control and Shelter Services

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The Corporation of the Town of Espanola

Bylaw No. ???/17

Being a Bylaw to adopt an agreement for the appointment of an Agency as Pound Keeper and Municipal Law Enforcement Officer to enforce the Town of Espanola Bylaw for the licencing and requiring the registration of dogs and cats and for the control and keeping of dogs, cats and other animals between The Corporation of the Town of Espanola and Wenrick Kennels (operating as Rainbow District Animal Control)

THAT the Council of the Corporation of the Town of Espanola enacts as follows;

WHEREAS it is deemed expedient to enter into an agreement for the appointment of an Agency as Pound Keeper and Municipal Law Enforcement Officers to enforce the Town of Espanola Bylaw for the licencing and requiring the registration of dogs and cats and for the control and keeping of dogs, cats and other animals between The Corporation of the Town of Espanola and Wenrick Kennels (operating as Rainbow District Animal Control)

NOW THEREFORE Council of the Corporation of the Town of Espanola enacts as follows:

1. **That** an agreement be entered into as per attached Schedule 'A' and forming part of this Bylaw.
2. **That** the Mayor and CAO/Treasurer be authorized to execute the attached agreement.
3. **That** this Bylaw shall repeal any Bylaws that are inconsistent with the provision hereof.

Read a first, second and third time in open Council on this ____ day of _____, 2017.

Ron Piche
Mayor

Paula Roque
Clerk



Schedule 'A'
Bylaw ????/17

Agreement made this ____ day of _____ 2017
Between The Corporation of the Town of Espanola
(herein called the Corporation)

Of the First Part

Wenrick Kennels
(herein called the Agency)

Of the Second part

This Agreement Witnesseth and it is hereby agreed between the parties as follows:

1. The Corporation agrees:

- a. to appoint and it does hereby appoint the Agency as Pound Keeper and Municipal Law Enforcement Officers for the purpose of enforcing the animal control and animal licensing bylaw for the Town of Espanola with the duties of such Pound Keeper and Municipal Law Enforcement Officer to be exercised by the Agency to capture (with live animal traps), take into custody, pick up and impound any animals in accordance with the provision of the current Town of Espanola Bylaw for the licencing and requiring the registration of dogs and cats and for the control and keeping of dogs, cats and other animals.
- b. to pay to the Agency as remuneration for its services as such pound keeper and Municipal Law Enforcement Officers a yearly sum of (\$27,856.96 plus HST) annually to be paid to the agency quarterly, in advance. To be amended yearly to reflect the 12 month annual CPI increase as determined by Statistics Canada as at December 31 of each year.

2. The Agency agrees:

- a. To provide an animal shelter capable of providing adequate accommodation for animals impounded and of meeting the requirements set for this type of building by the Province of Ontario Animal for Research Act.
- b. To employ and supervise such Municipal Law Enforcement Officers as may be considered necessary and to provide such Officers with adequate equipment and to pay all costs of such officers.
- c. To receive, impound and hold for claiming by the owners any animal delivered to the Agency's shelter by the Municipal Law Enforcement Officers or other duly authorized persons and dispose of same by sale or destruction.
- d. To charge, collect and retain such pound, other fees or fines as may be approved from time to time by the Corporation.
- e. Pound charges and retains as set out in the current Town of Espanola Bylaw for the licencing and requiring the registration of dogs and cats and for the control and keeping of dogs, cats and other animals.
- f. To install in the animal shelter all the equipment necessary for the proper operation of the animal shelter and in particular to supply the equipment necessary to humanly destroy unwanted or unclaimed animals and such equipment must meet the standards set by the Pound Regulations of the Animal for Research Act.

- g. To keep the shelter open for and in operation on such days at such hours as required by the Province of Ontario Animals for Research Act to ensure that the owners of impounded animals have reasonable opportunity to reclaim such animals.
- h. To deliver to the Corporation, a quarterly report of the Town of Espanola animal control operations.
- i. To supply dog tags and cat tags and to retain all revenue derived from the sale of said tags. Licence Fees as set out in the current Town of Espanola Bylaw for the licencing and requiring the registration of dogs and cats and for the control and keeping of dogs, cats and other animals..
- j. To pay all costs of operating and maintaining said shelter and any legal costs required to enforce the animal control and licencing bylaw at the discretion of the Agency. Prosecutor for Provincial Offences Infractions as provided by Espanola POA Court at no cost to the Agency.
- k. To indemnify and save harmless the Corporation in respect to all charges, costs, expenses and claims whatsoever in connection with the operation of the shelter.
- l. To keep the building insured for fire and to keep the Agency properly insured in respect to public liability and property damage including claims in respect to injury and loss and/or death of any animal in the following amounts of:
- i. Public Liability - \$2,000,000 (Two Million Dollars)
 - ii. Property Damage - \$2,000,000 (Two Million Dollars)
3. The terms of this Agreement shall extend from July 1, 2017 for a period of 5 (five) years and thereafter shall continue in full force and effect from year to year unless terminated by written notice in writing given by either party to the other not less than 90 (ninety) days prior to the expiration of the original term of this agreement or any renewal or extension thereof.

IN WITNESS WHEREOF this agreement was executed by the Corporation under the seal of the Corporation and at the hands of its proper officers and executed by the Agency by its officer properly authorized to do so.

THE CORPORATION OF THE TOWN OF ESPANOLA

Mayor

CAO/Treasurer

WENRICK KENNELS

Owner



THE CORPORATION OF THE TOWN OF ESPANOLA

BYLAW NO. 2792/17

**Being a bylaw of the Town of Espanola to Adopt
the Minutes of Council for the Term Commencing
December 1st, 2014, and Authorizing
Taking of any Action Authorized Therein and Thereby**

WHEREAS Section 101 of the Municipal Act, R.S.O. 1990, C. M45, as amended, requires a municipal council to exercise its powers by bylaw, except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual bylaw;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF ESPANOLA ENACTS AS FOLLOWS:

1. That the Minutes of the meetings of the Council of the Town of Espanola for the term commencing December 1st, 2014, held on: May 23, 2017 and the same are hereby adopted.
2. That the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof and the exercise of any powers by the Council or Committees by the said minutes be and the same are hereby ratified, authorized and confirmed.
3. That where no individual bylaw has been or is passed with respect to the taking of any action authorized in or by the Minutes mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council or Committees in the above mentioned Minutes, then this bylaw shall be deemed for all purposes to be the bylaw required for approving and authorizing the taking of any action authorized therein or thereby or required for the exercise of any power therein by the Council or Committees.
4. That the Mayor and proper officers of the Corporation of the Town of Espanola are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council or Committees as evidenced by the above mentioned Minutes in Section 1 and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Corporation of the Town of Espanola and to affix the seal of the Corporation thereto.

Read a First, Second and Third Time and Passed this 13th day of June 2017.

Ron Piche
Mayor

Paula Roque
Clerk

**UNAPPROVED MINUTES – FOURTH MEETING
SUDBURY & DISTRICT BOARD OF HEALTH
SUDBURY & DISTRICT HEALTH UNIT, BOARDROOM
THURSDAY, MAY 18, 2017, AT 1:30 P.M.**

BOARD MEMBERS PRESENT

Maigan Bailey
Robert Kirwan
Paul Myre

Janet Bradley
René Lapierre
Mark Signoretti

Jeffery Huska
Stewart Meikleham
Carolyn Thain

BOARD MEMBERS REGRETS

Richard Lemieux

Ken Noland

Rita Pilon

STAFF MEMBERS PRESENT

Sandra Laclé
Rachel Quesnel
Dr. A. Zbar

Nicole Frappier
France Quirion

Stacey Laforest
Dr. P. Sutcliffe

R. LAPIERRE PRESIDING

1.0 CALL TO ORDER

The meeting was called to order at 1:31 p.m.

2.0 ROLL CALL

3.0 REVIEW OF AGENDA / DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4.0 DELEGATION / PRESENTATION

i) Preventing and Controlling the Spread of Infectious Diseases in Our Community

- S. Laclé, Director Clinical and Family Services
- S. Laforest, Director Environmental Health

S. Laclé reviewed relevant legislation and mandate from which boards of health receive their authority. The key piece of legislation for public health is the Health Protection and Promotion Act (HPPA). The Ontario's Chief MOH 2016 annual report, "Mapping Wellness: Ontario's Route to Healthier Communities" reinforces the importance of health assessment, disease surveillance and the need for increased efforts to collect this data. Board members were informed of how monitoring and surveillance data is used by the SDHU to inform infectious diseases programming.

S. Laforest provided an overview of public health control of infectious disease programming. Three types of data reports produced by the Resources, Research, Evaluation and Development Division for monitoring of infectious disease in our communities that inform programs and services include quarterly Reportable Disease Report; monthly Acute Care Enhanced Surveillance (ACES) Report and Daily Student Absenteeism Surveillance. It was pointed out that while public health units are required to receive reports of infectious diseases from a variety of sources, public health also shares surveillance data that is received with stakeholders and the public.

Four key public health strategies include health promotion; health protection; disease prevention as well as health assessment and disease surveillance. Examples of activities used at the SDHU to prevent and control these infections were provided such as sexual health testing and the needle exchange program. Other public health interventions were cited such as routine inspections and complaint investigations, support to facilities regarding prevention, detection and management of respiratory and enteric outbreaks and education-based public health interventions.

It was concluded that public health works in collaboration with agency and community partners to prevent and control the spread of communicable disease. It is essential that timely and accurate data and information continue to be generated and shared between public health, health care providers, other stakeholders and the general public from a control of communicable disease perspective, as well as more broadly so that we may effectively work with our community partners to provide equitable opportunities for health for everyone.

Questions and comments were entertained. Dr. Sutcliffe acknowledged that the work of public health necessarily involves tensions at times as we balance our health promotion strategies with our health protection, regulatory role. An example of this is our promotion of immunization balanced with our enforcement role if there is non-compliance with legislation.

The presenters were thanked for their presentation.

5.0 CONSENT AGENDA

There were no consent agenda items identified for discussion.

- i) Minutes of Previous Meeting**
 - a. Third Meeting – April 20, 2017
- ii) Business Arising From Minutes**
 - None

iii) Report of Standing Committees

- a. Board of Health Finance Standing Committee, Unapproved Minutes dated May 4, 2017

iv) Report of the Medical Officer of Health / Chief Executive Officer

- a. MOH/CEO Report, May 2017

v) Correspondence

a. Opioid

- Letter from the Simcoe Muskoka District Board Vice-Chair to the Minister of Health dated April 19, 2017
- Letter from Durham Regional Council to the Premier dated April 13, 2017

b. Low-Income Dental Program for Adults and Seniors

- Letter from the Durham Regional Council to the Premier dated April 13, 2017
- Letter from the Peterborough Public Health Board Chair to the Minister of Health and Long-Term Care dated April 25, 2017
- Letter from the Porcupine Health Unit Chief Administrator Officer to the Minister of Health and Long-Term Care dated May 1, 2017

c. Tobacco Endgame for Canada

- Letter from the Peterborough Public Health Board Chair to the Minister of Health and the Minister of Health and Long-Term Care dated May 2, 2017

d. Support for Stop Marketing to Kids Coalition's Ottawa Principles and Further Action on Sugary Drinks

- Letter from the Peterborough Public Health Board Chair to the Minister of Health dated May 5, 2017

e. Ontario Public Health Standards Modernization

- Letter from the Porcupine Health Unit Chief Administrator Officer to the Minister of Health and Long-Term Care dated May 1, 2017

f. Human Papillomavirus (HPV) Immunization

- Letter from the Durham Regional Council to the Premier dated April 13, 2017
- Letter from the Wellington-Dufferin-Guelph Health Unit Board Chair to the Minister of Health and Long-Term Care dated May 3, 2017

g. Provincial Alcohol Strategy

- Letter from the Wellington-Dufferin-Guelph Health Unit Board Chair to the Minister of Health and Long-Term Care dated May 3, 2017

h. Enactment of Legislation to Enforce Infection Prevention and Control Practices within Personal Service Settings under the HPPA

- Letter from the Grey Bruce Health Unit Medical Officer of Health to the Premier of Ontario dated May 2, 2017

i. 2017 Ontario Budget

- Letter and Summary from the Association of Local Public Health Agencies (alPHa) President to the Minister of Finance dated May 4, 2017
- Letter from the alPHa President to the Minister of Finance re Children and Youth Pharmacare dated May 4, 2017
- Letter from the alPHa President to the Minister of Finance re Healthy Babies Healthy Children **100% funding dated May 4, 2017**

j. Tools for Skills and Competency Based Boards

- Letter from the alPHa Board President to the MOHLTC Assistant Deputy Minister dated May 3, 2017

k. Funding

- Letter from the Minister of Health and Long-Term Care to the Sudbury & District Board of Health Chair received April 27, 2017

l. Healthy Babies Healthy Children Program Funding

- Letter from the Board of Health for Wellington-Dufferin-Guelph Public Health to the Minister of Children and Youth Services dated May 3, 2017

m. Fluoride Varnish Programs for Children at Risk for Dental Caries

- Letter from the Board of Health for Wellington-Dufferin-Guelph Public Health to the Association of Local Public Health Agencies dated May 3, 2017

vi) Items of Information

- a. Minister of Health and Long-Term Mandate Letter
- b. to the North East Local Health Integration Network dated May 1, 2017
- c. Canadian Journal of Public Health, Vol. 108, NO.1, 2017
- d. *Evidence to Guide Action: Comprehensive Tobacco Control in Ontario (2016)*, Smoke-Free Ontario Scientific Advisory Committee, Public Health Ontario
- e. *Spread the Facts, Not the Germs*, Sudbury & District Health Unit

The Board was pleased to see that cybersecurity liability insurance is being explored given the current headlines relating to hacking.

25-17 APPROVAL OF CONSENT AGENDA

Moved by Myre – Kirwan: THAT the Board of Health approve the consent agenda as distributed.

CARRIED

6.0 NEW BUSINESS

i) Risk Management Annual Report

- Briefing Note from the Medical Officer of Health and Chief Executive Officer to the Board Chair dated May 11, 2017
- Risk Management Ratings
- Organizational Risk Management Annual Report: July to December 2016

In October 2016, the Board approved a risk management plan outlining that a roll-up of quarterly reports would be presented to the Board of Health each May. The first organizational-wide risk management annual report for 2016 includes the third and fourth quarters given the implementation mid-year. Next May, the annual report will incorporate all four quarterly progress reports from January to December 2017. The Board will also be kept apprised of any significant initiatives.

The report outlined key activities that have been undertaken relating to the 11 top SDHU risks listed in red.

ii) 2016 Audited Financial Statements

- Sudbury & District Health Unit Financial Statements of year ended December 31, 2016

Chair of the Finance Standing Committee (FSC), C. Thain reported that the FSC met on May 4, 2017 and reviewed the 2016 draft audited financial statements. She reported that Derek D'Angelo from KPMG joined the Finance meeting via teleconference to review the audit processes and present the findings of the annual financial audit.

Based on the auditor's report, the financial statements present fairly, in all material respects, the financial position of SDHU as of December 31, 2016, in accordance with Canadian public sector accounting standards. The auditors did not identify any material misstatements, illegal acts or fraud and no internal control issues.

In 2016, the Health Unit realized the full impact of the cost reduction initiatives and was impacted by an increased number of unfilled short term leaves resulting in a financial surplus position. With no changes anticipated in the funding formula and the changing landscape, the SDHU is in a good position and remains vigilant in its budgeting and spending decisions.

The SDHU team was thanked for their work on the audit and working well with the new KPMG audit team.

Questions were entertained.

The financial statements for 2016 are presented with the agenda with the Board Finance Standing Committee's recommendation for approval of the 2016 audited financial statements.

26-17 ADOPTION OF THE 2016 AUDITED FINANCIAL STATEMENTS

Moved by Huska – Bailey: WHEREAS at its May 4, 2017, meeting, the Board Finance Standing Committee reviewed the 2016 audited financial statements and recommended them to the Board for the Board's approval;

THEREFORE BE IT RESOLVED THAT the 2016 audited financial statements be approved as distributed

CARRIED

iii) alPHa Annual General Meeting (AGM) and Conference - June 2017

The following motion was deferred from the April Board meeting to provide Board members an opportunity to review their availability and interest in attending the conference. Dr. Sutcliffe indicated three Board members have since voiced an interest in attending the alPHa AGM/Conference.

27-17 ALPHA CONFERENCE

Moved by Huska – Bailey: WHEREAS the Sudbury & District Health Unit (SDHU) has a modest travel budget to cover remuneration, registration, travel, meals, and accommodation as per the Board Manual Policy and Procedure I-I-10, permitting Board members to attend official Board of Health functions; and

WHEREAS the SDHU is allocated four votes at the Annual General Meeting;

THEREFORE, BE IT RESOLVED THAT in addition to the Medical Officer of Health, the following Board member(s) attend(s) the 2017 alPHa Annual General Meeting as voting delegates for the Sudbury & District Board of Health: René Lapierre; Paul Myre; Mark Signoretti

CARRIED

7.0 ADDENDUM

28-17 ADDENDUM

Moved by Bailey – Huska: THAT this Board of Health deals with the items on the Addendum.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

There are no declarations of conflict of interest.

- a) Modernized Ontario Standards for Public Health Programs and Services and Accountability and Organizational Requirements
 - Memo from the Assistant Deputy Minister, Population and Public Health Division, Ministry of Health and Long-Term Care dated May 15, 2017

Dr. Sutcliffe summarized key points from the Assistant Deputy Minister's update on the review process and initiatives underway with the Ontario Standards for Public Health Programs and Services (OSPHPS) and Accountability.

The Ministry extended thanks to those who attended and also hosted regional consultation sessions. The Sudbury & District Health Unit was one of seven local public health units who hosted a regional consultation session. The Ministry has pulled a thematic summary of all the regional consultation sessions as well as a Q&A document.

The Ministry is currently reviewing 55 feedback submissions from 30 Boards (including the Sudbury & District Board of Health) and 25 associations/organizations.

The Ministry will be holding final meetings of the Executive Steering Committee (S. Laclé is a member) and of the Practice and Evidence Committee (Dr. Sutcliffe is a member) to review the feedback and recommended changes to the standards resulting from the consultations.

Next steps relating for the standards modernization relates to accountability, the development of protocols, guidelines, and indicators through work groups/tables that will involve front line staff who work in those fields. This represents significant work in order to achieve an implementation date of January 2018. Dr. Sutcliffe noted that she expects and wants SDHU staff to be involved in the Ministry process. The overarching work of the Standards Implementation Task Force that the Ministry will be establishing was outlined as well as the Accountability Implementation Task Force.

- b) Chief Medical Officer of Health's 2015 Annual Report, *Mapping Wellness: Ontario's Route to Healthier Communities*
 - Letter of Support from the Sudbury & District Health Unit to the Minister of Health and Long-Term Care dated May 16, 2017

Dr. Sutcliffe has written to the Minister to congratulate the Chief Medical Officer of Health on the release of his 2015 Annual Report, and to express support for its contents and recommendations. The Deputy Minister, who was copied on the letter, has responded to thank us for the kind message and continued strong partnership.

c) Opioids

Sudbury & District Board of Health Motion #12-17

- Letter of Support from the Middlesex-London Board of Health to the Minister of Health and Long-Term Care dated April 28, 2017
- Letter of Support from the Algoma Board of Health to the Minister of Health and Long-Term Care dated May 2, 2017

Two local Boards of Health have supported our Board motion #12-17.

8.0 IN CAMERA

29-17 IN CAMERA

Moved by Bailey – Myre: THAT this Board of Health goes in camera. Time: 2:14 p.m.

CARRIED

- Labour Relations or Employee Negotiations

9.0 RISE AND REPORT

30-17 RISE AND REPORT

Moved by Thain – Bradley: THAT this Board of Health rises and reports. Time: 2:28 p.m.

CARRIED

The Board Vice-Chair reported that one labour relation / employee negotiation matter was discussed and that two motions emanated from the closed session.

31-17 APPROVAL OF BOARD IN-CAMERA MEETING NOTES

Moved by Bradley – Thain: THAT this Board of Health approve the meeting notes of the April 20, 2017, Board in-camera meeting and that these remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act.

CARRIED

32-17 ONA MEMORANDUM OF SETTLEMENT RATIFICATION

Moved by Kirwan – Myre: That the Board of Health ratify the Memorandum of Settlement between the Sudbury & District Health Unit and the Ontario Nurses' Association dated April 21, 2017.

CARRIED

10.0 ANNOUNCEMENTS / ENQUIRIES

Board members were encouraged to complete the Board evaluation regarding today's Board meeting. The link will be emailed to everyone as there were challenges in accessing the electronic survey.

J. Huska reported that, as Vice-Chair, he was honoured to attend the 2017 Staff Day as the Board Chair delegate to participate in the volunteer appreciation as well as the employee service recognition events. He shared reflections from the event that is attended by all SDHU staff.

Each year, alpha holds its Annual Fitness Challenge in which Ontario's health units and their employees engage in some friendly competition to see which organization can involve the most number of staff in physical activity for 30 minutes. This year's Challenge was held on May 11.

In celebrating Canada 150, this year's rules changed in that any health unit who achieved 100% group participation was deemed a winner and health units receiving 95% or better received an honorable mention. Dr. Sutcliffe was pleased to report that the SDHU was one of three health units who achieved 100% staff participation.

M. Signoretti congratulated the SDHU for its involvement at the City of Greater Sudbury's Healthy Kids Community Challenge (HKCC) event on May 15 at St David's School. Dr. Sutcliffe participated at the event to launch their third theme of eating healthfully as the Champion of the City of Greater Sudbury's HKCC.

Dr. Sutcliffe shared with the Board that they will be receiving an electronic survey for the MOH/CEO performance appraisal.

11.0 ADJOURNMENT

33-17 ADJOURNMENT

Moved by Bradley – Thain: THAT we do now adjourn. Time: 2:37 p.m.

CARRIED

(Chair)

(Secretary)

**MANITOULIN-SUDBURY
DISTRICT SERVICES BOARD**

Financial Statements

Year Ended December 31, 2016

INDEPENDENT AUDITOR'S REPORT

**To the Members of the Manitoulin-Sudbury District Services Board and Members of Councils,
Inhabitants and Ratepayers of Participating Municipalities as listed in Note 2**

Report on the Financial Statements

We have audited the accompanying financial statements of the **Manitoulin-Sudbury District Services Board**, which comprise the statement of financial position as at **December 31, 2016**, and the statements of operations and changes in accumulated surplus, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, these financial statements present fairly, in all material respects, the financial position of Manitoulin-Sudbury District Services Board as at December 31, 2016, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

INDEPENDENT AUDITOR'S REPORT (continued)

Other Matter

Our examination was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information included in Schedules 1 through 7 is presented for purposes of management analysis, budgeting and funding provider analysis and is not a required part of the basic financial statements. The supplementary schedules have not been and are not intended to be prepared in accordance with Canadian generally accepted accounting principles. The supplementary schedules have been subjected to the auditing procedures applied in the examination of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

FREELANDT CALDWELL REILLY LLP

Freelandt Caldwell Reilly LLP

Chartered Professional Accountants
Licensed Public Accountants

Espanola, Ontario
May 25, 2017



Annual Report on Reserves

May 25, 2017

The purpose of this report is to annually summarize the various reserves whether they are working or committed reserve accounts held by this Board. The first portion of the report speaks to the need and value of reserves in general terms. There are two types of reserve accounts. Working reserves have no specific committed purpose although they may be needed to cover various outstanding obligations. Committed reserves are amounts which, although held by the Board, must be spent on activities approved by the appropriate ministry, legislation, collective agreements, Board resolutions or decisions reached as part of the Board budget process. The report will also discuss significant accounts within accrued liabilities and deferred revenue as these do have implications for the level of committed reserves, the operating budget and the working reserve.

The report which follows sets out all reserve accounts. First is a discussion of the working reserve. Then the report describes each committed reserve and provides the rationale for that reserve. The actual amount of each reserve as of December 31, 2016 is included and is consistent with the amounts recorded in the final 2016 audit. Any annual transfer of operating funds into a committed reserve from the operating budget is noted.

There is a restriction in the District Social Services Administration Board Act (DSSAB) on the level of working reserves which the Board may have. The Board has a policy which provides for a maximum working reserve which is below the limits set in the legislation.

Through our discussions with this Board's auditor there appears to be no restriction on the level of committed reserves which the Board may hold. However, for each committed reserve there should be a sound rationale for the creation of the reserve, the amount of the reserve and any decision to add to that committed reserve. Funds should be withdrawn from a committed reserve only to meet those obligations or purposes for which the reserve was originally created. If the obligation or purpose for which the reserve was created is reduced this should be reflected in the amount of the reserve. If the obligation no longer exists or if the original purpose is no longer valid then that committed reserve should be eliminated.

As part of the completion of this document we are providing specific recommendations related to the working reserve and each committed reserve. These recommendations attempt to take into consideration several factors.



2017 First Quarter Activity Report May 25, 2017

The following is the most recent consolidated Quarterly Report that the DSB will be sending to member municipalities and posting on the public website. Expect Quarterly Reports in February, May, September, and November of each year.

The program statistics are provided separately and updated monthly. They are available on the website by clicking the following link: [Monthly Program Statistics](#)

CAO Overview

The DSB 2017 First Quarter (Unaudited) Financial Report was presented to the Board and projects a year-end municipal share surplus of \$140,359. This surplus includes Ontario Works over budget by \$767. Children's Services is on budget. Social Housing is under budget by \$52,881. Paramedic Services is under budget by \$110,656. Interest revenue on non-reserve accounts is \$22,411 under budget.

The DSB quarterly financial reports are available on the DSB website by clicking the following link: [Quarterly Financial Reports](#)

Paramedic Services

Organizational Changes

Paramedic Services has undergone a notable change with the first quarter departure of Chief Michael MacIsaac. Michael MacIsaac has moved on to a new role with the City of Greater Sudbury as Executive Deputy Chief of Fire and Paramedic Services.

Robert Smith has been appointed to the position of Chief of Paramedic Services. Rob started his career as a Paramedic for Haliburton County in 1985. He moved on to work for the Metropolitan Toronto Service and in 1988 he became a Critical Care Flight Paramedic with the Provincial Air Ambulance Service. In 2000, Rob took on roles with the City of Greater Sudbury, moving up to the position of Deputy Chief. In 2011 Rob was recruited by Ornge as the Associate Vice President of Operations, and in 2015 returned north as Deputy Chief for the Manitoulin-Sudbury DSB.

Rob is a recipient of the Governor General's Exemplary Service Medal/Bar for Paramedic Services which demonstrates the level of professionalism he has displayed for over 32 years in this service.



THE CORPORATION OF THE TOWN OF ESPANOLA

BYLAW NO. 2791/17

**Being an Amendment to Schedule A of Bylaw No. 2788/17,
Being a Bylaw to Adopt the Estimates of all Sums
Required During the Year and to Strike the Rates
Of Taxation for the Year 2017**

WHEREAS O. Reg 62/17 dated March 9, 2017, enacted amendments to special tax rates and limits and where amendments are required to meet the current legislation due to class restrictions in the multi-residential and large industrial tax classes as well as changes in the education rates to reflect the reduced vacancy reduction factors;

THEREFORE the Council of the Corporation of the Town of Espanola enacts Schedule A

This bylaw shall come into force and effect upon the date of the final reading thereof.

READ A FIRST, SECOND AND THIRD TIME AND PASSED IN OPEN COUNCIL on
this 13th of June 2017.

Ron Piche
Mayor

Paula Roque
Clerk

Schedule A

TOWN of ESPANOLA						
Tax Rate Summary						
Description	Revised	Municipal	School	School	Total	Total
	Assessment	Tax	Rate	Rate	Rate	Tax
	for 2017	Rate	Residential	Commercial		
	Col (1)	Col (2)	Col (3)	Col (4)	Col (5)	Col (6)
Residential/Farm (RT)	308,113,314	0.01593883	0.00179000		0.01772883	5,462,490
Residential/Farm (RF)	14,350	0.01593883	0.00179000		0.01772883	254
Residential/Farm PIL (RG)	233,900	0.01593883			0.01593883	3,728
Farm (FT)	158,650	0.00398471	0.00044750		0.00443221	703
Multi-Residential (MT)	5,925,725	0.03201332	0.00179000		0.03380332	200,309
Commercial (CT)	29,859,606	0.02983200		0.01140000	0.04123200	1,231,171
New Construction Comm. (XT)	1,725,200	0.02983200		0.01140000	0.04123200	71,133
Commercial PIL (CF)	3,067,000	0.02983200		0.01140000	0.04123200	126,459
Commercial PIL (CG)	967,150	0.02983200			0.02983200	28,852
Commercial PIL (CH)	283,500	0.02983200		0.01140000	0.04123200	11,689
Commercial Excess/Vacant (CU)	243,725	0.02535720		0.00969000	0.03504719	8,542
Commercial Vacant Land (CX)	1,150,750	0.02535720		0.00969000	0.03504719	40,331
Industrial (IT)	2,230,975	0.03825320		0.01140000	0.04965320	110,775
Industrial (IH)	50,750	0.03825320		0.01140000	0.04965320	2,520
Industrial Excess(IU)	14,000	0.03251522		0.00969000	0.04220522	591
Industrial Vacant (IX)	278,000	0.03251522		0.00969000	0.04220522	11,733
Industrial (JT)	156,900	0.03825320		0.01140000	0.04965320	7,791
Large Industrial (LT)	8,307,013	0.12584417		0.01140000	0.13724417	1,140,089
Pipeline (PT)	1,674,250	0.02033699		0.01140000	0.03173699	53,136
Managed Forests (TT)	769,575	0.00398470	0.00044750		0.00443220	3,411
Shopping Centre (ST)	3,636,868	0.04155233		0.01140000	0.05295233	192,581
Total Returned Assessment	368,861,201					8,708,287
			Residential Education Levy			562,571
			Commercial Education Levy			597,651
			Municipal Levy			7,548,065
			Under/Over Levy			30,673
			Levy Requirement			8,738,960

Book2 (2)

Tax Bylaw Rates

Traci Denault-Roque

From: Ron DuPlessis [ron.duplessis@hotmail.com]
Sent: Thursday, May 25, 2017 9:42 AM
To: Traci Denault-Roque
Subject: Re: Cheryl Gallant - Liberals removing the tax exempt portion of remuneration paid to local officials

This be on our next council agenda

Sent from Outlook

From: Traci Denault-Roque <TDenault@espanola.ca>
Sent: May 24, 2017 1:00:23 PM
To: Bill Foster (wpfosterespanola@gmail.com); Bob Yocom; kenduplessis1@gmail.com (kenduplessis1@gmail.com); 'Ray Dufour'; Ron Duplessis; rpiche45@gmail.com; Stewart Meikleham (smeikleham@yahoo.com)
Cc: Paula Roque; Cynthia Townsend
Subject: FW: Cheryl Gallant - Liberals removing the tax exempt portion of remuneration paid to local officials

For circulation.

From: Monica Hawkins [mailto:monica.hawkins@eastferris.ca]
Sent: Wednesday, May 24, 2017 12:55 PM
To: '311@toronto.ca'; 'aclarke@gorebay.ca'; ACW Clerk; 'admin@carlingtownship.ca'; 'admin@dawneuphemia.on.ca'; 'admin@dnetownship.ca'; 'admin@eganville.com'; 'admin@frontofyonge.com'; 'admin@greatermadawaska.com';
Subject: Cheryl Gallant - Liberals removing the tax exempt portion of remuneration paid to local officials

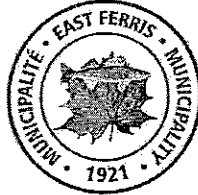
Please find attached a certified resolution regarding the above matter.

Monica L. Hawkins, AMCT
Clerk,
Municipality of East Ferris,
390 Hwy #94,
Corbeil, ON POH 1K0
Office: 705-752-2740
Fax: 705-752-2452
e-mail: monica.hawkins@eastferris.ca
website: www.eastferris.ca

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390 HIGHWAY 94, CORBEIL, ONTARIO P0H 1K0
TEL.: (705) 752-2740 FAX.: (705) 752-2452
Email: municipality@eastferris.ca

REGULAR COUNCIL MEETING

HELD
May 23rd, 2017

No. 2017-174

Moved by Councillor Champagne

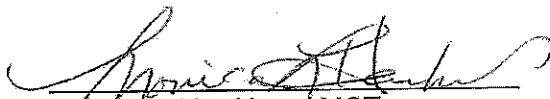
Seconded by Councillor Rochefort

THAT Council for the Municipality of East Ferris supports the letter from Cheryl Gallant, Member of Parliament regarding the Trudeau Liberals removing the tax-exempt portion of remuneration paid to local officials from their 2017 Federal Deficit Budget;

AND FURTHER that copies of this resolution be forwarded to Premier of Ontario, Kathleen Wynne, Local MP, Anthony Rota and Ontario municipalities.

Carried Mayor Vrebosch

CERTIFIED to be a true copy of
Resolution No. 2017-174 passed by the
Council of the Municipality of East Ferris
on the 23rd, day of May, 2017.


Monica L. Hawkins, AMCT
Clerk



**CHERYL
GALLANT**

MUNICIPALITY OF EAST FERRIS
MAY 02 2017
RECEIVED

YOUR MEMBER OF PARLIAMENT
RENFREW-NIPISSING-PEMBROKE
www.cheryl-gallant.com

April 12th, 2017

Clerk-Treasurer
East Ferris Township
390 Highway 94
Corbeil, Ontario, POH 1K0

Dear Clerk-Treasurer,

As you may be aware, the 2017 Federal Deficit Budget raises personal taxes by targeting all municipal politicians, school board trustees, and elected members of municipal utilities boards, commissions, and corporations.

On Page 208 of the budget, the Trudeau Liberals removed the tax-exempt portion of remuneration paid to local officials.

Introduced in 1947 under the federal *Income Tax Act*, the purpose of the one-third tax-free expense allowance was to provide "an allowance for expenses incidental to the discharge of the person's duties as an elected officer."

Unlike some elected officials in cities who receive office budgets, car and expense allowances as well as six-digit salaries, this is not the case with most municipal politicians I know, with a majority of our councillors receiving a base salary of less than \$20,000.

As it was described to me by a local Mayor about this tax grab:

"Most municipal Council members in rural areas are already very poorly compensated for the work they do in their communities. As Mayor my hourly compensation is well below minimum wage. I make far less than any other municipal staff person working similar hours on behalf of the municipality. It is extremely difficult to attract good candidates into municipal politics now. Removing the 1/3 tax exemption on Council remuneration without compensating for that loss will make it nigh on impossible."

It is the expectation of debt-obsessed Ottawa that remuneration will be "grossed-up" (increasing the salary to offset the increased tax payment) so as not to impact the take-home pay received by a mayor and councillors. This in turn will boost individual tax bills for elected officials as well as costs to ratepayers, who are already struggling with increasing property taxes.

Rather than curbing the abuse of taxpayer money this tax grab claims to stop, by eliminating the tax-free provision, Municipalities will no longer be required to review their remuneration by law at a public meeting once during their four-year term.

Municipalities will now be forced to divert funds which would be spent on roads, bridges or clean water to reimbursing elected officials. This, along with the increased borrowing costs associated with the federal government's infrastructure bank scheme, will place increased pressure to raise property taxes, making home ownership more unaffordable.

This tax grab is an unfair burden on Canadian Municipalities and local ratepayers. The Trudeau Liberals need to be told their spending problem cannot be solved on the backs of home owners struggling to make ends meet.

Sincerely,

Cheryl Gallant, M.P.
Renfrew—Nipissing—Pembroke
CG:sf

Cheryl Gallant, M.P.
Constituency Office
84 Isabella St.
Pembroke, ON, K0A 5S5
(Tel) 613-732-4404
(Fax) 613-732-4697



Traci Denault-Roque

From: Ken Duplessis [kenduplessis1@gmail.com]
Sent: Thursday, June 01, 2017 11:33 AM
To: Cynthia Townsend; Paula Roque; Traci Denault-Roque; rpiche45@gmail.com; Bill Foster (wpfosterespanola@gmail.com); Ron Duplessis; Ray Dufour; Bob Yocom
Attachments: Softwood-Resolution-Layout-En-v2.pdf

Please include this resolution on the agenda of the next regular meeting of council.

Thanks

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Fair Trade Future

A Fair Deal for Canada's Forestry Workers



Municipal Softwood Lumber Resolution

Whereas Canada's forestry industry is vital to our economy; hundreds of thousands of workers and more than 650 communities depend on good forestry jobs, including in softwood lumber; and

Whereas although Canada's softwood lumber is a key resource for the U.S. economy and housing industry, the imposition of U.S. duties on Canada's exports deals a serious blow to in-forest harvesting and domestic wood, pulp and paper production, along with the jobs associated with it; if past disputes are any indication, tens of thousands of our jobs are at risk; and

Whereas previous dispute resolution panels have rejected U.S. claims of unfair trade practices on Canadian softwood lumber, consistently ruling in Canada's favour; this suggests that any imposition of countervailing or anti-dumping duties by the U.S. Department of Commerce is discriminatory and groundless; and

Whereas all national stakeholders, including municipalities, must speak out in defence of Canada's forestry industry—the nation's third largest export sector—as well as forest-dependent communities and affected workers in the face of another damaging trade dispute.

Therefore be it resolved that Municipal/Regional/Other Council urges the federal government to negotiate a new softwood lumber agreement with the United States that guarantees access to the U.S. market for Canada's softwood lumber exports and that retains the right of Quebec and all Canadian provinces to manage forest lands.

Be it further resolved that Municipal/Regional/Other Council calls on the Minister of Natural Resources to act immediately in mitigating the impact of U.S.-imposed softwood lumber duties by providing emergency loan guarantees to assist affected facilities, and to ensure adequate supports are provided to affected communities and workers, including enhanced income and transition supports as well as special Employment Insurance provisions, extended benefit periods and retraining supports for advanced technologies in the forestry industry.

Finally, be it resolved that Municipal/Regional/Other Council call on the Federation of Canadian Municipalities to re-establish its Softwood Lumber Taskforce responsible for coordinating a response among municipal councils in Canada and a comprehensive campaign strategy, bringing attention to this issue among our U.S. municipal counterparts.